

**CITY OF CARSON
HOUSING AUTHORITY/
SUCCESSOR AGENCY/
CITY COUNCIL AGENDA**



**TUESDAY, FEBRUARY 16, 2021
701 East Carson Street
Online Remote Meeting**

5:00 PM

Lula Davis-Holmes, Mayor

Jim Dear, Mayor Pro Tem
Cedric L. Hicks, Councilmember

Jawane Hilton, Councilmember

Donesia L. Gause, City Clerk

Monica Cooper, City Treasurer

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

PUBLIC INFORMATION:

The public may address the members of the City Council on any matters within the jurisdiction of the City Council or on any items on the agenda of the City Council , other than closed session matters, prior to any action taken on the agenda. Because of the threat of COVID-19 (aka the “Coronavirus”) you are urged to take all appropriate health safety precautions.

DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE COUNCIL CHAMBERS DURING CARSON COUNCIL MEETINGS.

TO FACILITATE PUBLIC PARTICIPATION OUR CARSON CITY COUNCIL MEETINGS WILL BE AVAILABLE TO YOU BY:

- *Livestream on the City’s website: The meeting will be conducted live over the internet via <http://ci.carson.ca.us>*
- *Cable Channel 35 (Spectrum) and Channel 99 (AT&T)*

Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:

1. Email: You can email comments to cityclerk@carson.ca.us or through the home page of our city’s website at ci.carson.ca.us, up until the meeting’s published start time. Please identify the Agenda item you wish to address in your

comments. Your comments will be read into the record.

2. Telephone: You can record your comments at (310) 952-1720, up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

3. Box outside of City Hall: You can provide hand-written comments by dropping off a note at the box located in front of City Hall (701 East Carson Street), up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY

ROLL CALL (CITY CLERK):

CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Item 1)

ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY (CITY CLERK)

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M.

**Item No. 1. [2021-133](#) CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in 1 case.

RECONVENE TO OPEN SESSION AT 6:00 P.M.

REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)

FLAG SALUTE:

INVOCATION:

INTRODUCTIONS (MAYOR)

**Item No. 2. [2021-060](#) REPORT FROM CAPTAIN JONES OF CARSON
SHERIFF'S STATION**

PRESENTATIONS

Item No. 3. [2021-132](#) PROCLAMATION DECLARING THE FIRST MONDAY

IN MARCH AS "COVID-19 MEMORIAL DAY"**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

APPROVAL OF MINUTES:

- Item No. 4. [2021-145](#) **APPROVAL OF THE AUGUST 4, 2020 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES**

Recommendation: Approve the minutes as listed.

Attachments: [2020 AUG 4 CC-CSA-CHA Reg Mtg Minutes \(FINAL\).pdf](#)

CONSENT: (Items 5-12)

ANY ITEM OR ITEMS MAY BE REMOVED FOR DISCUSSION.

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

- Item No. 5. [2021-138](#) **Resolution No. 21-019, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,603,680.03, DEMAND CHECK NUMBERS 156419 THROUGH 156574**

Attachments: [Demang Register --Reso# 21-019](#)

- Item No. 6. [2020-860](#) **CONSIDER AWARDING A THREE-YEAR CONTRACT SERVICES AGREEMENT WITH ACTIVE NETWORK, LLC FOR ACTIVITY REGISTRATION AND FACILITY RESERVATION SOFTWARE SERVICES (CITY COUNCIL)**

Recommendation: 1. APPROVE a three-year contract services agreement, with three (3) two-year extensions at the City's discretion, with Active Network, LLC to provide an activity registration and facility reservation software platform in an amount not to exceed \$250,000.00 for the period March 2, 2021, through March 1, 2024 (Exhibit No. 4).

2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

1.

Sponsors: Community Services

Attachments: [Exhibit 1 - Bid Registry RFP 20-029](#)

[Exhibit 2 - RFP 20-029](#)

[Exhibit 3 - Final Ranking and Scoring](#)

[Exhibit 4 - Draft Contract with Active Network, LLC.](#)

Item No. 7. [2021-034](#)

CONSIDERATION OF AN AWARD OF A PEST CONTROL SERVICES CONTRACT TO ANIMAL PEST MANAGEMENT SERVICES, INC. (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. APPROVE the attached proposed contract with Animal Pest Management Services, Inc., for the performance of integrated pest control services for an initial three-year term for a not-to-exceed contract sum of \$123,345, with two optional one-year extension periods thereafter at a not-to-exceed amount of \$41,115 per optional extension period (Exhibit No. 1; the "Agreement").

2. AUTHORIZE the Mayor to execute the Agreement following approval as to form by the City Attorney.

Attachments: [Animal Pest Management Services Inc. Contract](#)

[RFP 20-035 INTEGRATED PEST MANAGEMENT PACKET](#)

[BID REGISTER](#)

Item No. 8. [2020-896](#)

CONSIDER APPROVAL OF AGREEMENT WITH CHICAGO TITLE TO PROVIDE TITLE SERVICES FOR THE CITY'S CDBG-FUNDED NEIGHBORHOOD PRIDE AND HOME PROGRAMS (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. APPROVE an Agreement with Chicago Title Company to provide Title Services to the City of Carson for five years through February 15, 2026, for an amount not to exceed \$50,000.
2. AUTHORIZE the Mayor or authorized designee to execute the agreement, following approval as to form by the City Attorney.

Sponsors: Community Development

Attachments: [EXHIBIT 1. Request For Proposals Number 20-030](#)
[EXHIBIT 2. Bid Register](#)
[\(Chicago Title Company\) Professional Service Contract 2021.DOC](#)

Item No. 9. [2021-054](#) **CONSIDER AWARD AND APPROVAL OF CONTRACT SERVICES AGREEMENT TO MRS ENVIRONMENTAL, INC. TO PROVIDE PETROLEUM ADMINISTRATOR SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$327,755 FOR A FIVE-YEAR PERIOD TO BE PAID BY PETROLEUM OPERATORS VIA PLANNING DEPOSITS (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. AWARD and APPROVE the Contract Services Agreement to MRS Environmental, Inc. for Petroleum Administration services for a not-to-exceed contract sum of \$327,755 for a five-year period.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

Attachments: [Exhibit No. 1 - RFP No. 21-001](#)
[Exhibit No. 2 - Rating Worksheet](#)
[Exhibit No. 3 - Contract Services Agreement \(MRS Environmental\)](#)

Item No. 10. [2021-057](#) **CONSIDER APPROVING A COOPERATIVE PURCHASING AGREEMENT WITH AMAZON BUSINESS FOR SUPPLIES AND EQUIPMENT IN NOT TO EXCEED AMOUNT OF \$40,000 PER YEAR (CITY COUNCIL).**

- Recommendation:** TAKE the following action:
1. WAIVE the formal bidding procedures as defined by the Carson Municipal Code, Chapter 6, Section 2610, as allowed by Section 2611 (g)
 2. AUTHORIZE the City of Carson to utilize a Cooperative Purchasing Agency, Omnia Partners, as allowed by Section 2611 (g) and award of purchase orders for materials, supplies and equipment from Amazon Business for the period February 17, 2021 to May 5, 2025 for an amount not-to-exceed \$40,000 per fiscal year.

Attachments: [RFP No. MG20-81](#)
[Contract No. MA3457](#)
[Evaluation Documentation](#)

- Item No. 11. [2020-783](#) **CONSIDER RE-ALLOCATION OF FUNDING FOR THE HOME GRANT 16-11382 TO FUND OWNER-OCCUPIED REHABILITATION PROJECTS (CITY COUNCIL)**

- Recommendation:**
1. APPROVE re-allocation of HOME Funding in the amount of \$200,000.
 2. AUTHORIZE the City Manager to provide the correspondence to HCD requesting re-allocation of HOME funds to the Owner-Occupied Rehabilitation Program projects.

Attachments: [Resolution No. 20-108](#)
[Amended Standard Agreement](#)

- Item No. 12. [2021-073](#) **CONSIDER RESOLUTION NO. 21-010 DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE CITY OF CARSON, LOCATED AT 2403 E. 223RD STREET (APN: 7315-012-900, 7315-012-804) IS NON-EXEMPT SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE; TAKING RELATED ACTIONS; AND AUTHORIZING STAFF TO PROCEED TO DISPOSE OF THE PROPERTY PURSUANT TO THE SURPLUS LAND ACT (CITY COUNCIL)**

Recommendation: TAKE the following action:
1. WAIVE further reading and ADOPT Resolution No. 21-010 "A RESOLUTION DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE CITY LOCATED AT 2403 E. 223RD STREET (APN: 7315-012-900, 7315-012-804) IS NON-EXEMPT SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE, TAKING RELATED ACTIONS, AND AUTHORIZING STAFF TO PROCEED TO DISPOSE OF THE PROPERTY PURSUANT TO THE SURPLUS LAND ACT"

Attachments: [Exhibit No. 1 - Vicinity Map \(2403 E. 223rd Street\)](#)
[Exhibit No. 2 - Resolution No. 21-010](#)

SPECIAL ORDERS OF THE DAY: (Item 13)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

Item No. 13. [2021-062](#) PUBLIC HEARING TO CONSIDER RESOLUTION NO. 21-014 TO CONSIDER AND APPROVE A RESIDENTIAL AND COMMERCIAL WASTE MANAGEMENT SERVICES RATE ADJUSTMENT FOLLOWING NOTICED MAJORITY PROTEST HEARING AND APPROVING AN ATTENDANT SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE SERVICES, AN INCREASE OF 7.95%, AND APPROVE THE SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE HANDLING SERVICES (CITY COUNCIL)

- Recommendation:**
1. OPEN the "majority protest" public hearing as required by Proposition 218.
 2. TAKE public testimony and ACCEPT any additional written protests.
 3. CLOSE the Public Hearing, and the Mayor shall ask the City Clerk to provide a count of all protests received.
 4. WAIVE further reading and ADOPT Resolution No. 21-014: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA TO CONSIDER AND APPROVE A RESIDENTIAL AND COMMERCIAL WASTE MANAGEMENT SERVICES RATE ADJUSTMENT FOLLOWING NOTICED MAJORITY PROTEST HEARING AND APPROVING AN ATTENDANT SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE SERVICES" (Exhibit No. 1)
 5. AUTHORIZE the Mayor to execute all documents related to the Second Amendment to the Franchise Agreement (Exhibit No. a. to Exhibit No. 1), in a form acceptable to the City Attorney.

- Attachments:**
- [Exhibit 1-Resolution No. 21-014](#)
 - [Exhibit 2-Maximum Rate Schedule-WRT-2021](#)
 - [Exhibit 3-Certificate of Posting-Notice of Pub. Hear.Residential](#)
 - [Exhibit 4-Certificate of Posting-Notice of Pub. Hear.Commercial](#)
 - [Exhibit 5-Carson Municipal Code-Residential](#)
 - [Exhibit 6-Carson Municipal Code-Commercial](#)

DISCUSSION: (Items 14-19)

- Item No. 14. [2021-151](#) **CONSIDER AND PROVIDE DIRECTION ON OPTIONS TO ADDRESS COMMUNITY CONCERNS ABOUT ILLEGAL OR UNSAFE ACTIVITY AT THE CARSON PLAZA SHOPPING CENTER ON UNIVERSITY AND AVALON (CITY COUNCIL)**

Recommendation: DISCUSS and PROVIDE direction.

- Item No. 15. [2021-048](#) **CONSIDER INTRODUCTION OF ORDINANCE NO. 21-2102, AMENDING CHAPTER 6 (FLOODPLAIN MANAGEMENT) OF ARTICLE VII (BUILDING REGULATIONS- SEWAGE AND WASTE) OF THE CARSON MUNICIPAL CODE PURSUANT TO**

**FEDERAL EMERGENCY MANAGEMENT AGENCY
MANDATE (CITY COUNCIL)**

Recommendation: TAKE the following actions:
1. INTRODUCE and READ by title only, and waive further reading, Ordinance No. 21-2102, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING CHAPTER 6 (FLOODPLAIN MANAGEMENT) OF ARTICLE VIII (BUILDING REGULATIONS - SEWAGE AND WASTE) OF THE CARSON MUNICIPAL CODE PURSUANT TO FEDERAL EMERGENCY MANAGEMENT AGENCY MANDATE"

Attachments: [Ordinance 21-2102](#)

Item No. 16. [2020-889](#) **FISCAL YEAR 2020-2021 MID-YEAR FINANCIAL REPORT AND CONSIDER ADOPTION OF RESOLUTION NO. 20-018 TO AMEND THE FISCAL YEAR 2020-2021 BUDGET (CITY COUNCIL).**

Recommendation: 1. RECEIVE and FILE Mid -Year Budget Report
2. Adopt Resolution No. 20-018, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-2021 BUDGET IN THE GENERAL FUND.
1.

Attachments: [Exhibit \(A\) - Resolution No. 20-018, A RESOLUTION OF THE CIT](#)
[Exhibit \(B\)- Summary Revenue Report- Charges for Services - Fis](#)
[Exhibit \(C\)- Fiscal Year 2019-2020 City Attorney's Office Expendit](#)
[Exhibit \(D\)- Fiscal Year 2020-2021 City Attorney's Office Expendit](#)

Item No. 17. [2021-135](#) **COVID-19 UPDATE (CITY COUNCIL)**

Recommendation: DISCUSS and PROVIDE direction.

Item No. 18. [2021-065](#) **CONSIDER RECOMMENDATIONS FROM THE MAYOR AND MAYOR PRO-TEMPORE REGARDING THE CONSOLIDATION, REORGANIZATION AND/OR ELIMINATION OF THE CITY'S COMMISSIONS, COMMITTEES AND BOARDS; AND/OR CITY COUNCIL SUB-COMMITTEES; AND/OR CITY-AFFILIATED ORGANIZATIONS (CITY COUNCIL)**

Recommendation: CONSIDER and DISCUSS the recommendations of the CCB Consolidation Ad Hoc Committee that are provided in this staff report and APPROVE those that only require minute orders.

Attachments: [Summary of Recommendations from the CCB Consolidation Ad H](#)

Item No. 19. [2021-144](#) CONSIDERATION OF LOCAL APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES AND BOARDS; AND/OR CITY COUNCIL SUB-COMMITTEES; AND/OR CITY-AFFILIATED ORGANIZATIONS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. CONSIDER and APPOINT, REAPPOINT or REMOVE members to the Commissions, Committees and Boards; and/or
2. REAFFIRM, RE-DESIGNATE and/or DESIGNATE member assignments to the City Council Sub-Committees; and/or
3. REAFFIRM, RE-DESIGNATE and/or DESIGNATE delegates and alternates to the City-Affiliated Organizations; and
4. DIRECT the City Clerk to notify all affected appointments, reappointments or removed members and/or all affected City-Affiliated Organizations of this action in writing;
5. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

Attachments: [Exhibit - February 16, 2021 Staff Report.pdf](#)

ORDINANCE SECOND READING: (None)

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

MEMORIAL ADJOURNMENTS

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT