

**CITY OF CARSON
HOUSING AUTHORITY/
SUCCESSOR AGENCY/
CITY COUNCIL AGENDA**



**TUESDAY, SEPTEMBER 1, 2020
701 East Carson Street
Helen Kawagoe Council Chambers**

5:00 PM

Albert Robles, Mayor

Jim Dear, Mayor Pro Tem
Jawane Hilton, Councilmember

Lula Davis-Holmes, Councilmember
Cedric L. Hicks, Councilmember

Donesia L. Gause, City Clerk

Monica Cooper, City Treasurer

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

****ORAL COMMUNICATIONS****

The public may address the members of the City Council on any matters within the jurisdiction of the City Council or on any items on the agenda of the City Council , other than closed session matters, prior to any action taken on the agenda. Because of the threat of COVID-19 (aka the “Coronavirus”) you are urged to take all appropriate health safety precautions.

DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE COUNCIL CHAMBERS DURING CARSON COUNCIL MEETINGS.

TO FACILITATE PUBLIC PARTICIPATION OUR CARSON CITY COUNCIL MEETINGS WILL BE AVAILABLE TO YOU BY:

- *Livestream on the City’s website: The meeting will be conducted live over the internet via <http://ci.carson.ca.us>*
- *Cable Channel 35 (Spectrum) and Channel 99 (AT&T)*

Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:

1. Email: You can email comments to cityclerk@carson.ca.us or through the home page of our city’s website at ci.carson.ca.us, up until the meeting’s published start time. Please identify the Agenda item you wish to address in your

comments. Your comments will be read into the record.

2. Telephone: You can record your comments at (310) 952-1720, up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

3. Box outside of City Hall: You can provide hand-written comments by dropping off a note at the box located in front of City Hall (701 East Carson Street), up until the meeting's published start time. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY

ROLL CALL:

CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Items 1-2)

ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M.

Item No. 1. [2020-600](#) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows:

Southwest Voter Registration Education Project, et al. v. City of Carson, Los Angeles Superior Court Case No. 19STCV32291

Item No. 2. [2020-601](#) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows:

Monteclaro v. City of Carson, et al., Los Angeles Superior Court Case No. 20STCV30918

RECONVENE TO OPEN SESSION AT 6:00 P.M.

REPORT ON CLOSED SESSION ACTIONS**FLAG SALUTE:****INVOCATION:****INTRODUCTIONS**

Item No. 3. [2020-585](#) **REPORT FROM LIEUTENANT TREJO OF CARSON SHERIFF'S STATION**

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

APPROVAL OF MINUTES:

Item No. 4. [2020-618](#) **APPROVAL OF THE JUNE 18, 2020 CITY COUNCIL SPECIAL MEETING MINUTES**

Recommendation: Approve the minutes as listed.

Attachments: [2020 JUNE 18 CC Spec Mtg \(unofficial\) dgedits.pdf](#)

CONSENT: (Items 5-15)

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. Any item or items may be removed for discussion. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

Item No. 5. [2020-617](#) **Resolution No. 20-141, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$2,083,769.18, DEMAND CHECK NUMBERS 154680 THROUGH 154806**

Attachments: [Demand Register 090120](#)

Item No. 6. [2020-607](#) **Resolution No. 20-09-CSA, A RESOLUTION OF THE**

CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$6,214.80, DEMAND CHECK NUMBERS SA-001812 THROUGH SA-001813

Attachments: [090120 CSA check listing](#)

- Item No. 7. [2020-608](#) Resolution No. 20-08-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$28,089.13, DEMAND CHECK NUMBERS HA-001821 through HA-001826

Attachments: [090120 CHA check listing](#)

- Item No. 8. [2020-613](#) CONSIDER RESOLUTION NO. 20-143 CELEBRATING THE 100TH ANNIVERSARY OF THE PASSAGE AND RATIFICATION OF THE 19TH AMENDMENT TO THE CONSTITUTION OF THE UNITED STATES PROVIDING FOR WOMEN'S SUFFRAGE (CITY COUNCIL)

Recommendation: TAKE the following actions:

APPROVE Resolution No. 20-143 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, CELEBRATING THE 100TH ANNIVERSARY OF THE PASSAGE AND RATIFICATION OF THE 19TH AMENDMENT TO THE CONSTITUTION OF THE UNITED STATES PROVIDING FOR WOMEN'S SUFFRAGE"

Attachments: [Reso No. - 100th Anniversary Womens Suffrage](#)

- Item No. 9. [2020-610](#) CONSIDER APPROVAL OF AMENDMENT NO. 1 TO SERVICES AGREEMENT WITH YELLOW CAB (ADMINISTRATIVE SERVICES COOPERATIVE, INC.) TO PROVIDE RESIDENTS WITH ON-DEMAND ACCESS TO ESSENTIAL SERVICES DURING THE COVID-19 PANDEMIC (CITY COUNCIL)

Recommendation:

1. APPROVE Amendment No. 1 to Dial-A-Ride Agreement with Administrative Services Cooperative, Inc.
2. AUTHORIZE the Mayor to execute the Amendment, upon approval as to form by the City Attorney.

Attachments: [Exhibit No. 1 Dial-A-Ride Services Agreement with Administrative](#) ;
[Exhibit No. 2 Amendment No. 1 to Dial-A-Ride Services Agreeemer](#)

Item No. 10. [2020-602](#) UPDATE ON CITY'S ANNUAL SLURRY SEAL PROGRAM (CITY COUNCIL)

Recommendation: 1. RECEIVE AND FILE.

Attachments: [Exhibit No. 2](#)
[Exhibit No. 3](#)
[Exhibit No. 4](#)
[Exhibit No. 1](#)

Item No. 11. [2020-566](#) CONSIDER AWARDING AND APPROVING CONTRACT SERVICES AGREEMENTS TO LEAL TREJO, APC, LAW OFFICE OF ROBERTA M. YANG, P.C., AND BATZA & ASSOCIATES, INC., AND CONTRACT AMENDMENTS TO HARRIS & ASSOCIATES AND BOUCHER LAW, FOR PROVISION OF ON-CALL EMPLOYEE RELATIONS INVESTIGATION SERVICES (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. APPROVE the proposed Contract Service Agreements for: (i) Leal Trejo, APC; (ii) Law Office of Roberta M. Yang, P.C.; and (iii) Batza & Associates, Inc., for not-to-exceed contract sum(s) of \$75,000 each over an initial three-year contract term, with two optional one-year extension periods thereafter (at City's option, and subject to a limit of \$25,000 per annual extension term for each contract) for the provision of on-call employee relations investigation services; (Exhibit No. 3); and
2. APPROVE the proposed Amendments No. 1 to the Contract Service Agreements for: (i) Harris & Associates; and (ii) Boucher Law, increasing the contract sums by \$75,000 each and extending the contract term of each agreement for an additional three years from the date of execution of the amendment, with two optional one-year extension periods thereafter (at City's option, and subject to a limit of \$25,000 per annual extension term for each contract) for the provision of on-call employee relations investigation services; (Exhibit No. 3); and
3. AUTHORIZE the Mayor to execute all of the above-referenced agreements after approval as to form by the City Attorney.

Attachments: [RFQ 20-015 WORKPLACE INVESTIGATION SERVICES](#)
[RFQ Workplace Investigation Combined Score Sheet \(09 1 20\)](#)
[Workplace Investigator Contract - Roberta Yang \(9 1 20\)](#)
[Workplace Investigator Contract - Leal Trejo APC](#)
[Workplace Investigator Contract - Batza & Associates \(9 1 20\)](#)
[Harris and Associates Contract Amendment No. 1 \(9 1 20\)](#)
[Boucher Law Amendment No. 1 \(9 1 20\)](#)

Item No. 12. [2020-611](#) **CONSIDER APPROVAL OF A CUSTOMER AGREEMENT WITH IRON MOUNTAIN INFORMATION MANAGEMENT, LLC FOR CONTINUED DOCUMENT STORAGE AND RETRIEVAL SERVICES (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. APPROVE the proposed Customer Agreement with Iron Mountain Information Management, LLC, for continued document storage and retrieval services.
2. AUTHORIZE the Mayor to execute the agreement.

Sponsors: Community Services

Attachments: [Ex. No. 1 - Metro Business Archives contract 14Feb86](#)
[Ex. No. 2 - Proposed Iron Mountain Agreement](#)
[Ex. No. 3 - Iron Mountain - Schedule A Price List](#)

Item No. 13. [2020-588](#) **CONSIDER RESOLUTION NO. 20-137, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 4 OF PROPERTIES LOCATED AT THE NORTHEAST CORNER OF CENTRAL AVENUE AND VICTORIA STREET (APN 7319-003-104, 7319-003-105, 7319-003-106) AND 1007 E. VICTORIA STREET (APN: 7319-038-900) WITHIN THE FUTURE ANNEXATION AREA (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 20-137, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 4 OF PROPERTIES LOCATED AT THE NORTHEAST CORNER OF S. CENTRAL AVENUE AND E. VICTORIA STREET (APN: 7319-003-104, 7319-003-105, 7319-003-106) AND 1007 E. VICTORIA STREET (APN: 7319-038-900) WITHIN THE FUTURE ANNEXATION AREA."
2. RECEIVE and FILE the Unanimous Approval Consent Letter from Carson 175, LLC and Carson 36, LLC.

Attachments: [Exhibit No. 1 - Executed Unanimous Approval Consent Letter from](#)
[Exhibit No. 2 - Resolution No. 20-137](#)
[Exhibit No. 3 - Amendment No. 4 to Notice Spec Tax Lien](#)

Item No. 14. [2020-587](#) **CONSIDERATION OF RESOLUTION NO. 20-142, AMENDING THE FISCAL YEAR 2020-21 BUDGET FOR THE CENSUS COUNT DRIVE THRU AND CARAVAN EVENT (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. APPROVE appropriations of \$10,000.00 for the CENSUS COUNT DRIVE THRU AND CARAVAN EVENTS.
2. WAIVE further reading and ADOPT Resolution No. 20-142, "A RESOLUTION OF THE CITY OF CARSON, CALIFORNIA AMENDING THE FISCAL YEAR 2020-21 BUDGET FOR THE CENSUS COUNT DRIVE THRU AND CARAVAN EVENTS."

Attachments: [RESO NO 20-142 CENSUS COUNT CARAVAN](#)

Item No. 15. [2020-616](#) **CONSIDER APPROVING THE CITY MANAGER'S CONTINUED PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES AND COSTS INCLUDING MEMBERSHIP TO THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION, THE CALIFORNIA CITY MANAGEMENT FOUNDATION AND WOMEN LEADING GOVERNMENT (CITY COUNCIL)**

Recommendation: TO APPROVE the City Manager's membership in the International City/County Management Association (ICMA), the California City Management Foundation (CCMF) and Women Leading Government (WLG) while she is the Carson City Manager with payment of fees as charged at the time of renewal.

SPECIAL ORDERS OF THE DAY: (None)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

DISCUSSION: (Items 16-19)

Item No. 16. [2020-599](#) **CONSIDER RECONSIDERATION OF THE ADOPTION OF ORDINANCE 20-008 AND STATUS REPORT (CITY COUNCIL)**

Recommendation: Receive and file this report and information regarding the LA County Registrar of Voters' schedule for the November 2020 election.

Item No. 17. [2020-586](#) **COVID-19 UPDATE (CITY COUNCIL)**

Recommendation: 1. DISCUSS and PROVIDE direction

Item No. 18. [2020-591](#) **CONTINUE EMERGENCY ACTION CONCERNING NEW AIR FILTRATION AND HVAC SYSTEMS AT CITY FACILITIES (CITY COUNCIL)**

Recommendation: REVIEW the emergency action authorized during its August 4, 2020 meeting and determine by four-fifths vote that there is a need to continue the emergency action.

Item No. 19. [2020-581](#) **MAKE CERTAIN EMERGENCY PROCUREMENT FINDINGS AND CONSIDER AWARD OF CONTRACT TO DRILL SUB, INC. FOR NEWKIRK AVENUE STORM DRAIN LINE EMERGENCY REPAIR IN THE AMOUNT OF \$66,900.00 WITH A CONTINGENCY OF \$10,035.00 (CITY COUNCIL)**

- Recommendation:**
1. MAKE the following findings: (1) that the emergency described in this report will not permit a delay resulting from a competitive solicitation for bids and (2) that dispensing with competitive solicitation for bids is necessary to respond to such emergency.
 2. REJECT the proposal received from Specialized Pipe Technologies.
 3. AWARD a Construction Contract for the repair of Newkirk Storm Drain in the amount of \$66,900.00 to Drill Sub, Inc., contingent upon confirmation of drainage easements on four privately owned properties.
 4. DECLARE the emergency action described in this report to be terminated upon award of the contract to Drill Sub, Inc.
 5. AUTHORIZE the expenditure of a construction contingency in the amount of \$10,035.00 (15%) for any unforeseen construction work such as removal and remediation of contaminated soil, substructure conflict, and soil and material testing, if any, that may be required to complete project.
 6. AUTHORIZE the Mayor to execute the Construction Contract following approval as to form by the City Attorney.

Attachments: [Location Map- Exhibit No.1](#)
[Drill Sub, Inc.Contract Services Agreement](#)

ORDINANCE SECOND READING: (Item 20)

Item No. 20. [2020-592](#) **ORDINANCE NO. 20-2013: AN ORDINANCE OF THE CITY OF CARSON, CALIFORNIA, APPROVING ZONE CHANGE NO. 183-20 TO CHANGE THE ZONE FROM MH-D (MANUFACTURING, HEAVY - DESIGN OVERLAY) TO ML-D (MANUFACTURING, LIGHT, DESIGN OVERLAY) FOR APN 7315-008-049**

Attachments: [Ordinance No. 20-2013](#)

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT