

RESOLUTION NO. 22-240

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY AMENDING THE COMPENSATION AND BENEFITS FOR FULL TIME AND PART TIME COUNCIL AIDE CLASSIFICATIONS, AND RESCINDING RESOLUTION NO. 22-107, AND ANY OTHER PRIOR SIMILAR RESOLUTIONS (CITY COUNCIL)

WHEREAS, Section 503 of the City's Charter provides that the City Council shall determine, by ordinance or resolution, the amount and type of compensation to be paid to all City officers, department heads and employees; and

WHEREAS, the Director of Human Resources is authorized and directed under provisions of Sections 2797.1 of the Carson Municipal Code and Section II, Rule II of the City Personnel Rules to prepare and recommend position classification and compensation plans, after consultation with the department directors, which becomes effective upon approval by the City Council; and

WHEREAS, the City Council directed staff to purpose a new fulltime Council Aide job specification and provide benefits for Council Aide classifications on May 17th of 2022; and

WHEREAS, the City Council adopted Resolution No. 22-107 adopting the job specification for full time Council Aide and establishing compensation and benefits for full time and part time Council Aide classifications on June 21st; and

WHEREAS, the City Council now desires to adopt a resolution amending the compensation and benefits for the unrepresented at-will classification of **COUNCIL AIDE (full-time and part-time)**, to assist the Mayor and City Council members with variety of administrative duties and functions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct, and are incorporated herein by this reference.

Section 2. All prior resolutions regarding the salary and benefits of unrepresented at-will classification of **COUNCIL AIDE (full-time and part-time)**, including but not limited to Resolution No. 22-107 are hereby rescinded and superseded by this resolution. Furthermore, to the extent this Resolution No. 22-204 provides benefits in excess of or different from the benefits provided in Resolution Nos. 22-107, the provisions of this Resolution No. 22-204 shall control

Section 3. The unrepresented at-will classification of **COUNCIL AIDE-FULL TIME** is hereby restated. The job specifications for the unrepresented at-will classification of **COUNCIL AIDE-FULL TIME** are hereby adopted, attached hereto as Exhibit A.

Section 4. The classification of **COUNCIL AIDE-FULL TIME** shall be considered an exempt classification under the Fair Labor Standards Act (FLSA). The provisions of Carson Municipal Code Article II, Chapter 9 and the City's Personnel Rules shall not apply to the classification of **COUNCIL AIDE-FULL TIME**.

Section 5. The attached amended “**COMPENSATION & BENEFITS FOR COUNCIL AIDE,**” attached hereto as Exhibit B, is hereby adopted establishing the benefits for the classification of **COUNCIL AIDE**.

Section 6. The classification of **COUNCIL AIDE- FULL TIME** is assigned to updated Salary Range as listed in Exhibit B, which provides for a salary range of \$5,962.67 per month to \$7,613.58 per month for the classification. The classification of **COUNCIL AIDE - PART-TIME** compensation Range TM: 800 shall be updated to \$34.40 per hour to \$43.92 per hour, as listed in Exhibit B.

Section 7. The City will fund up to one **COUNCIL AIDE** position (fulltime OR part-time) per Council seat.

Section 8. This resolution shall be effective December 7, 2022.

Section 9. The City Clerk shall certify to the adoption of this Resolution and shall enter it into the book of original Resolutions.

PASSED, APPROVED, and ADOPTED this 6th day of December 2022.

APPROVED AS TO FORM:

CITY OF CARSON:

Sunny K. Soltani, City Attorney

Lula Davis-Holmes, Mayor

ATTEST:

Dr. Khaleah K. Bradshaw, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF CARSON)

I, Dr. Khaleah K. Bradshaw, City Clerk of the City of Carson, California, hereby attest to and certify that the foregoing resolution, being Resolution No. 22-240 adopted by the City of Carson City Council at its meeting held on December 6, 2022, by the following vote:

AYES: COUNCIL MEMBERS: Davis-Holmes, Hilton, Dear, Hicks, Rojas
NOES: COUNCIL MEMBERS: None
ABSTAIN: COUNCIL MEMEBES: None
ABSENT: COUNCIL MEMBERS: None

Dr. Khaleah K. Bradshaw, City Clerk