### CITY OF CARSON HOUSING AUTHORITY/ SUCCESSOR AGENCY/ CITY COUNCIL AGENDA



TUESDAY, MARCH 6, 2018 701 East Carson Street Helen Kawagoe Council Chambers

Albert Robles, Mayor

Jawane Hilton, Mayor Pro Tem Lula Davis-Holmes, Councilmember Elito M. Santarina, Councilmember Cedric L. Hicks, Councilmember

Donesia L. Gause, City Clerk

Monica Cooper, City Treasurer

*"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at 310-952-1720 at least 48 hours prior to the meeting." (Government Code Section 54954.2)* 

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY

ROLL CALL:

CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Items 1 T0 6)

ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M.

- Item No. 1. 2018-127 CONFERENCE WITH LEGAL COUNSEL -ANTICIPATED LITIGATION (CITY COUNCIL)
  - **Recommendation:** A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in 3 cases.

Item No. 2. 2018-129 CONFERENCE WITH LEGAL COUNSEL - PUBLIC SECURITY (CITY COUNCIL)

**Recommendation:** A closed session will be held, pursuant to Government Code Section 54957 to discuss matters posing a threat to the security of public buildings, essential public services, including water, sewer, gas, or electric service, or to the public's right of access to public services or facilities over which the legislative body has jurisdiction.

## Item No. 3. 2018-132 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (SUCCESSOR AGENCY)

**Recommendation:** A closed session will be held, pursuant to Government Code Section 54956.8, to enable the City Council to consider negotiations with John Gessford and Joe Endzelis representing Apipa Properties, LLC, with whom City is negotiating, and to give direction to its negotiator(s) Kenneth C. Farfsing, Executive Director and John Raymond, Director of Community Development regarding that certain real property 21704 S. Figueroa St. The City's real property negotiator will seek direction from the City Council regarding the price and terms of payment for the property.

#### Item No. 4. 2018-133 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (SUCCESSOR AGENCY)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.8, to enable Successor Agency to consider negotiations with Macerich, with whom the Successor Agency is negotiating, and to give direction to its negotiators Kenneth C. Farfsing, Executive Director and John Raymond, Director of Community Development, regarding that certain real property Assessor Parcel Nos. 7336-010-903 and known as 7336-010-904. The Successor Agency's real property negotiator will seek direction from the Agency member regarding the price, payment terms for purchase, sale or lease.

## Item No. 5. 2018-146 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

**Recommendation:** A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigations to which the City is a party. The titles of such litigations are as follows: LAUSD V. COUNTY OF LOS ANGELES, Los Angeles Superior Court Case No. BS108180 LOS ANGELES COMMUNITY COLLEGE DISTRICT V. COUNTY OF LOS ANGELES, Los Angeles Superior Court Case No. BS130308

# Item No. 6. 2018-153 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

**Recommendation:** A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows: Colony Cove Properties, LLC v. City of Carson, C.D. Cal. Case No. 14CV-03242, Ninth Circuit Court of Appeals Case No. 16-56255.

#### **RECONVENE TO OPEN SESSION AT 6:00 P.M.**

#### **REPORT ON CLOSED SESSION ACTIONS**

#### FLAG SALUTE:

Item No. 7. 2018-110 ARIETA HUNTER MENI, ATTENDING CARSON HIGH SCHOOL AND A MEMBER OF THE SCHOOL'S GIRLS RUGBY TEAM

#### INVOCATION:

Item No. 8. 2018-154 PASTOR DANNY SANTA CRUZ, VICTORY OUTREACH

#### INTRODUCTIONS

- Item No. 9. 2018-083 REPORT FROM CAPTAIN SKEEN OF CARSON SHERIFF'S STATION
- Item No. 10. 2018-119 RECOGNITION TO THE CARSON HIGH SCHOOL GIRL'S RUGBY TEAM FOR THEIR 15-0 SEASON AND EARNING THE SOUTHERN CALIFORNIA YOUTH RUGBY GIRLS HIGH SCHOOL CHAMPIONSHIP
- Item No. 11. 2018-157 50TH ANNIVERSARY RECOGNITIONS
- Item No. 12. 2018-150 OF **STEPHEN** RECOGNITION Μ. WHITE MIDDLE SCHOOL PRINCIPAL **ADAINA** BROWN FOR BEING SELECTED AS ASSOCIATION OF **CALIFORNIA** SCHOOL **ADMINISTRATORS** REGION **16 MIDDLE** SCHOOL PRINCIPAL OF THE YEAR

## ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

the The public address members of City Council/Housing may the Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

#### **APPROVAL OF MINUTES:**

ltem No. 13. <u>2018-140</u>	APPROVAL	OF	THE	FEBRUAR	13,	2018 CITY
	COUNCIL	SPECIA	L	MEETING	MINUTE	S AND
	FEBRUARY	20,	201	8 CITY C	COUNCIL	HOUSING
	AUTHORITY	//SUCCI	ESSO	R AGEN	NCY F	REGULAR
	MEETING MIN	NUTES				

#### **<u>Recommendation</u>**: Approve the minutes as listed.

Attachments:2018 FEB 13 CC Spec Mtg (minutes-unofficial)2018 FEB 20 CC-CSA-CHA Reg Mtg (minutes-unofficial)

#### CONSENT: (Items 14 TO 25)

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. Any item or items may be removed for discussion. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

Item No. 14. 2018-139 Resolution No. 18-022, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS, AS FOLLOWS:

TOTAL OF \$3,870,460.38 FOR GENERAL DEMANDS, CHECK NUMBERS 139112 THROUGH 139284.

TOTAL \$199,123.92 FOR OF CO-OP AGREEMENT DEMANDS, CHECK NUMBERS 1225 THROUGH 1227, WHICH ARE COSTS ASSOCIATED WITH THE CONSTRUCTION OF CAPITAL PROJECTS WITHIN THE FORMER REDEVELOPMENT PROJECT AREA, USING BOND PROCEEDS TRANSFERRED FROM THE SUCCESOR AGENCY TO THE CITY.

Attachments: AP CK LISTING 2-15-18 THROUGH 2-22-18 CM FOR COUNCIL AP CK LISTING 2-15-18 THROUGH 2-22-18 CA FOR COUNCIL I

Item No. 15. 2018-142 Resolution No. 18-04-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING **CLAIMS** AND DEMANDS AMOUNT IN THE OF \$2,750.00, DEMAND CHECK NUMBERS SA-001752 THROUGH SA-001753

Attachments: 030618 CSA check listing

Item No. 16. 2018-143 Resolution No. 18-04-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT \$19.863.49. OF DEMAND CHECK NUMBERS HA-001704 through HA-001709

Attachments: 030618 CHA check listing

Item No. 17. 2018-107	CONSIDER THE AWARD OF A CONTRACT FOR THE PURCHASE OF A PB LOADER (CITY COUNCIL)				
<u>Recommendation:</u>	TAKE the following actions: 1. WAIVE the formal bid process defined by the Carson Municipal Code, Section 2607, as allowed by Section 2605 (1) (ii).				
	2. AUTHORIZE the Purchasing Manager to utilize Cooperative Purchasing for the contract between NJPA and Los Angeles Freightliner, as allowed by Section 2611 (g).				
	3. APPROVE as to form, the award of a purchase contract for a PB Loader to Los Angeles Freightliner, LLC. dba South Bay Truck Center of Carson in the amount of \$353,200.96.				
Attachments:	<u>CMC 2611 g</u>				
	PB Loader Quotation 2-15-2018				
	Ex 3 (PB LOADER CONTRACT) Agreement for Purchase of PB L				
Item No. 18. <u>2018-116</u>	CONSIDERAPPROPRIATIONOFHOUSINGAUTHORITYFUNDSTOTHEFINANCIALINCENTIVESACCOUNTTOCOMPLETEFUNDINGOFCURRENTPROJECTSANDCOMPLETEFUNDINGOFTHEMETAHOUSINGPROJECT(HOUSINGAUTHORITY)				
<u>Recommendation:</u>	APPROPRIATE \$4,752,922.00 of Housing Authority funds to the Authority's financial incentive account to fund current and upcoming projects.				
<u>Sponsors:</u>	Community Services				
<u>Attachments:</u>	Resolution No. 18-03-CHA				

- Item No. 19. 2018-124 CONSIDERATION OF AMENDMENT NO. 3 TO THE AGREEMENT BETWEEN THE CITY OF CARSON AND TOWNSEND PUBLIC AFFAIRS FOR FEDERAL AND STATE LEGISLATIVE ADVOCACY SERVICES (CITY COUNCIL)
  - **Recommendation:** APPROVE Amendment No. 3 to the agreement for contractual services by and between the City of Carson and Townsend Public Affairs, in the amount of \$8,000.00 per month, for the period of April 30, 2018 through June 30, 2018. 1.

Attachments: Ex. 1

- Ex. 2
  - Ex. 3
  - <u>Ex. 4</u>
- Item No. 20. 2018-126 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON SUCCESSOR HOUSING AUTHORITY, CARSON AGENCY-MONTH ENDING JANUARY 2018 (CITY COUNCIL)
  - **Recommendation:** RECEIVE and FILE.

Attachments: <u>1a</u>

- <u>2a</u>
- <u>3a</u>
- <u>4a</u>
- <u>5a</u>
- <u>6a</u>

- Item No. 21. 2018-141 ADOPTING RESOLUTION NO. CONSIDER 18-025 TO AUTHORIZE THE **EXPENDITURE** OF \$126,010.00 TO FUND THE COMPLETION OF PROJECT 1439: NO. TRAFFIC SIGNAL INSTALLATION AT THE INTERSECTION OF 223RD STREET AND LUCERNE STREET (CITY COUNCIL)
  - Recommendation:TAKE the following actions:1. WAIVE further reading and ADOPT Resolution No. 18-025, "A<br/>RESOLUTION OF THE CITY OF CARSON CITY COUNCIL<br/>AMENDING THE FISCAL YEAR 2017-18 BUDGET IN THE<br/>COOPERATIVE AGREEMENT BOND FUND."2. AUTHORIZE the expenditure of \$126,010.00 to fund the<br/>completion of a traffic signal installation at the intersection of 223rd

#### Sponsors: Public Works

Attachments: 03-06-18 CC Reso 18-025 223rd Lucerne Traffic Signal Install

Street and Lucerne Street.

- Item No. 22. 2018-151 ADOPT RESOLUTION 18-027, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111. BY ADOPTING A CLASSIFICATION SPECIFICATION FOR EVENT SERVICES SUPERVISOR AND REQUEST TO POSITIONS, RECLASSIFY TWO EVENT SUPERVISOR AND COMMUNITY CENTER SUPERVISOR TO EVENT SERVICES **SUPERVISOR** (CITY COUNCIL)
  - <u>Recommendation:</u>
     1. WAIVE further reading and Adopt Resolution No. 18-027, a resolution of the City Council of the City of Carson, amending the classification plan, resolutions 77-111, by adopting a classification specification for Event Services Supervisor (Exhibit No. 1).
     2. APPROVE the reclassification of the Event Supervisor and Community Center Supervisor to Event Services Supervisor.

Attachments: Resolution No. 18-027 Proposed Event Services Supervisor Job Classification Specification Item No. 23. 2018-131 CONSIDER THE ADOPTION OF RESOLUTION NO. 18-006 AUTHORIZING THE DESTRUCTION OF RECORDS (CITY CLERK)

> **<u>Recommendation</u>**: TAKE the following actions: WAIVE further reading and ADOPT Resolution No. 18-006, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF SPECIFIED CITY RECORDS."

Attachments: 03-06-18 - Records Destruction - Exhibit Authorization Form 03-06-18 - Records Destruction - Resolution (rev 1.1)

- Item No. 24. 2018-145 **18-026 SUPPORTING** CONSIDER RESOLUTION NO. THE DRUG ENFORCEMENT AGENCY'S NATIONAL PRESCRIPTION DRUG TAKE-BACK EVENTS, EFFORTS TO ENCOURAGE AVAILABILITY AND USE OF PRESCRIPTION DRUG DROP BOXES IN THE WELL CITY, AS AS **COMMUNITY-BASED** EDUCATIONAL ACTIVITIES AND **AWARENESS** CAMPAIGNS ON PRESCRIPTION DRUG MISUSE AND ABUSE (CITY COUNCIL)
  - Recommendation: 1. WAIVE further reading and adopt Resolution No. 18-026, " A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, SUPPORTING THE DRUG ENFORCEMENT AGENCY'S NATIONAL PRESCRIPTION DRUG EFFORTS TO TAKE-BACK EVENTS, **ENCOURAGE** AVAILABILITY AND USE OF PRESCRIPTION DRUG DROP BOXES IN THE CITY. AS WELL AS COMMUNITY-BASED EDUCATIONAL ACTIVITIES AND AWARENESS CAMPAIGNS ON PRESCRIPTION DRUG MISUSE AND ABUSE": and 2. DIRECT staff to coordinate with the Carson Sheriff's Station and AADAP in implementing this Resolution.

Attachments: Resolution No. 18-026

- Item No. 25. 2018-156 CONSIDERING ADOPTING URGENCY ORDINANCE NO. 18-1803U AND INTRODUCING ORDINANCE NO. **REGARDING REAUTHORIZATION** OF 18-1804, BOTH CITY PEG (PUBLIC, **EDUCATIONAL** AND GOVERNMENT) FEE COLLECTION **AUTHORITY** UNDER STATE LAW (CITY COUNCIL)
  - **Recommendation:** 1. WAIVE further reading and ADOPT Urgency Ordinance No, 18-1803U, "AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITYOF THE CITY OF CARSON, CALIFORNIA REAUTHORIZING THE CITY'S PUBLIC, EDUCATIONAL OR GOVERNMENTAL CHANNEL FEE" 2. WAIVE further reading and INTRODUCE Ordinance No. 18-1804, "AN ORDINANCE FO THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNAI REAUTHORZIGN THE CITY'S PUBLIC, EDUCATIONAL OR GOVERMENTAL CHANNEL FEE"
    - Attachments: Exhibit No. 1 Urgency Ordinance No. 18-1803U Exhibit No. 2 - Ordinance No. 18-1804 Exhibit No. 3 - February 20, 2018 Staff Report

#### SPECIAL ORDERS OF THE DAY: (None)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

DISCUSSION: (Items 26 to 33)

- Item No. 26. 2018-095 CONSIDER APPROVING A CONTRACT AMENDMENT FOR SERVICES WITH FTN FINANCIAL MAIN STREET ADVISORS TO CONTINUE TO PROVIDE INVESTMENT ADVISORY SERVICES FOR THE CITY AND ITS REPORTING ENTITIES, AND THE CARSON RECLAMATION AUTHORITY (CITY COUNCIL)
  - **Recommendation:** APPROVE, subject to City Attorney's approval as to form, Amendment No. 1 to the Contract Services Agreement with FTN Financial Main Street Advisors, LLC, which extends the term such that it will expire on January 24, 2019, and, contingent upon FTN re-establishing its status as an active foreign corporation authorized to conduct business within California by the California Secretary of State, increases the compensation by \$44,000 so that the total compensation is \$96,000.

Attachments: contract ftn

contract revised

EX 3 PPT

- Item No. 27. 2018-125 CONSIDER THE ANNUAL STATEMENT OF POLICY- CITY OF INVESTMENT CARSON. CARSON SUCCESSOR AGENCY AND CARSON HOUSING **AUTHORITY (CITY COUNCIL)- 2018** 
  - **<u>Recommendation</u>**: APPROVE and ADOPT the amended Statement of Investment Policy

Attachments: Investment Policy

- Item No. 28. 2018-149 CONSIDER THE PROPOSED REORGANIZATION OF THE COMMUNITY DEVELOPMENT AND CITY MANAGER'S DEPARTMENTS (CITY COUNCIL)
  - **<u>Recommendation</u>**: The City Manager recommends approval of the proposed reorganization.

- Item No. 29. 2018-102 CITY CLERK'S OFFICE PROPOSAL CONSIDER TO RECLASSIFY THE CURRENT **PART-TIME** OFFICE CLERK POSITION TO A FULL TIME SENIOR CLERK POSITION (AFSCME LOCAL 809) TO ALLOW FOR THE **EXPANSION** OF PASSPORT AND OTHER SERVICES (CITY COUNCIL)
  - **Recommendation:** TAKE the following actions: APPROVE the reclassification of the existing Part-Time Office Clerk position in the City Clerk's Office to a Full-Time Senior Clerk and ADOPT Resolution No. 18-023, A Resolution of the City Council of the City of Carson, California, Reclassifying the Part-Time Office Clerk Position to a Full-Time Senior Clerk Position in the City Clerk's Office; APPROVE the reclassification from the existing Part-Time Office Clerk Salary Range 824, Step A to the Full-Time Senior Clerk, Salary Range 330, Step A and ADOPT Resolution No. 18-024, A Resolution of the City of Carson City Council Amending the Fiscal Year 2017-18 Budget in the General Fund.
    - Attachments:
       18-023 Office Clerk Reclass to Senior Clerk Exhibit 1

       18-024 Office Clerk Reclass to Senior Clerk Budget Amendment
- Item No. 30. 2018-123 CONSIDER AWARDING A THREE-YEAR CONTRACT TO GUARDIAN EAGLE SECURITY, INC. TO PROVIDE BUILDING SECURITY SERVICES FOR THE PERIOD OF MARCH 1, 2018 THROUGH FEBRUARY 28, 2018 (CITY COUNCIL)
  - <u>Recommendation:</u> TAKE the following actions:

     AWARD a three-year contract to Guardian Eagle Security, Inc. to provide City building security services for the period of March 1, 2018 through February 28, 2021, with two additional one-year extensions at the City's sole election;

     Sponsors: City Council and Mr. McKay

## Item No. 31. 2018-144 CONSIDERATION OF CITY-AFFILIATED ORGANIZATIONS BY MAYOR ROBLES (CITY COUNCIL)

**<u>Recommendation</u>**: TAKE the following actions: REAFFIRM, RE-DESIGNATE and/or DESIGNATE delegates and alternates to the City-Affiliated Organizations; DIRECT the City Clerk to notify all affected City-Affiliated Organizations of this action in writing; Or:

TAKE another action the Mayor and City Council deem appropriate.

Attachments: 2-22-18 - CityAffilOrg - Exhibit 1

# Item No. 32. 2018-130 CONSIDERATION OF CITY COUNCIL SUB-COMMITTEES (CITY COUNCIL)

**<u>Recommendation</u>**: REAFFIRM, RE-DESIGNATE and/or DESIGNATE member assignments to the City Council Sub-Committees.

CONSIDER the status of any City Council Sub-Committee.

CONSIDER and CREATE any new City Council Sub-Committee or

RE-ACTIVATE any previous City Council Sub-Committee.

DIRECT the City Clerk to notify all affected appointments, reappointments or removed members of this action.

Attachments: Council SubCmte (12-20-17) - Exhibit 1

# Item No. 33. 2018-084 CONSIDER APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)

Recommendation:TAKE the following actions:<br/>CONSIDER and APPOINT, REAPPOINT or REMOVE members<br/>to the Commission, Committees and Boards;<br/>DIRECT the City Clerk to notify all affected appointments,<br/>reappointments or removed members of this action; and<br/>IF APPLICABLE, DIRECT the City Clerk to post and publish in<br/>accordance with the Maddy Act.<br/>OR:<br/>TAKE another action the City Council deems appropriate.

Attachments: 2-21-2018 - MADDY ACT - Exhibit 1

#### **ORDINANCE SECOND READING: (Items 34 and 35)**

Item No. 34. 2018-128 **ORDINANCE NO. 18-1801:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ADDING SECTION 2419, то CHAPTER 4 OF THE CARSON MUNICIPAL CODE, RELATING TO PROHIBITED MAILINGS BY THE MAYOR AND INDIVIDUAL **MEMBERS** OF THE CITY COUNCIL (CITY COUNCIL)

Attachments: Ordinance No. 18-1801 Prohibiting Mass Mailings by Councilmem

- Item No. 35. 2017-369 **ORDINANCE NO. 17-1622:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON. CALIFORNIA AMENDING ARTICLE IV. CHAPTER 7, OF THE CARSON MUNICIPAL CODE RELATING TO MOBILEHOME SPACE RENT (CITY CONTROL COUNCIL)
  - **Recommendation:** 1. WAIVE READING AND ADOPT ORDINANCE NO. 17-1622: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING ARTICLE IV, CHAPTER 7, OF THE CARSON MUNICIPAL CODE RELATING TO MOBILEHOME SPACE RENT CONTROL (CITY COUNCIL)
    - Attachments: MHP CPI Ordinance Staff Report Introduced 5-2-2017 Ordinance No. 17-1622

## ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

**RECESS TO CLOSED SESSION** 

RECONVENE TO OPEN SESSION

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT