

CITY OF CARSON
REQUEST FOR PERMISSION TO PURGE DOCUMENTS

The City Clerk's Office seeks permission to purge the records listed below (or on the attached list).

The records have met their retention requirements and are not the subject of any claim, litigation, investigation, or audit.

(List records here, or attach a list)

Record Type	Records Description	From (Start Date)	To (End Date)	Retention Period
1. Agenda	Agenda Packet	5/28/2002	6/20/2002	CU + 2
2. Agenda	Agenda Packet	9/16/2003	11/17/2003	CU + 2
3. Agenda	Agenda Packet	2/9/2001	4/3/2001	CU + 2
4. Agenda	Agenda Packet	10/17/2000	11/21/2000	CU + 2
5. Agenda	Agenda Packet	10/5/1999	12/21/1999	CU + 2
6. Agenda	Agenda Packet	7/15/1996	10/1/1996	CU + 2
7. Agenda	Agenda Packet	3/2/1999	4/6/1999	CU + 2
8. Agenda	Agenda Packet	10/17/1995	11/21/1995	CU + 2
9. Agenda	Agenda Packet	7/18/1995	10/9/1995	CU + 2
10. Agenda	Agenda Packet	2/17/1998	4/17/1998	CU + 2
11. Agenda	Agenda Packet	10/19/2010	12/21/2010	CU + 2
12. Agenda	Agenda Packet	7/7/1998	9/22/1998	CU + 2
13. Agenda	Agenda Packet	1/18/2011	3/22/2011	CU + 2
14. Agenda	Agenda Packet	5/23/1994	7/12/1994	CU + 2
15. Agenda	Agenda Packet	7/19/1994	9/20/1994	CU + 2
16. Agenda	Agenda Packet	1/5/1999	2/18/1999	CU + 2
17. Agenda	Agenda Packet	10/1/2002	10/15/2002	CU + 2
18. Agenda	Agenda Packet	7/2/1996	9/3/1996	CU + 2
19. Agenda	Agenda Packet	2/6/1996	5/8/1996	CU + 2
20. Agenda	Agenda Packet	3/1/1994	5/25/1994	CU + 2
21. Agenda	Agenda Packet	11/2/1996	1/23/1996	CU + 2
22. Agenda	Agenda Packet	8/20/1997	10/7/1997	CU + 2
23. Agenda	Agenda Packet	6/18/1997	8/19/1997	CU + 2
24. Agenda	Agenda Packet	6/9/1978	8/1/1978	CU + 2
25. Agenda	Agenda Packet	7/15/2003	10/7/2003	CU + 2
26. Agenda	Agenda Packet	8/14/1998	12/15/1998	CU + 2
27. Agenda	Agenda Packet	3/2/1993	6/1/1993	CU + 2
28. Agenda	Agenda Packet	5/27/1997	8/19/1997	CU + 2
29. Agenda	Agenda Packet	5/8/2001	7/3/2001	CU + 2
30. Agenda	Agenda Packet	12/5/2000	1/23/2001	CU + 2
31. Agenda	Agenda Packet	10/23/1997	1/7/1998	CU + 2
32. Agenda	Agenda Packet	7/18/2017	9/19/2017	CU + 2
33. Agenda	Agenda Packet	2/6/2001	5/1/2001	CU + 2
34. Agenda	Agenda Packet	9/17/2002	10/15/2002	CU + 2

35. Agenda	Agenda Packet	5/30/2017	7/5/2017	CU + 2
36. Agenda	Agenda Packet	3/21/2017	5/20/2017	CU + 2
37. Agenda	Agenda Packet	1/10/2017	3/14/2017	CU + 2
38. Agenda	Agenda Packet	3/6/2002	5/7/2002	CU + 2
39. Agenda	Agenda Packet	9/19/2000	11/8/2000	CU + 2

Check one option for destruction:

☐ Shredding is Required (Records contain private information) OR

☒ Recycle (Records do NOT contain private information)

Tomisha Haywood
Employee Preparing Form

8/28/23
Date

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION

K. Bradshaw
City Clerk

8/28/23
Date

BASED ON THE DESCRIPTION OF THE DOCUMENTS LISTED IN THIS FORM, I CONCUR WITH THE CITY CLERK'S DECISION TO DESTROY THE DOCUMENTS LISTED HERE.

[Signature]
City Attorney

8/30/2023
Date

(Complete after destruction has been performed, if done by City Employees. If destruction is performed by a commercial vendor, have them provide you with a certificate.)

I HEREBY CERTIFY that the items listed above have been destroyed in accordance with City policies and procedures:

Employee Performing Destruction

Date