



THURSDAY, MARCH 2, 2023
701 E. Carson Street
Carson Event Center, East Wing Activity Room
6:30 PM

PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA

Commissioners

Chair Jesus-Alex Cainglet | Vice-Chair Walter Gonzalez | Secretary Kisa Hilliard | Kim Cortado | Cesar Dahilig | Clarence Dunning | Edwina Hunter | DeAnthony Langston | Oscar Ramos

Alternates

Shannon Lawrence (Alternate 1) | Jo Jacqueline Johnson (Alternate 2) | Rudolfo Brillantes (Alternate 3)

Staff

Michael Whittiker, Director | Tim Grierson, Recreation Superintendent | Bobby Grove, Community Services Superintendent | Luchie Magante, Principal Administrative Analyst

PUBLIC INFORMATION

"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at 310-952-1720 at least 48 hours prior to the meeting." (Government Code Section 54954.2)

Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:

- 1. Email: You can email comments to p&rcommission@carsonca.gov no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*
- 2. Telephone: You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

CALL TO ORDER The meeting was called to order by Vice-Chair Gonzalez at 6:44 PM.

ROLL CALL

Present: Vice-Chair Walter Gonzalez, Secretary Kisa Hillard, Commissioners Cesar Dahilig, Oscar Ramos, Shannon Lawrence, Jo Jaqueline Johnson

Absent: None

Excused: Chair Alex Cainglet, Commissioners Kim Cortado, Clarence Dunning, Edwina Hunter, DeAnthony Langston, Rudolfo Brillantes were excused by a motion of Commissioner Johnson, seconded by Commissioner Lawrence, and unanimously carried by a vote of 6-0.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Johnson.

PRESENTATIONS

PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS

The public may address the Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission or on any items on the agenda of the Carson Parks, Recreation and Cultural Arts Commission, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Chair with the approval of the Parks, Recreation and Cultural Arts Commission. Due to the threat of COVID-19 (aka the "Coronavirus"), you are urged to take all appropriate health safety precautions.

CONSENT CALENDAR

- 1 2023-005-PRCAC**
JANUARY 26, 2023, PARKS, RECREATION, AND CULTURAL ARTS
COMMISSION MINUTES
Attachments: [January 26, 2023, PRCAC Minutes.pdf](#)
- 2 2023-006-PRCAC**
JANUARY 2023 MONTHLY REPORT
Attachments: [January 2023 MONTHLY REPORT.pdf](#)
- 3 2023-007-PRCAC**
MARCH 2023 PROGRAMS-AT-A-GLANCE/THE SPOTLIGHT/PARKS
ASSIGNMENTS
Attachments: [March PAAG 2023-The Sportlight.pdf](#)

Vice-Chair Gonzalez requested that Item #3 be pulled for discussion.

Action: It as moved to approve the balance of the Consent Calendar on a motion of Commissioner Lawrence, seconded by Commissioner Ramos, and unanimously carried by a vote of 6-0.

Vice-Chair Gonzalez requested that staff consider including the number of participants that attended each of the programs listed in the Programs-At-A-Glance/The Spotlight.

Action: It was moved to receive and file Item #3 on a motion of Secretary Hillard, seconded by Commissioner Johnson, and unanimously carried by a vote of 6-0.

CONTINUED BUSINESS

4 2023-004-PRCAC **CITY OF CARSON 55TH ANNIVERSARY UPDATE** **Recommendation: RECEIVE and FILE.**

Community Services Superintendent Bobby Grove reported that the Gala Ball was incredibly successful, with over 600 people attending the event, and went on passed midnight.

The next Special Event is the Street Fair, which is scheduled for July 29, 2023, on Carson Street, between Bonita Street and Avalon Boulevard. Staff have locked in a carnival vendor, and working to create a vendor fair. Planners hope that the event will be a big party outside of the Community Center.

The 5K Walk will coincide with the City's Cinco de Mayo Celebration. The Walk will start between 8:00 and 9:00, then roll into Cinco de Mayo. Participants will receive a meal for their efforts. Registration will be done via ActiveNet. More information is forthcoming.

The Golf Tournament will take place on May 19, 2023, at the Lakewood Country Club. Seed money to stage the event will be considered at the March 7, 2023, City Council meeting. Some Commissioners have volunteered to assist with the planning of the Tournament.

Recreation Superintendent Grierson reported that the Tour de Carson will take place at CSUDH in Lot 3. Staff is working on traffic control to ensure a safe route. He added that me met with representatives of Dignity Health to use their property for the event, and they subsequently agreed.

Commissioner Ramos asked if the Tour de Carson will generate revenue. Recreation Superintendent Grierson responded that it will not make money; however, donations will be solicited to offset the cost of the event.

Commissioner Johnson stated that she attended the Gala Ball. Everyone at her table was happy with the food; the entertainment was excellent; and the Hall was beautiful and tastefully done.

Secretary Hillard asked if the right-of-way will be shut down for the Tour de Carson. Recreation Superintendent Grierson responded that the event will not require a full street closure; only one lane may be closed, and only temporarily. The program will be maximum two

hours long. A vendor will be selected to assist with the street closure. He added that the Family Route will leave the University to travel around the City.

Vice-Chair Gonzalez inquired if staff will be working with Maintenance to remove the unhoused who live around the channel. Commissioner Lawrence asked how many unhoused are along route. Recreation Superintendent Grierson responded that 3-4 unhoused individuals live at freeway underpasses. Commissioner Lawrence suggested that a care package be given to any unhoused individuals along route. Recreation Superintendent stated that he would reach out to the City's homeless representative.

Action: It was moved to receive and file the report on a motion of Commissioner Lawrence, seconded by Commissioner Ramos, and unanimously carried by a vote of 6-0.

DISCUSSION

5 2023-008-PRCAC

DISCUSSION ON RECENT COMMUNITY SERVICES-RELATED CITY COUNCIL REPORTS

Recommendation: RECEIVE and FILE report.

Attachments: [Adult Real Run 2023-1061 Item 19 CC 2-21-23](#)
[Aquatics New Salary Schedule 2022-1002 Item 18 CC 2-21-23](#)
[Measure A TAP Agreement 2023-0091 Item 20 CC 2-21-23](#)
[Agreement with RJM Design Group Carriage Crest Park 2023-0079 Staff Report](#)
[Agreement with ADL Planning, Inc. Foisia Park 2023-0081 Staff Report](#)
[Agreement with ADL Planning, Inc. Carson Event Center 2023-0096 Staff Report](#)

Recreation Superintendent Grierson provided a summary on each report. He stated that each item was approved by the City Council.

Commissioner Lawrence asked if, due to the increase in staff wages, will the price of swim lessons increase. Recreation Superintendent Grierson responded that the City Council will determine if a cost increase is required. However, the City Council does believe in subsidizing this service. Commissioner Lawrence inquired if, with an increase in the number of staff, will more time be provided for Free Swim. Commissioner Lawrence stated that his questions stem from his concerns regarding the impact of pay increases to both the cost of services, and to the service schedule as parents must work and can't readily drop off their children. He hopes that the City is cognizant of the schedule of working parents, which will allow more children to participate in Aquatics. Recreation Superintendent Grierson stated that the City has the operational hours and pool space, but not enough staff. This year there still may be a lifeguard shortage, which is why Carson provides junior lifeguard training.

Commissioner Johnson inquired if a free Senior Aquatics Class can be created. Recreation Superintendent Grierson responded that the Community Services Division will have to

coordinate with Aquatics to establish that program, and if there is available pool space and staffing. Additionally, the City Council will have to approve subsidizing this service.

Vice-Chair Gonzalez requested that an Aquatics fee reduction be agendized at the next meeting.

Commissioner Ramos requested clarification regarding the TAP item. Recreation Superintendent Grierson provided a summary of this matter. He also detailed the various grants the City has applied for and the results of its efforts; he specifically noted the funding provided by Assemblyman Mike Gipson and Congresswoman Annette Barragan.

Recreation Superintendent Grierson provided additional information on the 3 facility renovation RFPs; specifically, the funding sources of each, what each project entails, and the upcoming process. He added that Mills Park will need to go out to bid again, as a vendor has not yet been located.

Commissioner Ramos asked if there will be public meetings as drawings are developed for these renovations. Recreation Superintendent Grierson responded that this was done for the Prop 68 grant, and those concepts will be used for Carriage Crest Park and Foisia Park.

Secretary Hillard asked what changes will be made to the outside of the Community Center. Community Services Superintendent Grove outlined the landscaping project planned for the facility's exterior. He noted that this project is grant-funded.

Vice-Chair Gonzalez commented on the selection of RJM, which is based in San Juan Capistrano. He would have liked to see more local firms chosen.

Commissioner Lawrence acknowledged the process used to select a vendor. He added that small companies do not have the capacity to do the level of work detailed in the RFPs. He suggested that the City encourage these firms to use the technical assistance programs available to them.

Secretary Hillard inquired as to the next steps for Mills Park. Recreation Superintendent Grierson responded that he would speak to Public Work to determine what is forthcoming. The RFP will be reopened, with the City reaching out to more potential vendors/architects.

Action: It was moved to receive and file the report on a motion of Secretary Hillard, seconded by Commissioner Lawrence, and unanimously carried by a vote of 6-0.

PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA

The public may at this time address the members of the Carson Parks, Recreation and Cultural Arts Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COMMISSIONER'S ORAL COMMUNICATIONS/PARK REPORT

Commissioner Dahilig/Dolphin Park & Friendship Mini Park: He spoke to Center Supervisor Pat Camacho and was given information on upcoming programs. Commissioner Dahilig reported that the lights are better, and the park was clean when he visited earlier in the day.

Commissioner Lawrence/Stevenson Park: He saw the movie, Man Child, at Stevenson Park. He reported that that the viewing was well attended; young people were inspired and saw the pitfall of high school-level sports; and their parents' eyes were opened up, The park volunteers were getting ready for the end-of-year basketball banquet. Commissioner Lawrence was looking forward to the 55th Anniversary Golf Tournament.

Commissioner Ramos/Mills Park: Nothing to report as he was in the Philippines. He is looking forward to the Commission park visits.

Secretary Hillard/Hemingway Park & Walnut Mini Park: Reported that Walnut Mini Park has been looking nice and well kept. She inquired if the parks have any toddler activities. If not, she would like to see the creation of a toddler program in Carson. Secretary Hillard requested a report on the status of the Community Center catering contract.

Commissioner Johnson/Anderson Park: Reported that here is standing water in the parking lot. With the recent rain, there is standing water everywhere. This issue still needs to be handled as the standing water will bring mosquitos to the park and to the children who play there.

Vice-Chair Gonzalez/Veterans SportsComplex: Stated that he was concerned about the health of the trees at the parks.

STAFF ORAL COMMUNICATIONS

Community Services Superintendent Bobby Grove

- Catering contract: The City received only one bid, Choura. Other possible vendors did not have the staffing levels needed to meet the needs of the Community Center.
- Street Fair Subcommittee: Next meeting scheduled for March 15, 2023, at 11:00 AM.
- Community Center Refurbishments: The restrooms in the atrium, the East Wing, and the second floor are complete. The Carson-Dominguez Room and the West Wing are next, and should be completed in approximately a month. Engineering is seeking a contractor to repair the coiling walls in the halls, as no bids were received during the RFP process. In the interim, events will still be held in the space.
- Black History Month Celebration: The event was held in February and went well. Human Services staff did a great job. It will be moved to the Halls next year.

Recreation Superintendent Tim Grierson

- The Cesar Chavez Tribute: The event will be held at the Community Center. Unfortunately, the flyer stated the incorrect date. A revised flyer will be sent to the Commission.
- Volunteer Banquet: The event is scheduled for Good Friday; therefore, Lenten food options will be available for attendees.
- Scoreboards: A vendor has been selected and the PO has been finalized. Work will soon commence, with the selected vendor providing a report on the working status of each board. This project will be completed at the same time as staff is working on the fields. If additional funding is needed for replacement scoreboards, staff will seek support from the City Council.
- Bike Repair Racks: The first rack was installed at Anderson Park. Though the public cannot bike in the park, one will be placed adjacent to a sidewalk or other right-of-way. They will be helpful for the Tour de Carson.
- Public Safety/Alarms and Cameras: An item will be going up for City Council consideration at the next meeting.
- Gala Ball: Staff did a great job; it was a total team effort. Center Supervisor Mickie Sanchez went above and beyond to create an incredible event. Reservations did an excellent job, especially given the rain and wind on both Friday and Saturday. Staff made it special for both sponsors and attendees.
- New Hire: Kelsie Mitchell, the new FT Special Event Coordinator, recently started her position.

ADJOURNMENT The meeting was adjourned at 7:46 PM on a motion Commissioner Lawrence, seconded by Commissioner Ramos, and unanimously carried by a vote of 6-0.

This Board/Commission/Committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board/Commission/Committees agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Board/ Commission/ Committee and items not on the Board/Commission/Committee agenda but are within the subject matter jurisdiction of the Board/ Commission/ Committee. The Board/Commission/Committee may limit public comments to a reasonable amount of time, generally three (3) minutes per person.