



City of Carson
Purchasing Division
701 E. Carson Street
Carson, CA 90745
(310) 952-1758

Purchasing Waiver

In compliance with Chapter 6 (Purchasing System) of Article II (Administration) of the Carson Municipal Code (CMC), Staff are seeking to exercise waiver of the following requirements (check all that apply):

- ☒ **(A) Formal Bidding** (*Section 2611*)
☐ **(B) Written Contract** (*Section 2605(1)(iii)*)

If (A) is selected above, please select the exception being exercised for this purchase:

- ☐ **(d) Emergency Purchasing** (*Section 2611(d)*)
☒ **(e) Sole Source Purchasing** (*Section 2611(e)*)
☐ **(f) Piggyback Purchasing** (*Section 2611(f)*)
☐ **(g) Cooperative Purchasing** (*Section 2611(g)*)
☐ **(i) Other Purchase Exceptions** (*Section 2611(i)(1) through 2611(i)(18)*)

If (e) or (f) are selected above, please specify the contract number, awarding agency, and other contracting parties being exercised for this purchase:

N/A

Req # (if available): N/A

Vendor Name: **Tyler Munis Technologies, Inc.**

Formal bidding and/or a written contract would normally be required because the purchase is for an amount \$75,000 or more; here, the amount is **\$1,275,791.75**.

Written justification or summary of purchase.

Purchase of additional software products through Tyler Munis Technologies, Inc. ("Tyler"), the City's current financial system. These items qualify as a Sole Source considering the City currently utilizes the Tyler platform for various other functions throughout the City and would be unable to efficiently procure these additional modules through another provider without interrupting current operations and compatibility with pre-existing Software. The additional features include the: Open Data Portal, which will increase efficiency utilizing Digital E-Signature within the Contract module, 311 Citizen Request services which will digitize work order management and asset maintenance with the Enterprise Asset Management and Performance Module, and API Connectors to other software platforms including Employee Recruitment and Employee Onboarding.

Purchasing:

Josilla Togiola, Purchasing Manager
7/11/2024

Authorized Department Staff:

Gary Carter, Director of IT&S
7/11/2024