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*“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)*

**CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY**

**ROLL CALL:**

**CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Item 1)**

**ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**RECESS INTO CLOSED SESSION UNTIL 6:00 P.M.**

**Item No. 1. [2019-021](#) CONFERENCE WITH LEGAL COUNSEL -  
ANTICIPATED LITIGATION (CITY COUNCIL)**

**Recommendation:** A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in two cases.

**RECONVENE TO OPEN SESSION AT 6:00 P.M.**

**REPORT ON CLOSED SESSION ACTIONS**

**FLAG SALUTE:**

**Item No. 2. [2019-002](#) MARIS REYES, 6TH GRADE STUDENT ATTENDING  
DODSON MIDDLE SCHOOL**

**INVOCATION:**

**Item No. 3. [2019-009](#) PASTOR BRAD HARTE, CALVARY CHAPEL**

**INTRODUCTIONS****Item No. 4. [2018-927](#) REPORT FROM CAPTAIN SKEEN OF CARSON SHERIFF'S STATION****ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

*The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.*

**APPROVAL OF MINUTES:****Item No. 5. [2018-904](#) APPROVAL OF THE SEPTEMBER 18, 2018 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES AND OCTOBER 2, 2018 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES**

**Recommendation:** Approve the minutes as listed.

**Attachments:** [2018 SEPT 18 CC-CSA-CHA Reg Mtg \(FINAL\)](#)  
[2018 OCT 2 CC-CSA-CHA Reg Mtg minutes \(FINAL\)](#)

**CONSENT: (Items 6-16)**

*These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. Any item or items may be removed for discussion. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.*

Item No. 6. [2018-968](#) CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING NOVEMBER 30, 2018

**Recommendation:** RECEIVE and FILE.

**Attachments:** [City Nov 2018](#)  
[City Nov 2018 2](#)  
[City Nov 2018 3](#)  
[City Nov 2018 4](#)  
[City Nov 2018 5](#)  
[City Nov 2018 6](#)  
[City Nov 2018 7](#)  
[City Nov 2018 8](#)

Item No. 7. [2018-871](#) ADOPTION OF RESOLUTION NO. 19-016 APPROVING THE AMENDED & RESTATED TENTATIVE AGREEMENT FOR SUCCESSOR MEMORANDUM OF UNDERSTANDING (DEAL POINTS) BETWEEN THE CITY OF CARSON AND THE CARSON PROFESSIONALS AND SUPERVISORS ASSOCIATION (CPSA) AND THE ADOPTION OF RESOLUTION NO. 19-019 APPROVING THE AMENDED & RESTATED TENTATIVE AGREEMENT FOR SUCCESSOR MEMORANDUM OF UNDERSTANDING (DEAL POINTS) BETWEEN THE CITY OF CARSON AND THE ASSOCIATION OF MANAGEMENT EMPLOYEES (AME) FOR THE PERIOD OF JANUARY 1, 2017 - JUNE 30, 2021 (CITY COUNCIL)

**Recommendation:** WAIVE further reading and ADOPT Resolution No. 19-016, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE AMENDED & RESTATED TENTATIVE AGREEMENT FOR SUCCESSOR MEMORANDUM OF UNDERSTANDING (DEAL POINTS) BETWEEN THE CITY OF CARSON AND THE CARSON PROFESSIONALS AND SUPERVISORS ASSOCIATION (CPSA)" AND  
WAIVE further reading and ADOPT Resolution No. 19-019, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE AMENDED & RESTATED TENTATIVE AGREEMENT FOR SUCCESSOR MEMORANDUM OF UNDERSTANDING (DEAL POINTS) BETWEEN THE CITY OF CARSON AND THE ASSOCIATION OF MANAGEMENT EMPLOYEES (AME) FOR THE PERIOD OF JANUARY 1, 2017 - JUNE 30, 2021"

**Attachments:** [Exhibit 1 - Resolution Nos. 19-016 and 19-019](#)  
[Exhibit 2 - Tentative Agreement CPSA](#)  
[Exhibit 3 - Tentative Agreement AME](#)  
[Exhibit 4 - Resolution Nos. 18-080 and 18-081](#)

Item No. 8. [2018-892](#) **CONSIDER ADOPTING ORDINANCE NO. 19-1901 FOR THE RENEWAL OF A NONPUBLIC UTILITY PIPELINE FRANCHISE TO SHORE TERMINALS LLC, AMENDING ORDINANCE NO. 99-1159 (CITY COUNCIL)**

**Recommendation:** TAKE the following action:  
INTRODUCE FOR FIRST READING, "ORDINANCE NO. 19-1901, AN ORDINANCE OF THE CITY OF CARSON, CALIFORNIA, GRANTING THE RENEWAL OF A NONPUBLIC UTILITY PIPELINE FRANCHISE TO SHORE TERMINALS LLC, AMENDING ORDINANCE NO. 99-1159"

**Attachments:** [Ord 19-1901.pdf](#)

Item No. 9. [2018-921](#) **CONSIDER THE APPROVAL OF RESOLUTION 19-005, OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FY 2018-2019 BUDGET, BY UPGRADING ONE ASSISTANT GROUNDWORKER POSITION TO SENIOR GROUNDWORKER (CITY COUNCIL)**

**Recommendation:** WAIVE further reading and APPROVE Resolution No. 19-005, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FY 2018-2019 BUDGET, BY UPGRADING ONE ASSISTANT GROUNDWORKER POSITION TO SENIOR GROUNDWORKER."

**Attachments:** [Exhibit 1 - Resolution No. 19-005](#)  
[Exhibit 2 - Operating Budget Justification on Form](#)  
[Exhibit 3 - Senior Groundworker Job Specifications](#)  
[Exhibit 4 - Assistant Groundworker Job Specifications](#)

**Item No. 10. [2018-946](#) CONSIDER APPROVAL OF THE SIXTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH TCM GROUP INC., A HILL INTERNATIONAL COMPANY, TO EXPAND THE SCOPE OF SERVICES TO INCLUDE PROVIDING AN INTERIM CONSTRUCTION INSPECTOR FOR THE PUBLIC WORKS DEPARTMENT (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:

1. APPROVE the Sixth Amendment to the Professional Services Agreement with TCM Group, Inc., a Hill International Company, to provide staff augmentation to the Construction Inspection Division of the Public Works Department for the term of January 9, 2019 through June 30, 2019, in the amount of \$120,000.00.
2. AUTHORIZE the Mayor to execute the Sixth Amendment to the Professional Services Agreement with TCM Group, Inc., a Hill International Company, following approval as to form by the City Attorney.

**Sponsors:** Public Works

**Attachments:** [Exh No. 1 Hill International Sixth Amendment](#)

**Item No. 11. [2018-959](#) CONSIDER APPROVING CONTRACT AMENDMENT NO. 1 WITH ADMINISTRATIVE SERVICES COOPERATIVE TO OPERATE DIAL-A-RIDE (CITY COUNCIL)**

**Recommendation:**

1. APPROVE Amendment No. 1 with Administrative Services Cooperative, Inc.
2. AUTHORIZE the Mayor to execute the amendment, following approval as to form by the City Attorney.

**Sponsors:** City Council and Mr. Jo

**Attachments:** [Administrative Services Cooperative, Inc. contract \(pages 3-51\)](#)  
[Amendment No. 1 \(pages 52-56\)](#)

Item No. 12. [2018-962](#) **CONSIDER RESOLUTION NO. 19-007 ACCEPTING A KABOOM! GRANT FOR STEVENSON PARK, AND ALLOCATING FUNDS IN THE AMOUNT OF \$8,500.00 FOR THE REQUIRED CITY MATCH (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:

1. ACCEPT a KaBoom! grant to fund the purchase and installation of playground equipment at Stevenson Park.
2. APPROVE an appropriation of \$8,500.00 from the Unreserved General Fund Balance to cover the City's required match.
3. WAIVE further reading and ADOPT Resolution No. 19-007, "A RESOLUTION OF THE CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2018/19 ADOPTED BUDGET TO ALLOCATE FUNDS IN THE AMOUNT OF \$8,500.00 FOR THE CITY'S MATCH FOR THE KABOOM! GRANT."

**Sponsors:** Community Services

**Attachments:** [Stevenson Park Map](#)  
[Stevenson Park - North Playground Map](#)  
[Resolution No. 19-007](#)

Item No. 13. [2019-001](#) **CONSIDER APPROVAL OF THE SUCCESSOR AGENCY RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 19-20) FOR THE PERIOD OF JULY 1, 2019 TO JUNE 30, 2020 (SUCCESSOR AGENCY)**

**Recommendation:** APPROVE the ROPS FY 19-20 and DIRECT staff to submit the ROPS FY19-20 to the Second District Consolidated Oversight Board and required agencies for approval.

**Attachments:** [Exhibit No. 1 Carson ROPS 19-20](#)

Item No. 14. [2018-931](#)      **CONSIDER ADOPTING RESOLUTION NO. 19-011 TO EXTEND THE DEADLINE BY WHICH SHIPPERS TRANSPORT EXPRESS, MUST TERMINATE OPERATIONS AND VACATE THE SITE LOCATED AT 1150 EAST SEPULVEDA BOULEVARD, CITY OF CARSON (CITY COUNCIL)**

**Recommendation:** ADOPT RESOLUTION 19-011 OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, TO EXTEND THE DEADLINE BY WHICH SHIPPERS TRANSPORT EXPRESS, MUST TERMINATE OPERATIONS AND VACATE THE SITE LOCATED AT 1150 EAST SEPULVEDA BOULEVARD, CITY OF CARSON

**Attachments:**      [Carson - Tesoro - Resolution Re Shippers Site](#)

Item No. 15. [2018-947](#)      **CONSIDER APPROVAL OF CONSULTANT RETAINER AGREEMENT TO PROVIDE STAFF AUGMENTATION FOR AN INTERIM TRAFFIC ENGINEER (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:  
1. APPROVE a Consultant Retainer Agreement with O2EPCM, Inc., to provide staff augmentation for the term of January 9, 2019 through June 30, 2019, in the amount of \$135,000.00.  
2. AUTHORIZE the Mayor to execute the Consultant Retainer Agreement following approval as to form by the City Attorney.  
1.

**Sponsors:**      Public Works

**Attachments:**      [Exh No. 1 CONSULTANT SERVICES AGREEMENT](#)  
[2018-947 Exhibit 2](#)



Item No. 16. [2019-010](#) APPROVE AND RATIFY CONTRACT AMENDMENT NO. 1 TO THE ADMINSURE INC. CONTRACT FOR THE PERIOD AUGUST 15, 2018 THROUGH AUGUST 14, 2020 (CITY COUNCIL)

- Recommendation:**
1. APPROVE and ratify a two-year contract amendment with AdminSure for the period of August 15, 2018 to August 14, 2020.
  2. AUTHORIZE the Mayor to execute the amendment to the AdminSure contract after approval as to form by the City Attorney

**Attachments:** [Rating Sheet](#)  
[Adminsure Contract Amendment](#)  
[Adminsure Contract](#)

**SPECIAL ORDERS OF THE DAY: (Item 17)**

*Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.*

Item No. 17. [2018-961](#) PUBLIC HEARING TO CONSIDER RESOLUTION NO. 19-010, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 37421 ET. SEQ. APPROVING THE PURCHASE AND SALE AGREEMENT FOR CITY PROPERTY AT 21828 AVALON BLVD WITH MY FATHER'S BARBEQUE, LLC (CITY COUNCIL)

- Recommendation:**
1. OPEN the Public Hearing, TAKE public testimony and CLOSE the Public Hearing.
  2. WAIVE FURTHER READING AND ADOPT RESOLUTION NO. 19-010, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 37421 ET. SEQ. APPROVING THE PURCHASE AND SALE AGREEMENT FOR CITY PROPERTY AT 21828 AVALON BLVD WITH MY FATHER'S BARBEQUE, LLC.
  3. AUTHORIZE the Mayor to execute the Purchase and Sale Agreement following approval as to form by the City Attorney.

**Attachments:** [Exhibit No. 1 Resolution No. 19-010](#)  
[Exhibit No. 2 - Purchase and Sales Agreement \(PSA\) with My Fat](#)

**DISCUSSION: (Items 18-25)**

Item No. 18. [2018-938](#) CONSIDER RESOLUTION NO. 19-015 AMENDING AND RATIFYING RESOLUTION NO. 18-170 ESTABLISHING THE SALARY AND BENEFITS FOR UNCLASSIFIED MANAGEMENT EMPLOYEES EFFECTIVE DECEMBER 4, 2018 (CITY COUNCIL)

- Recommendation:** ADOPT Resolution No. 19-015 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING AND RATIFYING RESOLUTION NO. 18-170 ESTABLISHING THE SALARY AND BENEFITS FOR UNCLASSIFIED MANAGEMENT EMPLOYEES EFFECTIVE DECEMBER 4, 2019."

**Attachments:** [Exhibit 1 - Resolution 19-015](#)  
[Exhibit 2 - Amended & Restated Resolution 18-170](#)

**Item No. 19. [2018-943](#) APPROVAL OF TEMPORARY AT-WILL INTERIM CITY MANAGER EMPLOYMENT AGREEMENT**

**Recommendation:** Council approval of Temporary At-Will Interim City Manager Employment Agreement.

**Attachments:** [Interim CM Contract](#)

**Item No. 20. [2019-007](#) CONSIDER RESOLUTION NOS. 19-013 AND 19-014 INCREASING THE MINIMUM WAGE FOR CITY OF CARSON EMPLOYEES PURSUANT TO CALIFORNIA STATE LAW (CITY COUNCIL)**

**Recommendation:** 1. WAIVE further reading and ADOPT Resolution No. 19-013, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON CALIFORNIA, AMENDING THE SALARY RANGES FOR UNCLASSIFIED, PART-TIME, UNREPRESENTED, HOURLY CLASSIFICATIONS TO INCREASE THE HOURLY MINIMUM WAGE TO \$12.00, EFFECTIVE JANUARY 1, 2019."

2. WAIVE further reading and ADOPT Resolution No. 19-014, "A RESOLUTION OF THE CITY COUNCIL CITY OF CARSON CALIFORNIA, AMENDING THE SALARY RANGES FOR AFSCME 809 UNCLASSIFIED, PART-TIME, HOURLY CLASSIFICATIONS TO INCREASE THE HOURLY MINIMUM WAGE TO \$12.00, EFFECTIVE JANUARY 1, 2019."

**Attachments:** [Exhibit 1 - Resolution No. 19-013](#)  
[Exhibit 2 - Resolution No. 19-014](#)  
[Exhibit 3 - Proposed Salary Schedule AFSCME Part Time Unclass](#)  
[Exhibit 4 - Proposed Salary Schedule Part Time Unrepresented](#)

- Item No. 21. [2018-930](#) REVIEW RULES SET FORTH BY THE CITY COUNCIL AND THE NEW CITY CHARTER FOR THE PROTECTION OF CITY EMPLOYEES AND INDIVIDUALS FROM DISCRIMINATION, HARASSMENT AND ABUSIVE CONDUCT ("BULLYING"); CONSIDER INTRODUCTION OF ORDINANCE NO. 19-1902 (FORMALLY 18-1829) TO AMEND CHAPTER 4, ARTICLE II, SECTION 2450 OF CARSON MUNICIPAL CODE (CODE OF ETHICS) TO MODERNIZE SAME AND MAKE IT MORE CONSISTENT WITH THE NEWLY ADOPTED CITY CHARTER AND TO EMPHASIZE GUIDANCE ON COUNCIL-MANAGER FORM OF GOVERNMENT; CONSIDER ADOPTION OF RESOLUTION NO. 19-017 (FORMALLY 18-169) TO ESTABLISH IMPLEMENTATION GUIDELINES CONCERNING THE CITY'S CODE OF ETHICS; CONSIDER ADOPTION OF RESOLUTION NO 19-018 (FORMALLY 18-168) TO REAFFIRM AND ESTABLISH RULES GOVERNING NEPOTISM, FAVORITISM AND CORRUPTION CONSISTENT WITH THE NEWLY ADOPTED CITY CHARTER; (CITY COUNCIL)

- Recommendation:** TAKE the following actions:
- 1) REVIEW publicly the existing rules protecting employees from discrimination, harassment, bullying, nepotism, favoritism and corruption; and
  - 2) INTRODUCE Ordinance 19-1902 (formally 18-1829) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 2450 (CODE OF ETHICS) OF CHAPTER 4 OF ARTICLE II (ADMINISTRATION) OF THE CARSON MUNICIPAL CODE"
  - 3) ADOPT Resolution 19-017 (formally 18-168) "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ADOPTING AND AN ANTI-NEPOTISM POLICY FOR THE APPOINTMENT, EMPLOYMENT, PROMOTION, AND ADVANCEMENT OF OFFICERS', MANAGERS', AND EMPLOYEES' FAMILY MEMBERS AND SIGNIFICANT OTHERS"
  - 4) ADOPT Resolution 19-018 (formally 18-169) "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ADOPTING IMPLEMENTATION GUIDELINES (SET ONE) TO ESTABLISH AND EXPAND UPON GOOD, PROPER AND EXPECTED CONDUCT OF ELECTED AND APPOINTED OFFICIALS TOWARDS CITY STAFF, EMPHASIZING A COUNCIL-MANAGER FORM OF GOVERNMENT, AS WELL AS DETAILING PROPER USE OF CITY PROPERTY"

- Attachments:** [Exhibit 1](#)  
[Exhibit 2](#)  
[Exhibit 3](#)  
[Ordinance No. 19-1902 Amending the Code of Ethics CMC 2405](#)  
[Resolution No. 19-017 Anti-Nepotism Policy 1-08-2019](#)  
[Resolution No. 19-018 Conduct of Elected Officials](#)

**Item No. 22. [2018-856](#) CONSIDERATION OF RESOLUTION 19-002 RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018 DECLARING THE RESULTS FOR MEASURE CA (CITY COUNCIL)**

**Recommendation:** 1. WAIVE further reading and ADOPT Resolution No. 19-002, "A Resolution of the City Council of the City of Carson, California Reciting the Fact of the General Municipal Election Held on November 6, 2018, Declaring the Result of Measure CA, Adoption of City Charter and Such Matters as Provided by Law."

2. DIRECT the City Clerk or her designee to cause the adopted Measure CA to be recorded and submitted to the California Secretary of State pursuant to Government Code Sections 34459 and 34460.

**Attachments:** [19-002 - Resolution with Exhibits.pdf](#)

**Item No. 23. [2018-945](#) CONSIDERATION OF RESOLUTION NO. 19-001; RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, DECLARING THE RESULTS FOR THE TWO CITY COUNCIL SEATS, OFFICE OF THE CITY CLERK AND CITY TREASURER (CITY COUNCIL)**

**Recommendation:** WAIVE further reading and ADOPT Resolution No. 19-001, "A Resolution of the City Council of the City of Carson, California Reciting the Fact of the General Municipal Election Held on November 6, 2018, Declaring the Result of the City Council, City Clerk, City Treasurer and Such Other Matters as Provided by Law."

**Attachments:** [19-001 - Reciting the Fact of the General Municipal Election Held c](#)

**Item No. 24. [2018-881](#) SWEARING IN**

**Recommendation:** HOLD the swearing in of the City Clerk, City Treasurer and City Council Member- Elects.

**Item No. 25. [2019-015](#) CITY COUNCIL REORGANIZATION FOR SELECTION OF THE MAYOR PRO TEM (CITY COUNCIL)**

**Recommendation:** CONSIDER and PROVIDE direction.

**ORDINANCE SECOND READING: (Items 26-27)**

Item No. 26. [2018-966](#) SECOND READING: ORDINANCE NO. 18-1831: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 5200 OF THE CARSON MUNICIPAL CODE IN ORDER TO ADOPT, RESTATE AND REAFFIRM STATE LAW PROHIBITIONS UPON THE AUTHORITY OF SOLID WASTE ENTERPRISES FROM EXPANDING OR SOLICITING NEW BUSINESS DURING ANY CONTINUATION OF SERVICES DURING ANY TIME PERIODS SET FORTH IN CALIFORNIA PUBLIC RESOURCES CODE SECTION 49520; RESTATE AND REAFFIRM THE APPLICATION OF STATE DIVERSION MANDATES TO EACH AND EVERY SOLID WASTE HAULER

**Attachments:** [Ordinance No. 18-1831](#)

Item No. 27. [2018-967](#) SECOND READING: ORDINANCE NO. 18-1832: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 2404 (PRESENTING MATTERS TO COUNCIL - AGENDAS) OF CHAPTER 4 (CITY OFFICES - COUNCIL CHAMBERS - MEETINGS) OF THE CARSON MUNICIPAL CODE REGARDING THE MANNER OF PREPARING AGENDAS AND PRESENTING MATTERS TO COUNCIL

**Attachments:** [Ordinance No. 18-1832](#)

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

*The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.*

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)**

**RECESS TO CLOSED SESSION**

**RECONVENE TO OPEN SESSION**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS**

**ADJOURNMENT**