

**CITY OF CARSON  
HOUSING AUTHORITY/  
SUCCESSOR AGENCY/  
CITY COUNCIL AGENDA**



**TUESDAY, JULY 7, 2020  
701 East Carson Street  
Helen Kawagoe Council Chambers  
5:00 P.M.**

Albert Robles, Mayor

Jim Dear, Mayor Pro Tem  
Jawane Hilton, Councilmember

Lula Davis-Holmes, Councilmember  
Cedric L. Hicks, Councilmember

Donesia L. Gause, City Clerk

Monica Cooper, City Treasurer

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**AMENDED AGENDA**

***“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)***

**\*\*ORAL COMMUNICATIONS\*\***

*The public may address the members of the City Council on any matters within the jurisdiction of the City Council or on any items on the agenda of the City Council , other than closed session matters, prior to any action taken on the agenda. Because of the threat of COVID-19 (aka the “Coronavirus”) you are urged to take all appropriate health safety precautions.*

***DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE COUNCIL CHAMBERS DURING CARSON COUNCIL MEETINGS.***

***TO FACILITATE PUBLIC PARTICIPATION OUR CARSON CITY COUNCIL MEETINGS WILL BE AVAILABLE TO YOU BY:***

- *Livestream on the City’s website: The meeting will be conducted live over the internet via <http://ci.carson.ca.us>*
- *Cable Channel 35 (Spectrum) and Channel 99 (AT&T)*

*Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:*

1. *Email: You can email comments to [cityclerk@carson.ca.us](mailto:cityclerk@carson.ca.us) or through the*

home page of our city's website at [ci.carson.ca.us](http://ci.carson.ca.us), up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

2. Telephone: You can record your comments at (310) 952-1720, up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

3. Box outside of City Hall: You can provide hand-written comments by dropping off a note at the box located in front of City Hall (701 East Carson Street), up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

4. Please see Attachment "A" to this Agenda for public participation options in regard to the Imperial Avalon RIR Appeal Hearing (Item No. 21; 2020-399).

**CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY**

**ROLL CALL:**

**ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY**

**CLOSED SESSION (None)**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**RECESS INTO CLOSED SESSION:**

**RECONVENE TO OPEN SESSION:**

**REPORT ON CLOSED SESSION ACTIONS**

**FLAG SALUTE:**

**INVOCATION:**

**INTRODUCTIONS**

Item No. 1. [2020-426](#) REPORT FROM CAPTAIN SKEEN OF CARSON  
SHERIFF'S STATION

Item No. 2. [2020-325](#) PRESENTATION BY ROBERTO BARRAGAN, CCEDA

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

*The public may address the members of the City Council/Housing Authority/Successor Agency on any items on the agenda of the City Council/Housing Authority/Successor Agency, prior to any action taken on the agenda. Speakers shall identify themselves and the item(s) being addressed, and are limited to no more than three minutes, speaking once (anonymous comments will be made part of record, but not read out loud.) The three minute period may be continued at the discretion of the presiding officer with the approval of the City Council. Oral communications on agendized items will be limited to one (1) hour unless extended by order of the presiding officer with approval of the City Council.*

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

*The public may at this time may address the members of the City Council/Housing Authority/Successor Agency on any matters not agendized and within the jurisdiction of the City Council/Housing Authority/Successor Agency if the one (1) hour limit noted above has not expired, or upon order of the presiding officer with the approval of the Council. These items may be continued by the presiding officer to a period later in the agenda. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes, speaking once.*

**APPROVAL OF MINUTES:**

Item No. 3. [2020-466](#) **APPROVAL OF THE JUNE 2, 2020 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES**

**Recommendation:** Approve the minutes as listed.

**Attachments:** [2020 JUNE 2 CC-CSA-CHA Reg Mtg Minutes \(FINAL\) dgedits.pdf](#)

**CONSENT: (Items 4-20)**

*These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. Any item or items may be removed for discussion. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.*

Item No. 4. [2020-469](#) **Resolution No. 20-105, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF**

**\$644,603.98, DEMAND CHECK NUMBERS 153817 THROUGH 153968**

***Attachments:*** [Demand Register 070720](#)

Item No. 5. [2020-482](#) Resolution No. 20-08-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$4,897.75, DEMAND CHECK NUMBERS SA-001809 THROUGH SA-001811

***Attachments:*** [070720 CSA check listing](#)

Item No. 6. [2020-484](#) Resolution No. 20-07-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$21,441.92, DEMAND CHECK NUMBERS HA-001818 through HA-001820

***Attachments:*** [070720 CHA check listing](#)

Item No. 7. [2020-298](#) CONSIDER AMENDMENT NO. 1 TO A CONTRACT WITH THE CALIFORNIA COMMUNITY ECONOMIC DEVELOPMENT ASSOCIATION, A NON-PROFIT ORGANIZATION, TO PROVIDE ASSISTANCE TO CARSON BUSINESSES IN APPLYING FOR LOANS MADE AVAILABLE THROUGH THE CARES ACT, ESPECIALLY THE PAYCHECK PROTECTION PROGRAM ("PPP") LOANS AND ECONOMIC INJURY DISASTER LOANS ("EIDL"), AND TO ADMINISTER THE CITY'S CORONAVIRUS SMALL BUSINESS LENDING PROGRAM, AND CONSIDER RESOLUTION NO. 20-111, AMENDING THE CITY'S 2020-2021 BUDGET APPROPRIATING \$75,000 FROM THE CITY'S FUND BALANCE (CITY COUNCIL)

**Recommendation:** 1. APPROVE Amendment No. 1 to a contract with the California Community Economic Development Association ("CCEDA"), a California non-profit organization for the purpose of operating a Small Business Assistance Program Carson for retail and commercial businesses and non-profits.

2. APPROVE Resolution No. 20-111 AMENDING THE CITY'S 2020-2021 BUDGET AND APPROPRIATING \$75,000 FOR AMENDMENT NO. 1 TO A CONTRACT WITH THE CALIFORNIA COMMUNITY ECONOMIC DEVELOPMENT ASSOCIATION, A NON-PROFIT ORGANIZATION

**Attachments:** [CCEDA Amendment No. 1](#)  
[Budget Resolution No. 20-111](#)  
[April 21 Staff Report](#)

Item No. 8. [2020-424](#) **CONSIDERATION TO APPROVE THE AMENDED SERVICE LEVEL AGREEMENT FOR FY 2020-21 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SERVICE LEVEL AGREEMENT WITH THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:  
1. AUTHORIZE the City Manager to execute the amended Los Angeles County Sheriff's Department Service Level Agreement for FY 2020-21.

**Attachments:** [SLA 2020](#)  
[LASD 5 YR](#)

Item No. 9. [2020-092](#) **AUTHORIZE THE PURCHASE OF TWO LIGHT DUTY, ZERO EMISSION, BATTERY ELECTRIC VEHICLES IN AN AMOUNT NOT TO EXCEED \$70,000.00 (CITY COUNCIL)**

- Recommendation:** TAKE the following actions:
1. WAIVE the formal bid process defined by the Carson Municipal Code, section 2610, as allowed by Section 2611(g) "Cooperative Purchasing."
  2. AUTHORIZE the purchase of two battery electric vehicles from a local dealer, should the price be equal to or lower than the price obtained from the Cooperative Purchasing Agreement, in an amount not to exceed \$70,000.00 and AUTHORIZE staff to sign the standard dealership sales contract.
  3. ADOPT Resolution No. 20-112, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE SPECIAL REVENUE FUND."
  4. AUTHORIZE the City Manager to sign and submit California's Clean Vehicle Rebate Project Public Fleet Incentive Application.

**Attachments:** [Exhibit No.1 - CVRP Application - Sample.pdf](#)  
[Exhibit No. 2 - 2020 Chevy Bolt Brochure.pdf](#)  
[Exhibit No. 3 -NAFG 2020 Bolt Qoute.pdf](#)  
[Exhibit No.4 - Reso 20-112.pdf](#)

Item No. 10. [2020-400](#) **CONSIDER APPROVAL OF AN AGREEMENT WITH RSG, INC. TO PROVIDE MOBILE HOME RENT REVIEW SERVICES (CITY COUNCIL)**

- Recommendation:** TAKE the following actions:
1. APPROVE the contract services agreement with RSG, Inc. to provide Mobile Home Rent Review services for three years, through June 30, 2023, in an amount not-to-exceed \$466,420.
  2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

**Attachments:** [Ex. No. 1 - RFP No. 20-008 - Rent Review Housing Compliance](#)  
[Ex. No. 2 - bid register for RFP No. 20-008](#)  
[Ex. No. 3 - Proposed RSG Rent Review agreement](#)

Item No. 11. [2020-401](#) **CONSIDER APPROVAL OF AN AGREEMENT WITH RSG, INC. TO PROVIDE AFFORDABLE HOUSING COMPLIANCE MONITORING SERVICES (HOUSING AUTHORITY)**

- Recommendation:** TAKE the following actions:
1. APPROVE the contract services agreement with RSG, Inc. to provide affordable housing compliance monitoring services to the Carson Housing Authority for three-years, through June 30, 2023, for an amount not-to-exceed \$65,420.
  2. AUTHORIZE the Authority Chairman to execute the agreement, following approval as to form by the Authority Counsel.

- Attachments:** [Ex. No. 1 - RFP No. 20-008 - Rent Review Housing Compliance](#)  
[Ex. No. 2 - bid register for RFP No. 20-008](#)  
[Ex. No. 3 - Proposed RSG Housing Authority Compliance Monitori](#)

- Item No. 12. [2020-481](#) **CONSIDERATION OF RESOLUTION NO. 20-108, AUTHORIZING AMENDING STANDARD AGREEMENT 16-HOME-11382 WITH THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PERTAINING TO THE HOME INVESTMENT PARTNERSHIP PROGRAM GRANT TO PROVIDE FOR TENANT-BASED RENTAL ASSISTANCE (CITY COUNCIL)**

- Recommendation:** TAKE the following actions:  
WAIVE further reading and ADOPT Resolution No. 20-108, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING STANDARD AGREEMENT 16-HOME-11382 WITH THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PERTAINING TO THE HOME INVESTMENT PARTNERSHIP PROGRAM GRANT TO PROVIDE FOR TENANT-BASED RENTAL ASSISTANCE AND AUTHORIZING THE CITY MANAGER OR HIS/HER DESIGNEE TO EXECUTE THE DOCUMENTS NECESSARY TO FACILITATE SAID AMENDMENT."

- Attachments:** [Resolution HOME TBRA](#)

- Item No. 13. [2020-462](#) **CONSIDER AWARD OF WORKERS COMPENSATION THIRD PARTY CLAIMS ADMINISTRATION SERVICES TO ADMINSURE, INC. FOR A THREE YEAR PERIOD FROM AUGUST 15, 2020 TO AUGUST 15, 2023 PLUS TWO OPTIONAL ONE YEAR EXTENSIONS THEREAFTER (CITY COUNCIL)**

**Recommendation:** 1. APPROVE a three-year contract from August 15, 2020 to August 15, 2023 with two optional one-year extensions to Adminsure, Inc. to provide Workers Compensation Third Party Claims Administration (TPA) services to the City for a total contract sum of \$317,664 for the initial three-year period.

2. AUTHORIZE the Mayor to execute the contract after approval as to form by City Attorney.

1.

**Attachments:** [EXHIBIT 1 -- RFP Rating Worksheet](#)

[EXHIBIT 2 -- AdminSure Contract partially signed](#)

Item No. 14. [2020-476](#)

**CONSIDER APPROVAL OF SETTLEMENT AGREEMENT IN THE MATTER OF NORMA JONES V. CITY OF CARSON, ET AL., LOS ANGELES SUPERIOR COURT CASE NO. 19STCV08241 (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:

1. Approve the settlement agreement (Exhibit 1).

2. Authorize the City Manager to execute the settlement agreement, and any related documents, to resolve the litigation.

**Attachments:** [Jones Settlement Agreement and Stipulation](#)

Item No. 15. [2020-472](#)

**CONSIDERATION TO ACCEPT THE PROJECT AS COMPLETE, PROJECT NO. 1603: ALBERTONI STREET REHABILITATION FROM FIGUEROA STREET TO CENTRAL AVENUE AND CONSIDER RESOLUTION NO. 20-109, AMENDING THE FISCAL YEAR 2020-21 BUDGET TO INCREASE THE CONTINGENCY BUDGET IN THE PROJECT (CITY COUNCIL)**



- Recommendation:** TAKE the following actions:
1. ACCEPT as complete Project No. 1603: Albertoni Street Rehabilitation from Figueroa Street to Central Avenue.
  2. AUTHORIZE staff to file a Notice of Completion.
  3. AUTHORIZE the expenditure of additional construction contingencies in the amount of \$66,000.00 from SB1 account 288-80-820-904-8009 to augment the amount currently budgeted for the project.
  4. WAIVE further reading and ADOPT RESOLUTION No. 20-109, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE GENERAL FUND"

- Attachments:** [Exh. 1 Albertoni St. Location Map Proj. No.1603](#)  
[Exh. 2 Resolution No. 20-109](#)

- Item No. 16. [2020-468](#) **CONSIDERATION OF RESOLUTION NO. 20-102 AUTHORIZING THE EXECUTION OF ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 00562S FOR STATE-FUNDED PROJECTS (CITY COUNCIL)**

- Recommendation:** WAIVE further reading and ADOPT Resolution No. 20-102, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE EXECUTION OF THE ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 00562S FOR STATE-FUNDED PROJECTS."

- Attachments:** [Exhibit No. 1 - Reso 20-102](#)  
[Exhibit No. 2 StateMasterAgreement City of Carson](#)  
[Exhibit No. 3 PreviousStateMasterAgreement City of Carson](#)

- Item No. 17. [2020-473](#) **CONSIDERATION OF RESOLUTION NO. 20-103 AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT AGREEMENT NO. U38 TO THE ADMINISTERING AGENCY-STATE AGREEMENT NO. 00562S FOR STATE FUNDED PROJECTS FOR PROJECT NO. 1658 [PROJECT NUMBER: LRSP-5403(029)]: SYSTEMIC SAFETY ANALYSIS; AND RESOLUTION NO. 20-106 AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE GENERAL FUND (CITY COUNCIL)**

- Recommendation:** TAKE the following actions:
1. WAIVE further reading and ADOPT Resolution No. 20-103, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT NO. U38 TO THE ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 00562S FOR STATE-FUNDED PROJECTS FOR PROJECT NO. 1658 [PROJECT NUMBER: LRSP-5403(029)]: SYSTEMIC SAFETY ANALYSIS."
  2. WAIVE further reading and ADOPT Resolution No. 20-106 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE GENERAL FUND."

- Attachments:** [Exhibit No. 1 - Reso 20-103](#)  
[Exhibit No. 2 - 5403\(029\) unsigned PSA](#)  
[Exhibit No. 3 - Reso 20-106](#)

- Item No. 18. [2020-474](#) **CONSIDERATION OF RESOLUTION NO. 20-104 AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT AGREEMENT NO. F024 TO THE ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 07-5403F15 FOR FEDERAL-AID PROJECTS FOR THE DESIGN PHASE OF PROJECT NO. 1649 [FEDERAL NO. HSIP-5403(030)]: TRAFFIC SIGNAL INTERSECTION UPGRADES; AND RESOLUTION NO. 20-107 AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE GENERAL FUND (CITY COUNCIL)**

- Recommendation:** TAKE the following actions:
1. WAIVE further reading and ADOPT Resolution No. 20-104, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT AGREEMENT NO. F024 TO THE ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 07-5403F15 FOR FEDERAL-AID PROJECTS FOR THE DESIGN PHASE OF PROJECT NO. 1649 [FEDERAL NO. HSIP-5403(030)]: TRAFFIC SIGNAL INTERSECTION UPGRADES."
  2. WAIVE further reading and ADOPT Resolution No. 20-107, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE GENERAL FUND."

**Attachments:** [Exhibit No. 1 - Reso 20-104](#)

[Exhibit No. 2 5403\(030\) unsigned PSA](#)

[Exhibit No. 3 - Reso 20-107](#)

Item No. 19. [2020-050](#) APPROVE A LETTER OF SUPPORT FOR GEORGE FLOYD "JUSTICE IN POLICING ACT" OF 2020 (CITY COUNCIL)

**Recommendation:** APPROVE staff proceeding with a letter of support for the George Floyd Justice in Policing Act of 2020, as passed by the House of Representatives, to be signed by all members of the City Council.

**Attachments:** [CCAR Letter Support Police Reform Bill](#)

Item No. 20. [2020-053](#) APPROVE A LETTER OF SUPPORT FOR LOS ANGELES SHERIFF'S DEPARTMENT (CARSON SUB-STATION) TO WEAR BODY CAMERAS (CITY COUNCIL)

**Recommendation:** APPROVE staff proceeding with a letter of support for law enforcement officers to wear body cameras and urging the Los Angeles County Sheriff to expedite the use of body-worn cameras at the Carson Sub-Station.

**Attachments:** [CCAR Letter to LASD Requesting Body Cams](#)

#### **SPECIAL ORDERS OF THE DAY: (Item 21)**

*Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.*

*Please see Attachment "A" to this Agenda for public participation options in regard to the Imperial Avalon RIR Appeal Hearing (Item No. 21; 2020-399).*

Item No. 21. [2020-399](#) PUBLIC HEARING ON APPEAL OF CARSON PLANNING COMMISSION DECISION ADOPTING PLANNING COMMISSION RESOLUTION NO. 20-2695, APPROVING RIR NO. 05-20 SUBJECT TO SPECIFIED CONDITIONS, RELATED TO THE DETERMINATION OF RELOCATION IMPACT MITIGATION MEASURES TO BE PAID TO THE RESIDENTS OF IMPERIAL AVALON MOBILE ESTATES MOBILEHOME PARK IN CONNECTION WITH THE PARK OWNER'S PROPOSED CLOSURE OF THE MOBILEHOME PARK

**Recommendation:** 1. ADOPT Resolution No. 20-\_\_\_\_, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, MODIFYING, PURSUANT TO CARSON MUNICIPAL CODE §9173.4(C)(2)(b), THE DECISION OF THE CARSON PLANNING COMMISSION ADOPTING PLANNING COMMISSION RESOLUTION NO. 20-2695 RELATED TO APPROVAL OF RIR NO. 05-20 FOR THE DETERMINATION OF RELOCATION IMPACT MITIGATION MEASURES REQUIRED TO BE TAKEN IN CONNECTION WITH THE CLOSURE OF IMPERIAL AVALON MOBILE ESTATES MOBILEHOME PARK, BY IMPOSING ADDITIONAL BENEFIT CONDITIONS OF RIR NO. 05-20, AND AFFIRMING THE DECISION IN ALL OTHER RESPECTS (Exhibit 8).

**Attachments:** [Ex. 1 - 5-13-20 PC Staff report with Exhits., PC Mins.](#)  
[Ex. 2 Imperial Avalon RIR PC Resolution Conditions \(As Approved\)](#)  
[Ex. 3 - Robles Albert - 05-27-20](#)  
[Ex. 4 No. 1 scan from pk](#)  
[Ex. 4 No. 2 scan from pk](#)  
[Ex. 4 A](#)  
[Ex. 5 a, b 20-0707 ApplicantRebuttalToPCConditions-Final \(1\), Fa](#)  
[Ex. 6 - Letter to Tetro ^0 Lopez 060820 FINAL](#)  
[Ex. 7 - Page from Tatro & Lopez website](#)  
[Ex. 8 Resolution No. 20-113 \(draft\)](#)

**DISCUSSION: (Items 22-24)**

Item No. 22. [2020-429](#) **CONSIDERATION OF RESOLUTION NO. 20-030 AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB CLASSIFICATION SPECIFICATION FOR SANITATION PROGRAM AIDE (CITY COUNCIL)**

**Recommendation:** Assuming that the City walks on the floor an agreed upon job spec with AFSCME Local 809; WAIVE further reading and APPROVE Resolution No. 20-030, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING NEW JOB CLASSIFICATION SPECIFICATION FOR THE SANITATION PROGRAM AIDE OR THE AGREED UPON JOB SPEC THAT WAS WALKED ON THE FLOOR."

**Attachments:** [Resolution 20-030 Sanitation Program Aide](#)

**Item No. 23. [2020-491](#) CONSIDER PLACING ONE OR MORE BALLOT MEASURES ON THE NOVEMBER 3, 2020 REGULAR MUNICIPAL ELECTION**

**Recommendation:** DISCUSS and PROVIDE direction to the City Attorney and the City Manager to prepare the appropriate materials for one or more ballot measures to be considered by the City Council for placement on the November 3, 2020 Regular Municipal Election.

**Item No. 24. [2020-495](#) COVID-19 UPDATE (CITY COUNCIL)**

**Recommendation:** DISCUSS and PROVIDE direction.

**ORDINANCE SECOND READING: (None)**

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS**

**ADJOURNMENT**

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**AGENDA ATTACHMENT A – PUBLIC PARTICIPATION OPTIONS FOR PUBLIC HEARING ON APPEAL OF PLANNING COMMISSION DECISION ON RIR NO. 05-20 (IMPERIAL AVALON MOBILE ESTATES)**

*The City of Carson deeply cares for its mobile home park residents, and respects the rights of Imperial Avalon Mobile Estates mobile home park (“Park”) residents to participate in the public hearing on the administrative appeal of the Carson Planning Commission’s Decision on RIR No. 05-20 related to determination of the relocation impact mitigation measures required to be taken by the Park owner in connection with closure of the Park.*

*Park residents have the following options in regards to submission of public comments prior to the hearing, as stated in the agenda for all items on the agenda:*

*1. Email: You can email comments to [cityclerk@carson.ca.us](mailto:cityclerk@carson.ca.us), or through the home page of the City’s website at [ci.carson.ca.us](http://ci.carson.ca.us), up until the meeting’s published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

*2. Telephone: You can record your comments at (310) 952-1720, up until the meeting’s published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

*3. Box outside of City Hall: You can provide hand-written comments by dropping off a note at the box located in front of City Hall (701 East Carson Street), up until the meeting’s published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

*In addition, Park residents may join the Zoom meeting (Zoom is the electronic software application that will be used by the Council to conduct the hearing via remote teleconferencing) telephonically by calling the following number: (669) -900-6833 (Meeting ID: 983 2978 8335; Password: 565036). Residents utilizing this option must call in by 5:00 p.m. and provide their full name to the City Clerk via email at [cityclerk@carson.ca.us](mailto:cityclerk@carson.ca.us) or by calling (310) 952-1720 by 2:00 p.m. on the date of the meeting (Tuesday, July 7, 2020). Residents who call in will be placed on hold until the meeting begins, and the meeting administrator will unmute and call upon residents by name when it is their turn to provide public comment. If your name is called and there is no immediate response, the meeting*

*administrator will move to next public commenter and will not be obligated to return to you. Residents utilizing this option are requested to please follow these instructions very carefully so as to avoid creating unnecessary technical difficulties for City staff and the hearing participants. Zoom participation will be permitted telephonically only; no video calls will be accepted.*

*Translators will be provided in the following languages: Korean, Japanese, Spanish, and Tagalog. Residents requiring translation of their comments are strongly encouraged to send their written comments to their identified translator before 2:00 pm on the date of the meeting. Your park resident contact is identified here:*

- Japanese: Ben Kagiwada – (818) 312-4932 | kagiwada@hotmail.com*
- Korean: Philip Park – (310) 971-1629 | myongkiev1025@gmail.com*
- Spanish: Chris Lopez at Park Office*
- Tagalog: Phone outreach calls for any public comments*

*To use one of these translating services, dial in to one of the following conference numbers:*

- Korean (310) 233-4893*
- Japanese (310) 233-4897*
- Spanish (310) 233-4894*
- Tagalog (310) 233-4896*

*The hearing can also be observed by livestream on the City's website (<http://ci.carson.ca.us>) and on cable television, channels 35 (Spectrum) and 99 (AT&T).*

*Lastly, based on the Homeowners Association's lawyers' demand, the City is opening the Community Center, Halls A, B, C, to provide an in-person participation option to Park residents. A projector screen and podium will be set up to enable residents to observe the hearing (which will be conducted remotely using Zoom) and provide public comment to the Council in real-time. Attendance will be conditioned upon execution by each attendee of a liability waiver substantially similar to the form attached hereto as Attachment "A-1." To protect public health and safety related to COVID-19, social distancing measures will be strictly enforced, and face masks will be required for all attendees. A contactless*

*temperature screening will be performed at the entry; anyone with a temperature over 100.3 F will be required to leave the premises. Chairs will be spaced at least 6 feet apart, and no standing or overflow attendance will be permitted. As such, capacity will be limited to 150 persons. Attendance will be allowed on a first-come, first-served basis, and all residents who do not arrive in time to get a chair will be required to leave. Any person who refuses to strictly adhere to these measures will be required to leave.*

*The City discourages residents from exercising the in-person Community Center participation option due to concerns regarding the spread of COVID-19, especially in light of the recent Guidance on Closure of Sectors in Response to COVID-19 from the California Department of Public Health dated July 1, 2020, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Guidance-on-Closure-of-Sectors-in-Response-to-COVID-19.aspx> (the "Guidance"). Although the sectors listed in the Guidance do not include gatherings such as the aforementioned Community Center option, the Guidance provides that Los Angeles County is on the State's County Monitoring List, and emphasizes that the risk of transmission of the virus is particularly high in indoor settings due to the release of infectious particles into the air when someone speaks, coughs, sneezes, or sings, which is exacerbated in indoor spaces particularly when lacking appropriate ventilation.*

*Therefore, for the protection of your own health and the health of others, the City strongly urges you to please seriously consider all other options for public participation first, and to seriously consider the risks involved with the Community Center option, before making any decision to participate in the hearing via the Community Center option. This should be considered a last resort.*

*The City thanks you for your interest in this matter, and thanks you in advance for your cooperation.*



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**[AGENDA ATTACHMENT "A-1"]****CITY OF CARSON - COMMUNITY SERVICES DEPARTMENT****WAIVER, RELEASE, INDEMNIFICATION AND HOLD HARMLESS FORM**

*Name of Program or Event: Publicly Accessible Physical Location & Venue for Remote Teleconference Participation in Carson City Council Public Administrative Appeal Hearing on RIR No. 05-20 (Imperial Avalon Mobile Estates)*

*Date and Time of Program or Event: July 7, 2020; 5:00 p.m. (or as soon thereafter as reasonably practicable)*

*Location of Program or Event: Carson Community Center, Hall ABC*

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*I, \_\_\_\_\_, the undersigned Participant, certify that I am 18 years of age or over. I request and consent to participate in the above-referenced program or event ("Program"). I certify and represent that I am aware of no medical condition or physical or mental impediment that I have that would endanger me when participating in the Program. I understand that the Program involves the risk of accident and bodily injury, death, or property damage to me, and I agree to assume such risks.*

*I also understand that an inherent risk of exposure to COVID-19 exists in any public space where people are present, including with respect to participation in the Program. I acknowledge that COVID-19 is an extremely contagious disease that can lead to severe illness and death. I voluntarily assume all risks of exposure to COVID-19 related to my participation in the Program, and I assume sole responsibility therefor and agree to hold harmless the City of Carson, its officers (elected and appointed), agents and employees (collectively, "City" and individually, "City Party") in connection therewith. I am voluntarily seeking to participate in the Program notwithstanding these risks, and I acknowledge that I must comply with all applicable federal, state and local laws and guidelines, including practicing social distancing and wearing face masks at all times, related to preventing the spread of COVID-19 in connection with my participation in the Program, and further acknowledge that even where I am in full compliance with such laws and guidelines, there is no guarantee that I will not become infected with COVID-19. In furtherance of City's efforts to protect Program participants from being infected with COVID-19, I consent to a contactless temperature screening (showing a temperature below 100.4 F) being performed as a condition of my entrance into the building, and I represent, warrant and attest that:*

- I am not experiencing any symptom of illness such as cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle*

*pain, headache, sore throat, or new loss of taste or smell;*

- I have not traveled internationally or to a highly impacted area within the last 14 days;*
- I have not been exposed to someone with a suspected or confirmed case of COVID-19 within the last 14 days;*
- I have not been previously diagnosed with COVID-19 and not yet cleared as non-contagious by applicable state or local public health authorities; and*
- I have been adhering to all applicable federal (including CDC), state and local laws and guidelines related to limiting exposure to COVID-19 for the last 14 days.*

*In consideration for my participation in the Program, I hereby waive, release and discharge the City and each City Party from and against any and all claims or liabilities to me or any other person, including but not limited to claims or liabilities for bodily injury, illness, death, or property damage, arising from or related in any way to my participation in the Program, including the negligence of the City or any other participants in the Program, and I agree to waive my rights to make any such claims through any action or proceeding against the City. However, I understand that this paragraph is not intended to release any party from any act or omission of "gross negligence."*

*In giving the foregoing release and waiver, I expressly waive any and all rights conferred upon me by the provisions of California Civil Code Section 1542, which I understand reads as follows:*

*"A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party."*

*This waiver shall be effective as a bar to any and all actions, fees, damages, losses, claims, liabilities and demands of whatsoever character, nature and kind, that are known or unknown, or suspected or unsuspected, that may arise from or relate in any way to my participation in the Program.*

*To the full extent permitted by law, I agree to hold and save the City and each City Party harmless from any and all actions, claims, proceedings, damages to persons or property, losses, costs, fees, expenses, forfeitures, penalties, obligations, errors, omissions or liabilities, whether actual or threatened, that may be asserted or claimed by any person, firm or entity ("Claims") arising out of or in connection with my participation in the Program, and to defend and indemnify the City and each City Party from and against all Claims arising from my negligence or intentional misconduct in connection with my participation in the Program. This obligation shall be binding on my heirs, successors and assigns and shall not*

expire.

*I hereby grant the City the right to photograph or video-record me during or in connection with the Program, and to use my photographed or video-recorded likeness, and any image, silhouette, or reproduction of me or my voice or appearance taken during or in connection with the Program ("Likeness") for any purpose, including creation or production of materials in any form for such purpose, with no claim of entitlement to any license fee or royalty of any kind from the City. I hereby waive any right to the intellectual property of my Likeness. The rights granted by me hereunder shall not expire.*

*No oral representations, statements or inducements, apart from this written form, have been made with regard to the subject matter of this form. If any portion of this form is declared invalid by a court of competent jurisdiction, the remainder shall continue in full force and effect.*

*By signing below, I acknowledge and represent that I have read and understand the above, and that I voluntarily agree to its terms.*

Signature of Participant: \_\_\_\_\_  
\_\_\_\_\_

Date:

Imperial Avalon Address/Space Number:  
\_\_\_\_\_