



THURSDAY, FEBRUARY 29, 2024  
701 East Carson Street

East Wing Activity Room  
6:30 PM

## **PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA**

### Commissioners

Chair Jesus-Alex Cainglet | Vice-Chair Shannon Lawrence | Secretary Kim Cortado | Cesar Dahilig | Walter Gonzalez | Kisa Hilliard | Edwina Hunter | DeAnthony Langston | Oscar Ramos

### Alternates

Kelvin Brown (Alternate 1) | Jo Jacqueline Johnson (Alternate 2) | Rudolfo Brillantes (Alternate 3)

### Staff

Michael Whittiker, Director | Tim Grierson, Recreation Superintendent | Bobby Grove, Community Services Superintendent | Luchie Magante, Principal Administrative Analyst | Kimberly Madrigal, Administrative Secretary

## **PUBLIC INFORMATION**

*“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)*

*Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:*

- 1. Email: You can email comments to [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov) no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*
- 2. Telephone: You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

## **CALL TO ORDER**

The meeting was called to order by Chair Cainglet at 6:31 PM.

## **ROLL CALL**

Present: Chair Jesus-Alex Cainglet, Vice-Chair Shannon Lawrence(entered 7:26 PM), Commissioners Cesar Dahilig, Walter Gonzalez, Edwina Hunter, Oscar Ramos, Kelvin Brown, Rudolfo Brillantes(entered 6:37 PM)

Excused: Commissioner DeAnthony Langston. Commissioners Kim Cortado, Kisa Hilliard and Jo Jacqueline Johnson were excused on a motion of Commissioner Gonzalez, seconded by Commissioner Brown, and unanimously carried by a vote of 6-0.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Ramos.

## **PRESENTATIONS**

### **1 2024-015-PRCAC INTRODUCTION OF NEW RECREATION CENTER SUPERVISOR AT ANDERSON PARK, ANGEL ZAMORA**

Community Services/Recreation/Park Maintenance Director Michael Whittiker introduced new Anderson Park Recreation Center Supervisor, Angel Zamora. Mr. Zamora gave the commission a brief introduction about his background. He attended Phineas Banning High School and had the opportunity to work in Carson Recreation. He has truly enjoyed working in this profession ever since. He was officially promoted to Recreation Center Supervisor after acting as a supervisor for a few months last summer. His goal for the park is to train staff to remain outdoors and visible to visitors and to greet everyone in their proximity. He will also keep tennis courts in proper condition. Mr. Zamora thanked the department for this opportunity.

Commissioner Hunter: Regarding outdoor activities, she inquired about promoting archery with rubber tips.  
Zamora: Responded that it is already on his list.

Commissioner Ramos: Welcomed and congratulated Mr. Zamora and asked what kind of help was available to maintenance people.

Zamora: Replied that he believe the best support he can provide for maintenance is constant communication. Communication from his staff to maintenance and vice-versa will be crucial for success.

Commissioner Caiglet: Asked how many staff he oversees. He also asked how he deals with rude staff, as he has received several complaints before (although not at his park).

Zamora: Replied that he supervises 8 regular staff, some that are part-time and seasonal. He sets time aside in his weekly meeting to address numerous topics. He offers training for this problem and brings up any issues he sees. He frequently talks to staff about giving providing appropriate customer service.

## **2 2024-014-PRCAC**

### **DEPARTMENT OF COMMUNITY SERVICES/RECREATION/PARK MAINTENANCE EMPLOYEE OF THE MONTH AWARD**

Community Services/Recreation/Park Maintenance Director Michael Whittiker introduced Community Center Superintendent Bobby Grove, who then introduced the first Employee of the Month Award of the night. Mr. Grove read out the nomination form that described the reasons Ms. Renteria was the best candidate and deserved to be recognized for her hard work. She grew up in Carson and started out as a Summer Youth worker then assisted the seniors as a part-time employee for about 10 years. Mr. Grove introduced the next winner, Rosemary Zavala and read out the nomination form. Ms. Zavala thanked the department for the recognition.

## **3 2024-012-PRCAC**

### **CIP AND MAINTENANCE PROJECT UPDATES WITH PUBLIC WORKS DIRECTOR ARLINGTON RODGERS**

Community Services/Recreation/Park Maintenance Director Michael Whittiker introduced Public Works Director Arlington Rodgers. Director Rodgers has held his position for almost a year now and has led various important projects. He thanked Director Whittiker for the successful transition of the Park Maintenance grounds crew (formerly a part of Public Works) to Community Services. Some of the projects that the Public Works department has completed include: repaired HVAC systems, gym and field lighting, newly installed security cameras, and a clean up at Del Amo Park. Del Amo Park is now ready for engineering work in the near future. Some of the continuing projects include: Renovation at Carriage Crest Park, Foisia Park, Mills Park, Anderson Park, the Community Center east parking lot and its court yard.

Commissioner Ramos: Asked why the timeline has not been followed. He expressed that residents are disappointed.

Director Whittiker: Responded that the City staff are not involved in the construction part of this project, instead, contractors have been hired to complete the manual labor. Large projects require extensive planning and can take a very long time; estimated dates often can and do change.

Commissioner Cainglet: Asked if an update report for residents can be provided.

Director Arlington: Responded that Public Works CIP projects usually a couple of months (if not years) to complete so a monthly report would be redundant. He offered a completion-to-date report instead.

Commissioner Cainglet: Asked when projects will be completed.

Director Arlington: Construction for most projects is estimated to start this year and completed by the end of 2025. However, many factors are involved and things can change- this is only as estimate.

Director Rodgers: Stated that there will be a massive street repair program starting on Monday. The streets will be paved in every district simultaneously. The department will try their best to minimize traffic and parking disruption.

Commissioner Gonzalez: Asked whether Veterans Park parking lot be repaired.

Director Arlington: Assured the commissioner it will be addressed, but not as a part of this specific program.

Commissioner Gonzalez: Asked if the playground at Veterans Park will receive repairs.

Director Whittiker: Stated that all parks are currently being worked on.

Action: It was moved to RECEIVE and FILE Item No. 3 on a motion of Commissioner Lawrence, seconded by Commissioner Hunter, and unanimously carried by a vote of 8-0.

**Recommendation:** RECEIVE and FILE.

## **PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS**

*The public may address the Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission or on any items on the agenda of the Carson Parks, Recreation and Cultural Arts Commission, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Chair with the approval of the Parks, Recreation and Cultural Arts Commission. Due to the threat of COVID-19 (aka the "Coronavirus"), you are urged to take all appropriate health safety precautions.*

## **CONSENT CALENDAR**

### **4 2024-013-PRCAC**

**JANUARY 25, 2024, PARKS, RECREATION, AND CULTURAL ARTS  
COMMISSION MEETING MINUTES**

**Attachments:** [January 25, 2024, PRCAC Minutes.pdf](#)

### **5 2024-009-PRCAC**

**JANUARY 2024 MONTHLY REPORT**

**Attachments:** [January 2024 Monthly Report.pdf](#)

### **6 2024-010-PRCAC**

**MARCH PROGRAMS AT-A-GLANCE/THE SPOTLIGHT/PARK ASSIGNMENTS**

**Attachments:** [March 2024 Programs At-A-Glance-The Spotlight-Park Assignments.pdf](#)

It was moved to approve the Consent Calendar on a motion of Commissioner Gonzalez, seconded by Commissioner Ramos, and unanimously carried by a vote of 8-0.

## **CONTINUED BUSINESS**

## **DISCUSSION**

### **7 2024-008-PRCAC**

#### **YOUTH SPORTS RULE CHANGES REGARDING HAIR ADORNMENTS AND JEWELRY**

**Recommendation:** HOLD discussion.

Director Whittiker: Read the report to the commission and asked if there were any questions.

Commissioner Hunter: Asked for a copy of the rules.

Director Whittiker: Agreed to send the commissioners necessary materials via email.

Commissioner Lawrence: Thanked the Recreation division for acknowledging the diversity regarding hair. He believes this will lessen possible discrimination. He asked if parks can provide headbands in the offices for youth who don't have one or for parents who are not aware of this rule.

Director Whittiker: Agreed with the commissioner and will ask parks to carry headbands.

Commissioner Cainglet: Asked if this rule applies to private adult sports.

Director Whittiker: Stated that the department will review this with the City Attorney.

Action: It was moved to Receive and File the report on a motion of Commissioner Lawrence, seconded by Commissioner Gonzalez, and unanimously carried by a vote of 8-0.

## **PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA**

*The public may at this time address the members of the Carson Parks, Recreation and Cultural Arts Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.*

## **COMMISSIONER'S ORAL COMMUNICATIONS/PARK REPORT**

Commissioner Ramos/Carson & Reflection Mini: Asked if the city is allowed to accept donations for tables and chairs at the parks. The park looks OK; he would like to request concrete benches at Carson Park.

Commissioner Brillantes/Carriage Crest & Mills: Has not had a chance to meet the staff at Mills Park but will do so this month.

Commissioner Brown/No assignment yet: Thanked the commission for bringing him on and stated that he is frequently at Mills and Anderson Park.

Commissioner Dahilig/Dolphin & Friendship Mini: Thanked Director Whittiker for the new security cameras that will be completely installed this week. The lights have not been fixed yet. He has safety concerns about roaming coyotes.

Commissioner Hunter/Dominguez: Confirmed that the lights are now much brighter, although she didn't see the scoreboard. She stated that the park needs more sand. The park is clean and has improved a lot over the last year. She is wondering why the cheerleading practice (held every Wednesday) is not on the program and requested we put it there.

Commissioner Lawrence/Stevenson: Asked if there are any updates regarding the plumbing at Stevenson Park. He mentioned that the Annual Spark Awards will be held at the Community Center tomorrow. The keynote speaker is a rugby Hall of Famer; she will leave a video message as she was unable to attend in person. He is looking forward to the upcoming baseball season.

Commissioner Gonzalez/Veterans: Commented that commissioners back then were more involved in Championship Awards for the youth and is wondering if that will happen again.

Commissioner Cainglet/Foisia: Asked for more organization with equipment and removing pieces that are no longer being used. He also asked is check-ins for senior programming can be automated.

## **STAFF ORAL COMMUNICATIONS**

### Administrative Secretary Kimberly Madrigal:

- Nothing to report.

### Community Services Superintendent Bobby Grove:

- Automating senior programming: Will talk to staff about setting it up.
- Black History program: This event was very successful; everyone had a great time.
- Autism Walk: Event will be held in April.
- Earth Day: Event will be held in April.

### Community Services/Recreation/Park Maintenance Director Michael Whittiker:

- Parking lot at Veterans: This project is on the CIP list. Will come back with an update.
- Playgrounds: All of them will be revamped. COVID prevented us from sourcing parts and halted the progress.
- Championship teams: Season champions came out to the last meeting for recognition.
- New Commissioner: Welcomed Kelvin Brown and thanked him for his volunteerism.
- Security cameras: The anticipated completion date is in April.
- Dominguez Park: The camera in the parking lot is only temporary. It will be replaced by about 20 permanent cameras. Public Works had to use the sand from all playgrounds to fill residents' sandbags for the past storm. More sand is being purchased and the playgrounds will be refilled.
- Stevenson Park plumbing: A plumber has been contracted and the issue has been fixed.

- Senior programming check-ins: Was under the impression that all senior sites were automated. Now that it's been brought to his attention, he will make sure all sites are converted.
- Wi-Fi in the parks: Anticipated in April.
- Baseball season: Park Maintenance Superintendent aerated park grounds recently.

## **ADJOURNMENT**

*This Board/Commission/Committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board/Commission/Committees agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Board/ Commission/ Committee and items not on the Board/Commission/Committee agenda but are within the subject matter jurisdiction of the Board/ Commission/ Committee. The Board/Commission/Committee may limit public comments to a reasonable amount of time, generally three (3) minutes per person.*

The meeting was adjourned at 8:05 PM on a motion of Commissioner Gonzalez, seconded by Commissioner Lawrence, and unanimously carried by a vote of 8-0.