

SBWIB, Inc.

SOUTH BAY WORKFORCE INVESTMENT BOARD, INC.

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April 19, 2017

Ms. Lisa Berglund
Principal Administrative Analyst
City of Carson
801 East Carson Street
Carson, CA 90745

RE: WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) YOUTH FUNDING ALLOCATION REDUCTION - PROGRAM YEAR 2016-2017

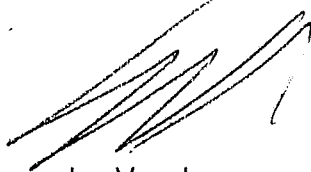
Dear Ms. Berglund:

This letter is to confirm the request by the Carson Career Center to SBWIB, Inc. in providing our staff to assist with tasks related to WIOA youth program activities and services which includes enrollments and placements. The agreed upon amount is \$50,000.00 which SBWIB, Inc. will use to cover the South Bay One Stop Program staff costs.

In order to expedite your request we have attached modified budget forms with the additional line items for our staff costs. Upon receipt of the completed modified budget forms, SBWIB, Inc. will proceed with submitting to the City of Carson an amendment to Agreement #16-W468.

If you have any questions, please contact Dori Giulea at (310) 970-7700.

Sincerely,



Jan Vogel
Chief Executive Officer

Atch: Modified Budget Forms