



**CITY OF CARSON**  
**MINUTES**  
**CARSON CITY COUNCIL**  
**SPECIAL MEETING**  
**JUNE 25, 2019**

**10:00 A.M.**

**CALL TO ORDER:**

The meeting was called to order at 10:09 A.M. by Mayor Pro Tem Cedric Hicks in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

**ROLL CALL:**

City Clerk Gause-Aldana noted the roll:

**Council Members Present:**

Mayor Pro Tem Cedric Hicks, Council Member Lula Davis-Holmes, Council Member Jawane Hilton and Council Member Jim Dear.

**Council Members Absent:**

Mayor Albert Robles

**Other Elected Officials Present:**

Donesia Gause-Aldana, City Clerk and Monica Cooper, City Treasurer

**Also Present:**

Sharon Landers, City Manager; Teresa Chen, Assistant City Attorney; John Raymond, Assistant City Manager; David Roberts, Assistant City Manager; Idris Al-Oboudi, Director of Community Services; Faye Moseley, Director of Human Resources and Risk Management; and Tarik Rahmani, Director of Finance.

**Also Absent:**

Maria Williams-Slaughter, Director of Public Works; and Saied Naaseh, Director of Community Development

## **ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

### Donesia Gause-Aldana, City Clerk – Item No. 1

Spoke about Passport Services statistical data and the benefits of the service for the City and disadvantages of eliminating the service. She mentioned correspondences received from the Department of State, Economic Development Commission, Civic Engagement Board and the Senior Citizens Advisory Board as well as her requesting the City Council reconsider their decision to eliminate Passport Services, citing that she is a Passport Acceptance Agent and is willing to continue providing the service.

### **DISCUSSION: (Items 1-2)**

**Item No. 1. 2019-634      CONSIDER AND TAKE ACTION ON THE PASSAGE OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORINA, TO IMMEDIATELY DISCONTINUE MUNICIPAL PROVISION OF PASSPORT SERVICES BY THE CITY OF CARSON**

City Manager Landers presented this item. She stated Passport Services began in December 2016. During the fiscal year 2017-2018 this service generated \$55,000 plus in revenue and year to date in the current fiscal year 2018-2019 \$95,000 plus in revenue. Total personnel actual expenditures for two full-time Senior Clerks was \$41,000 in fiscal year 2017-2018 and \$106,720 year to date in fiscal year 2018-2019.

City Manager Landers then stated in addition to providing Passport Services the two full-time Senior Clerks assist with other clerical duties as assigned and provide support when other clerk staff is out for an extended period.

Council Member Hilton inquired about the total amount the City would be responsible for funding.

City Manager Landers responded \$10,000.

Council Member Hilton inquired about the rationale of the City paying \$10,000 for City events and City Council wanting to inconvenience residents with 30 minute parking. He mentioned Council Member Dear offering free Passport Services and Photos while he was the City Clerk therefore he would hope he would be inclined to keep the service now that there is a fee for service.

Council Member Davis-Holmes made a motion to waive further reading and adopt Resolution No. 19-127 to immediately discontinue municipal provision of Passport Services by the City of Carson. It was seconded by Council Member Dear.

Council Member Hilton made a substitute motion to continue Passport Services indefinitely but the motion failed for lack of a second.

Recommendation: 1. WAIVE further reading and ADOPT a Resolution No. 19-127, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, TO IMMEDIATELY DISCONTINUE MUNICIPAL PROVISION OF PASSPORT SERVICES BY THE CITY OF CARSON",  
or  
2. TAKE whatever action the City Council deems appropriate.

ACTION: It was moved to waive further reading and adopt Resolution No. 19-127, on motion of Davis-Holmes, seconded by Dear and carried by the following vote:

Ayes: Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear  
Noes: Council Member/Agency Member/Authority Board Member Hilton  
Abstain: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks  
Absent: Mayor/Agency Chairman/Authority Chairman Robles

**Item No. 2. 2019-635 CONSIDER AND TAKE ACTION ON THE PASSAGE OF RESOLUTION NO. 19-132 ELIMINATING TWO FULL TIME SENIOR CLERK POSITIONS IN THE CITY CLERK'S OFFICE AND RESCINDING ANY AND ALL RESOLUTIONS ESTABLISHING THOSE POSITIONS (CITY COUNCIL)**

City Manager Landers presented this item. She stated during Special Meeting on June 11, 2019 the City Council voted to defund two full-time Senior Clerk positions in the City Clerk's Office. Consistent with defunding these two positions the City Council is considering permanently eliminating these two Senior Clerk positions.

Council Member Hilton expressed concerns with eliminating two jobs that were self-supporting as well as providing other assigned duties. He mentioned the two full-time employees already received lay-off notices and he inquired who directed staff to do so.

City Manager Landers stated when the two full-time positions were defunded on June 11, 2019 that triggered provisions in the Memorandum of Understanding that the City provide lay-off notices. She stated the action taken by Council on that day resulted in the lay-off notices being provided.

Council Member Davis-Holmes stated the two young ladies were removed from the Clerk's Office to ratify something that had been done. She stated the positions have been defunded and believes staff has been working diligently to find other positions within the City.

Council Member Davis-Holmes made a motion to waive further reading and adopt Resolution No. 19-132 eliminating two full-time Senior Clerk positions in the City Clerk's Office and rescinding any and all resolutions establishing these positions. It was seconded by Council Member Dear.

Council Member Hilton made a substitute motion to keep the positions as they are. He inquired why would Council eliminate positions that are paying for themselves, finding the two employees other positions and then have to pay for those positions through the General Fund, motion failed for lack of a second.

Recommendation:

1. WAIVE further reading and ADOPT Resolution No. 19-132, "A RESOLUTION ELIMINATING TWO FULL TIME SENIOR CLERK POSITIONS IN THE CITY CLERK'S OFFICE AND RESCINDING ANY AND ALL RESOLUTIONS ESTABLISHING THOSE POSITIONS",

or

2. TAKE whatever action the City Council deems appropriate.

ACTION:

It was moved to waive further reading and adopt Resolution No. 19-132, on motion of Davis-Holmes, seconded by Dear and carried by the following vote:

Ayes: Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear

Noes: Council Member/Agency Member/Authority Board Member Hilton

Abstain: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks

Absent: Mayor/Agency Chairman/Authority Chairman Robles

**Item No. 3. 2019-645 TAKE WHATEVER ACTION THE CITY COUNCIL DEEMS APPROPRIATE**

Council Member Dear requested Item No. 3 be stricken from the agenda.

**ORAL COMMUNICATIONS (COUNCIL MEMBERS) - NONE**

**ADJOURNMENT**

The meeting was adjourned at 10:24 A.M. by Mayor Pro Tem Hicks.

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Mayor Albert Robles

ATTEST:

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City Clerk Donesia Gause-Aldana

APPROVED BY CARSON CITY COUNCIL/SUCCESSOR AGENCY/ HOUSING AUTHORITY	
<u>08-20-2019</u>	
Approved as Submitted.	AR/JD 5/0