



City of Carson
Purchasing Division
701 E. Carson Street
Carson, CA 90745
(310) 952-1758

Purchasing Waiver

In compliance with Chapter 6 (Purchasing System) of Article II (Administration) of the Carson Municipal Code (CMC), Staff are seeking to exercise waiver of the following requirements (check all that apply):

- ☒ (A) **Formal Bidding** (*Section 2611*)
☐ (B) **Written Contract** (*Section 2605(1)(iii)*)

If (A) is selected above, please select the exception being exercised for this purchase:

- ☐ (d) Emergency Purchasing (*Section 2611(d)*)
☐ (e) Sole Source Purchasing (*Section 2611(e)*)
☐ (f) Piggyback Purchasing (*Section 2611(f)*)
☒ (g) Cooperative Purchasing (*Section 2611(g)*)
☐ (i) Other Purchase Exceptions (*Section 2611(i)(1) through 2611(i)(18)*)

If (e) or (f) are selected above, please specify the contract number, awarding agency, and other contracting parties being exercised for this purchase:

Sourcewell Agreement #030122-EFM

Req # (if available): **TBD**

Vendor Name: **Enterprise Fleet Mangement, Inc.**

Formal bidding and/or a written contract would normally be required because the purchase is for an amount \$75,000 or more; here, the amount is **\$178,384.56 per year.**

Written justification or summary of purchase.

The City's Municipal Code ("CMC") enables the City to purchase materials, equipment, and services through a joint powers or other cooperative purchasing program pursuant to CMC Sections 2611 (g). Sourcewell competitively solicited and publicized Fleet Management Services via RFP #030122. As a result of this RFP, Sourcewell awarded contract #030122-EFM to Enterprise Fleet Mangement, Inc. As an active member of Sourcewell, the City of Carson is able to benefit from the terms, conditions, and pricing outlined on this agreement.

Purchasing:

A handwritten signature in black ink, appearing to read "J. Togiola", written over a horizontal line.

Josilla Togiola, Purchasing Manager
6/10/2024

Authorized Department Staff:

A handwritten signature in black ink, appearing to read "A. Rodgers", written over a horizontal line.

Dr. Arlington Rodgers, Jr., PW Director
06/22/2024

**Attach all relative applicable documents including, but not limited to vendor quote, statement of sole source justification on vendor letterhead, relative contract agreements for piggybacking or cooperative purchasing exceptions, etc.*

***Attach a copy of the fully executed waiver to the corresponding requisition.*

**Approval from the Purchasing Manager is only relevant to those Sections in Chapter 6 of the CMC referenced throughout. Additional approval may be required.*