



## CITY OF CARSON

### MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING JUNE 20, 2023 5:00 P.M.

#### **CALL TO ORDER:**

The meeting was called to order at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

#### **ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw noted the roll:

#### **Council Members/Agency Members/Authority Board Members Present:**

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Council Member/Agency Member/Authority Board Member Jim Dear, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

#### **Council Members/Agency Members/Authority Board Members Absent:**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton (Entered at 5:03 p.m.)

#### **Also Present:**

Monica Cooper, City/Agency/Authority Treasurer; David C. Roberts, Jr., City Manager; Sunny Soltani, City/Agency/Authority Attorney; John Raymond, Assistant City Manager; Robert Lennox, Assistant City Manager Dr.; Tarik Rahmani, Deputy City Manager; Saied Naaseh, Director of Community Development; Michael Whittiker, Jr., Director of Community Services; Crystal Williams, Director of Human Resources; and Arlington Rodgers, Director of Public Works

#### **FLAG SALUTE:**

Council Member/Agency Member/Authority Board Member Dear led the Pledge of Allegiance.

#### **INVOCATION:**

Item No. 1. 2023-0451 **PASTOR HAROLD MITCHELL FROM GREATER EMMANUEL BAPTIST CHURCH**

Pastor Harold Mitchell gave the invocation.

**CLOSED SESSION (Item 2)**

**REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) –**  
None.

**RECESS INTO CLOSED SESSION:**

The meeting was recessed at 5:06 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**RECONVENE TO OPEN SESSION:**

The meeting was reconvened at 6:09 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

**REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani provided the Closed Session Report as follows:

**Item No. 2. 2023-0428 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in 2 case(s).

ACTION: No reportable action was taken.

**INTRODUCTIONS (MAYOR)**

**Item No. 3. 2023-0452 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION**

Captain Jones announced/reported the following:

- Attended HOA meeting in the Dominguez area and spoke with residents
- Attended opening ceremony and helped with the Special Olympics at California State University of Long Beach
- Attended 125<sup>th</sup> annual Philippine Independence Day Ceremony
- Attended the Juneteenth event
- Recognized and honored the memory of Chaplin Bruce Bryan
- Participating in the Game Changer and ribbon cutting ceremony at Dignity Health Sports Park on June 21, 2023
- Catalytic Converter Etching Event and Car Seat Check-Up Event in partnership with the city as well as Assemblyman Lowenthal's Office on June 24, 2023, from 9:00 a.m. to 12:00 p.m.
- Samoan Heritage Celebration on June 24, 2023, at Foisia Park
- Tip a Cop Event on June 27, 2023, at Buffalo Wild Wings at the South Bay Pavilion Mall
- Coffee with the Community Event on June 29, 2023, at the Starbucks located on Bonita

and Carson Street

- Addressed the fraud issue in San Diego and commitment to helping older adults and families protect themselves against frauds and scams
- Reminded residents that illegal fireworks are prohibited and a fine will be given for failure to comply

City Manager Roberts, Jr., announced brief firework presentation by Captain Jones.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton requested Captain Jones to address the shooting incident that took place in Carson over the weekend.

Captain Jones clarified that there was a shooting incident over the weekend, not a mass shooting. He defined a mass shooting as a shooting that occurs, and four or more people are injured. Due to the circumstance only, the incident was identified as a mass shooting.

Council Member/Agency Member/Authority Board Member Dear thanked Captain Jones and inquired about potential suspects.

Captain Jones announced the Sheriff's Department currently has leads.

Council Member/Agency Member/Authority Board Member Dear suggested the city should consider the creation of an ordinance that requires a permit for house parties.

Council Member/Agency Member/Authority Board Member Dear requested the report and statistics for the number of \$1,000 fines for illegal fireworks that were administered last year.

Council Member/Agency Member/Authority Board Member Dear presented a \$2,000 check as a charitable donation to Captain Jones to the Carson Sheriff's Support Foundation from the Kayumanggi Lions Club.

Deputy City Manager Rahmani confirmed that 52 citations were given last year for illegal fireworks.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton kindly disagreed with Council Member/Agency Member/Authority Board Member Dear's suggestion to require permits for house parties.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes concurred with Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman.

Council Member/Agency Member/Authority Board Member Hicks requested the names of the officers that assisted with the shooting incident.

Carson Sheriff's Station phone number is (310) 830-1123.

Council Member/Agency Member/Authority Board Member Hicks inquired about the return of the program that allowed individuals to turn in firearms with no questions asked. Captain Jones stated that his office would investigate and speak with the Public Safety Office.

Council Member/Agency Member/Authority Board Member Rojas requested to speak to the parents of the children involved in the shooting incident to help provide the necessary resources for the aftermath of the incident.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to bring the deputies that responded to the shooting incident before the City Council.

Mayor and City Council thanked Captain Jones.

## **PRESENTATIONS**

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR) – None.**

## **APPROVAL OF MINUTES:**

**Item No. 4. 2023-0454 APPROVAL OF THE FOLLOWING CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MEETING MINUTES: JUNE 6, 2023 (REGULAR)**

Recommendation: Approve the minutes as listed.

**ACTION:** It was moved to approve staff recommendation on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

## **CONSENT: (Items 5 to 22)**

It was moved to approve Consent Items No. 5 to 22 on motion of Dear, seconded by Hilton.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to remove Items No. 15 and 22 for discussion.

Council Member/Agency Member/Authority Board Member Dear requested to remove Item No. 14 and 16 for discussion.

Council Member/Agency Member/Authority Board Member Hicks requested to remove Item No. 20 for discussion.

The motion to approve Consent Items No. 5 to 22, except Items No. 14, 15, 16, 20 and 22, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**Item No. 5. 2023-0459 Resolution No. 23-104, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$4,437,376.29, DEMAND CHECK NUMBERS 167928 THROUGH 168229**

ACTION: Item No. 5 was approved on Consent.

**Item No. 6. 2023-0460 Resolution No. 23-08-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$27,224.19, DEMAND CHECK NUMBERS HA-001946 through HA-001951**

ACTION: Item No. 6 was approved on Consent.

**Item No. 7. 2023-0461 Resolution No. 23-08-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$10,841.00, DEMAND CHECK NUMBERS SA-001899 THROUGH SA-001901**

ACTION: Item No. 7 was approved on Consent.

**Item No. 8. 2023-0445 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING MAY 31, 2023**

Recommendation: RECEIVE and FILE.

ACTION: Item No. 8 was approved on Consent.

**Item No. 9. 2023-0446 CONSIDER THE ANNUAL STATEMENT OF INVESTMENT POLICY- CITY OF CARSON, FORMER CARSON SUCCESSOR AGENCY AND CARSON HOUSING AUTHORITY**

Recommendation: APPROVE Statement of Investment Policy

ACTION: Item No. 9 was approved on Consent.

**Item No. 10. 2023-0444 CONSIDER TAKING A POSITION OF SUPPORT AND**

**SENDING A CORRESPONDING LETTER REGARDING ASSEMBLY BILL 1657, THE AFFORDABLE HOUSING BOND ACT OF 2024 (CITY COUNCIL)**

Recommendation: TAKE a position of SUPPORT for Assembly Bill 1657 and DIRECT staff to transmit a corresponding letter (Exhibit 1).

ACTION: Item No. 10 was approved on Consent.

**Item No. 11. 2023-0443 CONSIDER TAKING A POSITION OF SUPPORT AND SENDING A CORRESPONDING LETTER REGARDING SENATE BILL 331, PIQUI'S LAW, TO ADDRESS CONCERNS PERTAINING TO CHILD CUSTODY, ABUSE, AND SAFETY (CITY COUNCIL)**

Recommendation: TAKE a position of SUPPORT for Senate Bill 331 and DIRECT staff to transmit a corresponding letter (Exhibit 1).

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2023-0440 CONSIDERATION OF RESOLUTION NO. 23-098, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A JOB SERIES FOR THE ACCOUNTANT I AND ACCOUNTANT II (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT Resolution No. 23-098, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING BY ADOPTING A JOB SERIES FOR THE ACCOUNTANT I AND ACCOUNTANT

ACTION: Item No. 12 was approved on Consent.

**Item No. 13. 2023-0420 CONSIDERATION OF RESOLUTION NO. 23-101, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF SENIOR EVENT SERVICES COORDINATOR (CITY COUNCIL)**

Recommendation: ADOPT Resolution No. 23-101 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF SENIOR EVENT SERVICES COORDINATOR."

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2023-0381      CONSIDER AWARD AND APPROVAL OF A CONTRACT SERVICES AGREEMENT WITH MOUR GROUP ENGINEERING + DESIGN, INC. TO PROVIDE ARCHITECTURAL SERVICES FOR COMMERCIAL FAÇADE IMPROVEMENT PROGRAM**

Recommendation:                      TAKE the following actions:  
1. AWARD and APPROVE a Contract Services Agreement with Mour Group Engineering + Design, Inc. to provide architectural services, at a cost not to exceed \$200,000.00 for a five-year term.  
2. AUTHORIZE the Mayor to execute the agreement following approval as to form by the City Attorney.

This item was pulled by Council Member/Agency Member/Authority Board Member Dear for discussion.

Council Member/Agency Member/Authority Board Member Dear requested a staff report.

City Manager Robert, Jr. provided a staff report.

Council Member/Agency Member/Authority Board Member Dear expressed gratitude to staff and inquired about the marketing and outreach strategies for this program.

City Manager Robert, Jr. responded by stating that any time there is a development project, the city provides information about these programs to existing businesses.

Director Naaseh stated that the new Economic Development Consultant created a new flyer that they advertised the Façade Improvement Program. He also announced that the East Carson Street corridor is another focus of the Community Development Department.

Council Member/Agency Member/Authority Board Member Dear inquired about the application process and how it could possibly be simplified for applicants.

Director Naaseh expressed that the application process is not as difficult, and intricacy is presented when the businesses must compute the match by themselves. Prevailing wages were also recognized as a discouragement to applicants.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to inquire with strip mall owners on Carson Street about renovating their properties.

Assistant City Manager Raymond explained that the Façade Improvement Program is more of a negotiated process and sales effort on the part of the city because of the match, possible prevailing wage, and construction.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes instructed staff to focus on key areas that need renovations.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes encouraged small businesses to request more funding to help improve and beautify the city.

Member/Agency Member/Authority Board Member Dear inquired whether the Bonita Street shopping center owner invested their own money into the Façade Improvement Program.

Director Naaseh confirmed the property owner did in fact invest their own funds in the property site and would like to make additional improvements.

Assistant City Manager Raymond stated that Yellow Basket used CDBG funding to renovate their property.

**ACTION:** It was moved to approve staff recommendation on motion of Hilton, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**Item No. 15. 2023-0298 CONSIDER APPROVAL OF AMENDMENT NO 1. TO THE AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF CARSON AND MRS ENVIRONMENTAL, INC. FOR ADDITIONAL SCOPE OF WORK FOR THE AUDIT OF PIPELINE FRANCHISES**

- Recommendation:**
1. WAIVE the formal bidding procedures as defined by the Carson Municipal Code pursuant to the Carson Municipal Code Sections 2611(e) (sole source purchasing);
  2. APPROVE Amendment No. 1 to the Agreement with MRS Environmental Inc. for the Audit of Pipeline Franchises for an additional amount of \$56,886.00 and to extend the term to December 31, 2024.
  3. AUTHORIZE the expenditure of contingency, if necessary, in the amount of \$16,377 (20%) for extra work beyond that specified in the Scope of Services.
  4. AUTHORIZE the Mayor to execute the Amendment No. 1, following approval as to form by the City Attorney.

This item was pulled by Mayor/Agency Chairman/Authority Chairman Davis-Holmes for discussion.

Assistant City Manager Roberts, Jr. gave a staff report.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked staff for their participation.

Mayor announced a significant projected annual increase of revenue in the amount of \$2 million from the Pipeline Franchise.



**ACTION:** It was moved to approve staff recommendation on motion of Davis-Holmes, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**Item No. 16. 2023-0471 CONSIDER AWARDING A CONTRACT SERVICES AGREEMENT WITH TRANSTECH ENGINEERS, INC. TO PROVIDE BUILDING AND SAFETY SERVICES FOR THE CITY OF CARSON (CITY COUNCIL)**

**Recommendation:**

1. APPROVE a contract services agreement with Transtech Engineers, Inc. to provide building and safety services for the City of Carson, in and initial not to exceed amount of \$3,900,000 for the three-year term, and an additional \$1,300,000 for each additional optional renewal year, for a total of \$6,500,000 over five years.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

This item was pulled by Council Member/Agency Member/Authority Board Member Dear for discussion.

Council Member/Agency Member/Authority Board Member Dear made the three following inquiries:

- Will there be a need for an extensive overlapping work period?
- Will the consultants immediately take over the day-to-day operations of Building and Safety?
- Who will be the department director overseeing the contract and implementation plan?

Assistant City Manager Roberts stated that the intended work period should not extend passed 30 days and the contract is drafted so the consultant would begin services effective July 1<sup>st</sup> and would start accepting all new permanent applications. All existing applications that are in the queue will continue with the county and go through a transition period during those 30 days to be handed to the consultant for follow-up. He also insisted that Transtech Engineers, Inc. has done similar transformations for various agencies throughout southern California and is familiar with the process.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes expressed that she is glad to be saving money using this agreement and that the turnaround time has decreased from months to days.

Building principals from Transtech Engineers, Inc. introduced themselves and expressed their excitement for the project.

**ACTION:** It was moved to approve staff recommendation on motion of Rojas, seconded by Hilton and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

Council Member/Agency Member/Authority Board Member Dear offered a friendly amendment to the motion to approve staff recommendation number two, which was accepted by the maker and seconder of the motion.

**ACTION:** It was moved to approve staff recommendation with a friendly amendment on motion of Dear, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**Item No. 17. 2023-0425 CONSIDER ADOPTION OF RESOLUTION NO. 23-106, APPROVING THE BUDGET TRANSFERS IN FISCAL YEAR 2022-2023 IN PUBLIC SAFETY TO INCREASE THE ANIMAL CONTROL CONTRACT BUDGET**

**Recommendation:** ADOPT Resolution No. 23-106, "A resolution of the City of Carson City Council approving the Fiscal Year 2022/23 budget transfers for public safety to increase contract budget for the animal control contract (c19-104) by \$145,000".

**ACTION:** Item No. 17 was approved on Consent.

**Item No. 18. 2023-0472 CONSIDER EXTENSION OF LICENSE AGREEMENT (CONTRACT NO. 9.1550) WITH SOUTHERN CALIFORNIA EDISON ("SCE") FOR THE USE OF CERTAIN SCE PARCELS BY THE CITY OF CARSON FOR PARK USES AT HEMINGWAY PARK, TO EXPIRE ON SEPTEMBER 29, 2023**

Recommendation: 1. APPROVE the extension of License Agreement (Contract No. 9.1550) with Southern California Edison for the use of certain property at Hemingway Park, to expire on September 29, 2023.  
2. AUTHORIZE the City Manager to execute the Agreement and any other related documents.

ACTION: Item No. 18 was approved on Consent.

**Item No. 19. 2023-0412 CONSIDER AWARDING A PURCHASE ORDER TO COASTLINE EQUIPMENT OF LONG BEACH, CA, FOR THE PURCHASE OF ONE (1) NEW 2023 JOHN DEERE 304 WHEEL LOADER FOR THE DEPARTMENT OF PUBLIC WORKS, TREE MAINTENANCE SECTION**

Recommendation: TAKE the following actions:  
1. WAIVE the formal bid process as defined and permitted by the Carson Municipal Code, Section 2610.  
2. AUTHORIZE the Purchasing Manager to utilize Cooperative Purchasing as allowed by Section 2611 (g) to issue a purchase order in the amount of \$151,847.64 to Coastline Equipment of Long Beach, CA, for the purchase of one (1) new John Deere 304 Wheel Loader (Exhibit No. 1).

ACTION: Item No. 19 was approved on Consent.

**Item No. 20. 2023-0437 CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH DAVID VOLZ DESIGN FOR DESIGN SERVICES FOR PROJECT NO. 1636: MILLS PARK IMPROVEMENTS PROJECT**

Recommendation: TAKE the following actions:  
1. APPROVE a Professional Service Agreement with David Volz Design for professional landscape architectural and engineering services to complete the plans, specifications, and estimates (PS&E) for Project No. 1636: Mills Park Improvement Project, for a not-to-exceed amount of \$365,875.  
2. AUTHORIZE a 10% contingency in the amount of \$36,587.50 to cover any necessary additional design and consultation cost associated with unforeseen conditions of the project during the design phase.  
3. AUTHORIZE the Mayor to execute the Professional Services Agreement following approval as to form by the City Attorney.

This item was pulled by Council Member/Agency Member/Authority Board Member Hicks for discussion.

Council Member/Agency Member/Authority Board Member Hicks expressed his and residents' concerns regarding renovations for Mills Park.

Director Rodgers stated that this project is the beginning of the renovations for this park.

**ACTION:** It was moved to approve staff recommendation on motion of Hicks, seconded by Hilton and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**Item No. 21. 2023-0465** **CONSIDER APPROVAL OF AMENDMENT NO. 1 TO EXTEND THE TERM OF THE CONTRACT SERVICES AGREEMENT WITH SOUTHERN COUNTIES OIL CO. DBA SC FUELS FOR BULK PURCHASING OF GASOLINE AND DIESEL FUEL FOR ONE YEAR AT A NOT-TO-EXCEED COST OF \$350,000, AND RESOLUTION NO. 23-100 TO INCREASE THE BUDGET FOR THE EXISTING TERM BY \$50,000 (CITY COUNCIL)**

**Recommendation:** Take the following actions:  
1. APPROVE Amendment No. 1 to the Agreement with SC Fuels (Exhibit No. 2; the "Amendment").  
2. AUTHORIZE the Mayor to execute the Amendment, following approval as to form by the City Attorney; and  
3. ADOPT Resolution No. 23-100, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE GENERAL FUND".

**ACTION:** Item No. 21 was approved on Consent.

**Item No. 22. 2023-0473** **CONSIDER APPROVAL OF AMENDMENT NO. 1 TO AGREEMENT FOR CONTRACT SERVICES WITH SWAYZER CORPORATION TO PROVIDE MEDIAN LANDSCAPING MAINTENANCE SERVICES**

**Recommendation:** 1. APPROVE Amendment No. 1 to Agreement for Contract Services between the City of Carson and Swayzer Corporation to provide median landscaping maintenance services for an additional \$40,000 resulting in a total amount not-to-exceed \$100,000 (Exhibit 1).  
2. AUTHORIZE Mayor to execute Amendment No. 1 following

This item was pulled by Mayor/Agency Chairman/Authority Chairman Davis-Holmes for discussion.

City Manager Roberts, Jr. gave a staff report.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested that the total dollar amount for maintenance services be increased to \$250,000 and the project duration be extended by 60 days.

City Attorney Soltani instructed staff to calculate the additional cost for 60 days.

City Manager Roberts, Jr. confirmed that there is an RFP open right now, which will close in July, so 30 days is most appropriate. Following the RFP selection, a new 3–5-year contract will be brought to City Council.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested a sidebar to calculate the cost for the project extension.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton added that the goal is to ensure there is no lapse in service.

The meeting was recessed at 7:29 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

The meeting was reconvened at 7:48 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

City Attorney Soltani stated that a subsequent Closed Session item be added at the end of the meeting regarding unpaid invoices.

**ACTION:** It was moved to add a subsequent need Closed Session item to the agenda to discuss unpaid invoices on motion of Dear, seconded by Davis-Holmes and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman , Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton and Council Member/Agency Member/Authority Board Member Hicks expressed concerns about the growing weeds and sidewalk cleaning.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton thanked City Council and Swayzer Corporation for their services.

Council Member/Agency Member/Authority Board Member Hicks announced that he was unaware of unpaid invoices for Swayzer.

Director Rodgers informed Mayor and City Council that there is currently a contractor that does certain areas of sidewalk sweeping and staff covers some areas as well.

Council Member/Agency Member/Authority Board Member Dear agreed with the concerns of the other Councilmembers and inquired about the return of the high-quality landscaping services.

Director Rodgers informed City Council that he would conduct research on this matter and return with a response.

Operations Manager Raymond Velasco provided an update on the medians and construction. He stated that the county sanitation will be replacing the medians that were disturbed.

**ACTION:** It was moved to approve staff recommendation on motion of Davis-Holmes, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

Swayzer Corporation Representative provided City Council with an update pursuant to the vote.

Swayzer Corporation Representative informed Mayor and City Council that they have been on their job for a total of 45 working days with an estimated 66% of medians being completed. He continued that there are 150 unmaintained areas and we've experienced a record-breaking rainfall, therefore delays have occurred. Swayzer Corporation is working closely with Public Works to deliver the best service possible, and they have recently created a new recurring schedule to address the different service requests, so within the next couple of weeks or month there will be drastic changes.

### **SPECIAL ORDERS OF THE DAY: (Item 23)**

**Item No. 23. 2023-0419 PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION NO. 23-095, ADOPTING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET IN THE GENERAL FUND (CITY COUNCIL)CONSIDER RESOLUTION NO. 23-07-CSA, ADOPTING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET FOR THE CARSON SUCCESSOR AGENCY (SUCCESSOR AGENCY)CONSIDER RESOLUTION NO. 23-07-CHA, ADOPTING THE FISCAL YEAR 2023-2024 ANNUAL BUDGET FOR THE CARSON HOUSING AUTHORITY (HOUSING AUTHORITY) CONSIDER RESOLUTION NO. 23-096 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024 (CITY**

## **COUNCIL) AND APPROVAL OF THE 2023-2024 SPECIAL EVENTS**

Recommendation:

1. OPEN the Public Hearing, TAKE public testimony for the proposed Fiscal Year 2023-2024 budget, and CLOSE the Public Hearing.
2. WAIVE further reading and ADOPT Resolution No. 23-095, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL ADOPTING THE FISCAL YEAR 2023-2024 BUDGET IN THE GENERAL FUND AND SPECIAL REVENUE FUNDS (Exhibit E)
3. WAIVE further reading and ADOPT Resolution No 23-07-CSA, A RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY TO THE DISSOLVED CARSON REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2023-2024 BUDGET (Exhibit F)
4. WAIVE further reading and ADOPT Resolution No. 23-07-CHA, A RESOLUTION OF THE BOARD OF THE CARSON HOUSING AUTHORITY ADOPTING THE FISCAL YEAR 2023-2024 BUDGET (Exhibit G)
5. WAIVE further reading and ADOPT Resolution No. 23-096, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR THE FISCAL YEAR 2023-2024 (Exhibit H)
6. APPROVE the 2023-24 Special Events Budget (Exhibit I).

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw gave the Public Hearing report.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing open.

Deputy City Manager Rahmani informed Mayor and City Council that the city's budget is structurally balanced and shows a surplus for next year. He also expressed gratitude to staff, Mayor, and City Council.

Senior Budget Analyst Ralston Turner gave a presentation.

Innovation and Sustainability Manager Reata Kulcsar gave a presentation on the Internship and Fellowship Program with California State University of Dominguez Hills.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked staff for their efforts to collaborate with the university.

Senior Budget Analyst Ralston Turner continued his presentation.

There being no testimony, Mayor/Agency Chairman/Authority Chairman Davis-Holmes closed the Public Hearing.

Council Member/Agency Member/Authority Board Member Rojas inquired about the availability of special events funds for the Ms. Carson Scholarship Program.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes instructed staff to examine the costs and for Assistant City Manager Lennox to form a committee for the Ms. Carson Scholarship Program.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton thanked the Finance Department staff for a good presentation.

Council Member/Agency Member/Authority Board Member Dear also thanked and complimented staff.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked City Council for their policy implementations.

Council Member/Agency Member/Authority Board Member Hicks expressed words of gratitude for the projected budget.

**ACTION:** It was moved to approve staff recommendation on motion of Hilton, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**DISCUSSION: (Items 24 to 26)**

**Item No. 24. 2023-0468 CONSIDERATION OF RESOLUTION NO. 23-087 AUTHORIZING THE ESTABLISHMENT OF A SISTER CITY AFFILIATION WITH AWKA, NIGERIA (CITY COUNCIL)**

**Recommendation:** TAKE the following actions:  
1. WAIVE further reading and ADOPT Resolution No. 23-087, "A RESOLUTION OF THE CITY COUNCIL OF CARSON, CALIFORNIA AUTHORIZING THE ESTABLISHMENT OF A SISTER CITY AFFILIATION WITH AWKA, NIGERIA."  
2. DIRECT staff to transmit an executed copy of the resolution to Mayor Ossy Onuko of Awka, Nigeria and Sister Cities International.

Deputy City Manager Rahmani gave a presentation.

Council Member/Agency Member/Authority Board Member Dear inquired about the timeline and establishment of a sister city including a delegation from Awka, Nigeria coming to Carson and Carson sending a delegation to Awka, Nigeria.



Public Information Officer Manager Margie Revilla informed Mayor and City Council that there is no set timeline for the scoping process and after the passing of Resolution No. 23-087, an official copy of the resolution will be transmitted to Awka, Nigeria. Mr. Chike Nweke is already standing by and once that resolution is passed, then the city will begin the scoping in Nigeria or vice versa and the city will meet them here.

**ACTION:** It was moved to approve staff recommendations on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**Item No. 25. 2023-0464 CONSIDER THE ESTABLISHMENT OF THE CARSON FINANCE AND AUDIT COMMITTEE AND TO SET RULES AND PROCEDURES FOR THE COMMITTEE AS RECOMMENDED BY THE STATE CONTROLLER'S OFFICE (SCO)**

**Recommendation:** ACCEPT the SCO's recommendation to establish a standing audit committee and ADOPT Resolution No. 23-105, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ESTABLISHING A STANDING FINANCE AND AUDIT COMMITTEE."

City Manager Roberts, Jr. gave a staff report.

Deputy City Manager Rahmani gave a presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested that she and Council Member/Agency Member/Authority Board Member Rojas be added to the committee.

**ACTION:** It was moved to approve the mayor's recommendation to appoint herself and Council Member/Agency Member/Authority Board Member Rojas to the Carson Finance and Audit Committee on motion of Hilton, seconded by Dear.

Council Member/Agency Member/Authority Board Member Dear offered a friendly amendment to approve staff recommendation, which was accepted by the maker and seconder of the motion which was unanimously carried by following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None  
Abstain: None  
Absent: None

**Item No. 26. 2023-0453 CONSIDERATION OF ONLY LOCAL UNCONTESTED APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS BY MAYOR AND CITY COUNCIL AND CONSIDER ALL (CONTESTED AND UNCONTESTED) APPOINTMENTS TO ALL COMMISSIONS EXCEPT PLANNING COMMISSION, ECONOMIC DEVELOPMENT COMMISSION AND ENVIRONMENTAL COMMISSION (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. CONSIDER and only APPOINT uncontested members to the City Commissions, Committees, and Boards;  
2. CONSIDER and APPOINT all (contested and uncontested) members to all commissions except Planning Commission, Economic Development Commission and Environmental Commission;  
3. DIRECT the City Clerk to notify all affected appointments of this action in writing;  
4. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

ACTION: Mayor and City Council made the following actions:

Parks, Recreation and Cultural Arts Commission

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton appointed Kimberly Cortado as his uncontested appointment to the Parks, Recreation and Cultural Arts Commission for the term ending November 30, 2024.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes appointed Shannon Lawrence from Alternate 1 to the other vacant regular position.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the Director of Community Services to provide a name for Alternate 3 at the next council meeting

ACTION: It was moved to ratify Mayor and Council's appointments on motion of Davis-Holmes, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None  
Abstain: None

Absent: None

**ORDINANCE SECOND READING** – None.

**MEMORIAL ADJOURNMENTS**

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw presented the following Memorial Adjournment Requests:

Carrie Lee Brown  
Charles Emmanuel Thomas (Father of former Commissioner Charles E. Thomas II)  
Annie Paulette Daily

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton gave a prayer.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes instructed City Manager Roberts, Jr. to send a floral arrangement to the family of Charles Emmanuel Thomas.

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

This item was heard after Oral Communications for Matters Listed on The Agenda (Members of the Public).

Kim Cortado (Parks, Recreation and Cultural Arts Commissioner)

Announced Samoan Heritage Celebration at Foisia Park on Saturday, June 24, 2023, and 55<sup>th</sup> Annual Street Fair on July 29, 2023, located on Carson Street between Bonita and Civic Center Drive from 12:00 p.m. to 8:00 p.m.; end of Grab and Go program for Seniors as of June 30, 2023, due to end of funding but home deliveries for seniors that are homebound and hot lunches will continue at the Carson Event Center in room 122 from 11:30 a.m. to 12:30 p.m.

Mayor and City Council thanked Kimberly Cortado.

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton requested for a sound wall to be built off the 91 freeway by Stevenson Village to separate the street from the grass area on bitter lake to ensure the safety of the children.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes expressed concerns about LAUSD's redistricting and wants to meet with Council to see how Carson can get a seat at the table.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton announced that many students that reside in District 1 and are a part of LAUSD have been terminated from the magnet program because they are not considered within the district. However, Carson pays a large amount of money to LAUSD to be a part of it. Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton inquired about possibly writing a firm letter to the school board to discuss not removing the effected students from the magnet program.

City Manager Roberts, Jr. will reach out to the newly appointed superintendent and the other south district superintendents or draft up a letter for Mayor and Council to send. Per City Manager Roberts, Jr. an invitation to attend the July 5<sup>th</sup> City Council Meeting will be sent to the superintendent.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes suggested forming a coalition with the other 27 cities that are not represented.

Mayor and City Council discussed possibly forming Carson's own school district.

### **ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Mayor and City Council expressed gratitude for staff who participated both the Juneteenth event and the Philippine Independence Day event.

Council Member/Agency Member/Authority Board Member Rojas requested the date of June 8, 2024, be reserved for Philippine Independence Day.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested a master calendar be created to share with California State University of Dominguez Hills to avoid conflicting schedules.

Council Member/Agency Member/Authority Board Member Hicks announced the city will be hosting their 55<sup>th</sup> Annual Street Fair on Saturday, July 29, 2023, on Carson Street between Bonita and Civic Center Drive.

- Please call (310) 847-3584 for vendor information.
- Please call (310) 847-3565 for sponsorship information.
- Please call (310) 835-0212 for general information.

Council Member/Agency Member/Authority Board Member Hicks announced Tour de Carson on Saturday, August 12, 2023, from 8:00 a.m. to 1:00 p.m. at California State University of Dominguez Hills, located at 1000 E. Victoria Street (Lot 3). For more information, please call (310) 847-3570.

Council Member/Agency Member/Authority Board Member Rojas announced Samoan Heritage Celebration on Saturday, June 24, 2023, at Foisia Park from 11:00 a.m. to 5:00 p.m.

### **ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced a brief recess into a continued Closed Session for Item No. 22.

### **RECESS TO CLOSED SESSION**

The meeting was recessed at 9:02 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**RECONVENE TO OPEN SESSION**

The meeting was reconvened at 9:09 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS**

City/Agency/Authority Attorney Soltani provided the Closed Session Report as follows:

City Council authorized a settlement related to an issue with the Swayzer contract and authorized staff and the City Attorney’s Office to finalize the settlement agreement. Once the settlement agreement is completed, it will be available in the City Clerk’s Office for public inspection.

**ADJOURNMENT**

The meeting was adjourned at 9:10 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

\_\_\_\_\_  
Lula Davis-Holmes  
Mayor/Agency Chairman/Authority Chairman

ATTEST:

\_\_\_\_\_  
Dr. Khaleah K. Bradshaw  
City Clerk