



CITY OF CARSON  
INTEROFFICE MEMORANDUM

**TO:** DAVID C. ROBERTS, JR., CITY MANAGER  
**FROM:** ARLINGTON RODGER, JR., DIRECTOR OF PUBLIC WORKS *AR*  
**BY:** GILBERT MARQUEZ, P.E., CITY ENGINEER *GEM*  
**CC:** JOSILLA TOGIOLA, PURCHASING MANAGER  
**SUBJECT:** PURCHASING WAIVER – SOLE SOURCE  
**DATE:** NOVEMBER 8, 2023

Staff is requesting the City Manager to authorize waiver of the following, as permitted in the City's purchasing ordinance referenced below:

**Exceptions to Bidding Requirements for Purchases Other Than for Public Projects.**

*(e) Sole Source Purchasing. The City Manager may dispense with this Chapter's bidding requirements if he or she finds that the materials, supplies, equipment, or services are unique because of their quality, durability, availability, or fitness for a particular use and are available only from one (1) source, or, if available from more than one (1) source, can be purchased from the manufacturer or service provider for a lower price. If the cost of such sole source purchasing is \$25,000 or greater, then the City Council's approval shall be required.*

Formal bidding and a written contract would normally be required because the purchase is for an amount \$25,000 or more; here, the amount is **\$100,000** (Amending contract from \$850,000 to \$950,000)

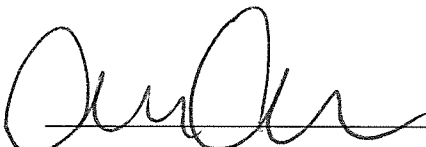
Vendor Name: John Cruikshank Consultants Inc. (JMC2)

Item/Service being purchased: Additional design engineering services related to PW 1490 and PW 1600.

Additional explanation/information:

JMC2 has been working on Public Works Projects PW 1490 and PW1600 to develop design plans for a bicycle path along Dominguez Channel. JMC2 had previously completed 95% design plans, but due to complications with securing easements from LA County, and an interest by the City to optimize the path for bicyclists, the City changed the bicycle path alignment for approximately the northern half of the project. The additional time and contract funds would allow JMC2 to complete the design plans for the new alignment and would allow for plan review and approvals from other agencies involved. If the contract with JMC2 was not amended and extended, the full design for the two projects would have to go out to bid, meaning that large amounts of design work would have to be repeated by a new consultant.

This memorandum has been reviewed and approved by the City Attorney's Office.

  
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David Roberts, City Manager

11-13-23  
Date