



**CITY OF CARSON**

**MINUTES  
CARSON CITY COUNCIL/  
SUCCESSOR AGENCY/HOUSING AUTHORITY  
REGULAR MEETING  
FEBRUARY 16, 2021  
5:00 P.M.**

**CALL TO ORDER:**

The meeting was called to order at 5:02 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes via Zoom Teleconference.

**ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary Donesia Gause-Aldana noted the roll:

**Council Members/Agency Members/Authority Board Members Present via Zoom Teleconference:**

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Jim Dear, Council Member/Agency Member/Authority Board Member Jawane Hilton, and Council Member/Agency Member/Authority Board Member Cedric Hicks

**Also Present via Zoom Teleconference Telephone:**

Monica Cooper, City/Agency/Authority Treasurer; Sharon Landers, City Manager; Sunny Soltani, City/Agency/Authority Attorney; David Roberts, Assistant City Manager; John Raymond, Assistant City Manager; Saied Naaseh, Director of Community Development; Faye Moseley, Director of Human Resources and Risk Management; Tarik Rahmani, Director of Finance; Robert Lennox, Director of Community Services; and Eliza Jane Whitman, Director of Public Works

**CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Item 1)**

**ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY – None.**

**ANNOUNCEMENT OF CLOSED SESSION ITEM**

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana announced the Closed Session item.

**RECESS INTO CLOSED SESSION**

The meeting was recessed at 5:04 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

## **RECONVENE TO OPEN SESSION**

The meeting was reconvened at 5:36 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

## **REPORT ON CLOSED SESSION ACTIONS**

City/Agency/Authority Attorney Soltani provided the Closed Session report as follows:

### **Item No. 1. 2021-133 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in 1 case.

ACTION: No reportable action was taken.

### **FLAG SALUTE:**

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear led the Pledge of Allegiance.

### **INVOCATION:**

Council Member/Agency Member/Authority Board Member Hilton gave the invocation.

## **INTRODUCTIONS (MAYOR)**

### **Item No. 2. 2021-060 REPORT FROM CAPTIAN JONES OF CARSON SHERIFF'S STATION**

Captain Jones reported on the following:

- Homelessness
- Loitering
- Conflict/Resolution tools in light of the COVID-19 pandemic
- Catalytic Converter Program
- Coffee with the Captain/Carson Sheriff Station

Council Member/Agency Member/Authority Board Member Hicks inquired about the date of the Coffee with the Carson Sheriff Station. Captain Jones stated the Coffee with the Carson Sheriff Station will be held on February 17, 2021 and provided the Zoom link login and password information. He stated the flyer is also available on the Carson Sheriff Station website.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted the contact number of the Carson Sheriff Station is (310) 830-1123.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear requested Captain Jones to announce the Food Giveaway. Captain Jones noted the Food Giveaway will be held on February 26, 2021 at 10:00 A.M.

Council Member/Agency Member/Authority Board Member Hilton commended Captain Jones and the Sheriff Deputies for assisting a driver who was having a seizure during an accident.

## **PRESENTATIONS**

### **Item No. 3. 2021-132 PROCLAMATION DECLARING THE FIRST MONDAY IN MARCH AS “COVID-19 MEMORIAL DAY”**

Item No. 3 was heard after Item No. 14.

(Mayor/Agency Chairman/Authority Chairman Davis-Holmes reentered the meeting at 6:00 P.M.)

Mayor and City Council thanked Dignity Health Sports Complex (General Manager Katie Pandolfo and President Julie Springle) for their efforts with the COVID-19 Vaccination Drive-Thru Clinic.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced complimentary taxi rides will be available for Carson residents ages 65 and older for the COVID-19 Vaccination Drive-Thru Clinic at Dignity Health Sports Park from February 15-19, 2021 by appointment only. Contact Yellow Cab Company at 877-392-1770.

## **ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana presented the following public comments:

Ida - Email Received February 16, 2021 – Item No. 13 and 18

Item No. 13 – Opposed to the rate increase for WRI; Inquired if rate increase is on-going or an increase to make up for the monetary disruption many businesses and residents experienced due to the COVID-19 pandemic?; and Inquired if the company applied for the available federal funds?

Item No. 18 – Ensure the recommendations reflect the City’s cultural diversity and all geographical areas.

## **ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

Karen – Letter Received February 10, 2021 – Non-Agendized

Loved the commitment and resolution that Mayor Davis-Holmes made to her husband and other elected officials’ spouses which was a grand gesture that should be extended to everyone elected or not and at all times. In her new-found quest to encourage respect and dignity to her

family and other elected officials, suggested the Mayor start in-house with herself and lead by example and not her past antiquated way of "do as I say, not as I do." Followed by encouraging the City Council Members, staff, etc. to do the same, holding herself and others accountable equally when they violated the resolution. People in the position are not granted automatic respect and dignity. It is something that you must earn, maintain, and reciprocate.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana displayed a flyer regarding the Cal Water award of scholarships which will also be available on the City website.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear announced the City's application process for the City Council vacancy.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana noted the application is available on the City website and the completed application must be submitted to the City Clerk's Office at [cityclerk@carson.ca.us](mailto:cityclerk@carson.ca.us) by February 24, 2021.

**APPROVAL OF MINUTES:**

**Item No. 4. 2021-145 APPROVAL OF THE AUGUST 4, 2020 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES**

Recommendation: Approve the minutes as listed.

ACTION: It was moved to approve staff recommendation on motion of Davis-Holmes, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks  
Noes: None  
Abstain: None  
Absent: None

**CONSENT: (Items 5-12)**

It was moved to approve the Consent items on motion of Davis-Holmes, seconded by Hicks.

City Manager Landers requested to continue Item No. 6 to the next City Council meeting with no objection heard.

The motion to approve Consent Items 5-12, except Item No. 6, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council

Member/Agency Member/Authority Board Member Hilton, and Council  
Member/Agency Member/Authority Board Member Hicks

Noes: None  
Abstain: None  
Absent: None

**Item No. 5. 2021-138 Resolution No. 21-019, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,603,680.03, DEMAND CHECK NUMBERS 156419 THROUGH 156574**

ACTION: Item No. 5 was approved on Consent.

**Item No. 6. 2020-860 CONSIDER AWARDING A THREE-YEAR CONTRACT SERVICES AGREEMENT WITH ACTIVE NETWORK, LLC FOR ACTIVITY REGISTRATION AND FACILITY RESERVATION SOFTWARE SERVICES (CITY COUNCIL)**

Recommendation: 1. APPROVE a three-year contract services agreement, with three (3) two-year extensions at the City's discretion, with Active Network, LLC to provide an activity registration and facility reservation software platform in an amount not to exceed \$250,000.00 for the period March 2, 2021, through March 1, 2024 (Exhibit No. 4).  
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 6 was continued to the next City Council meeting with no objection heard.

**Item No. 7. 2021-034 CONSIDERATION OF AN AWARD OF A PEST CONTROL SERVICES CONTRACT TO ANIMAL PEST MANAGEMENT SERVICES, INC. (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the attached proposed contract with Animal Pest Management Services, Inc., for the performance of integrated pest control services for an initial three-year term for a not-to-exceed contract sum of \$123,345, with two optional one-year extension periods thereafter at a not-to-exceed amount of \$41,115 per optional extension period (Exhibit No. 1; the "Agreement").  
2. AUTHORIZE the Mayor to execute the Agreement following approval as to form by the City Attorney.

ACTION: Item No. 7 was approved on Consent.

**Item No. 8. 2020-896 CONSIDER APPROVAL OF AGREEMENT WITH CHICAGO TITLE TO PROVIDE TITLE SERVICES FOR THE CITY'S CDBG-FUNDED NEIGHBORHOOD PRIDE AND HOME PROGRAMS (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE an Agreement with Chicago Title Company to provide Title Services to the City of Carson for five years through February 15, 2026, for an amount not to exceed \$50,000.  
2. AUTHORIZE the Mayor or authorized designee to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 8 was approved on Consent.

**Item No. 9. 2021-054 CONSIDER AWARD AND APPROVAL OF CONTRACT SERVICES AGREEMENT TO MRS ENVIRONMENTAL, INC. TO PROVIDE PETROLEUM ADMINISTRATOR SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$327,755 FOR A FIVE-YEAR PERIOD TO BE PAID BY PETROLEUM OPERATORS VIA PLANNING DEPOSITS (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. AWARD and APPROVE the Contract Services Agreement to MRS Environmental, Inc. for Petroleum Administration services for a not-to-exceed contract sum of \$327,755 for a five-year period.  
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 9 was approved on Consent.

**Item No. 10. 2021-057 CONSIDER APPROVING A COOPERATIVE PURCHASING AGREEMENT WITH AMAZON BUSINESS FOR SUPPLIES AND EQUIPMENT IN NOT TO EXCEED AMOUNT OF \$40,000 PER YEAR (CITY COUNCIL)**

Recommendation: TAKE the following action:  
1. WAIVE the formal bidding procedures as defined by the Carson Municipal Code, Chapter 6, Section 2610, as allowed by Section 2611 (g)  
2. AUTHORIZE the City of Carson to utilize a Cooperative Purchasing Agency, Omnia Partners, as allowed by Section 2611 (g) and award of purchase orders for materials, supplies and equipment from Amazon Business for the period February 17, 2021 to May 5, 2025 for an amount not-to-exceed \$40,000 per fiscal year.

ACTION: Item No. 10 was approved on Consent.

**Item No. 11. 2020-783 CONSIDER RE-ALLOCATION OF FUNDING FOR THE HOME GRANT 16-11382 TO FUND OWNER-OCCUPIED REHABILITATION PROJECTS (CITY COUNCIL)**

Recommendation: 1. APPROVE re-allocation of HOME Funding in the amount of

\$200,000.

2. AUTHORIZE the City Manager to provide the correspondence to HCD requesting re-allocation of HOME funds to the Owner-Occupied Rehabilitation Program projects.

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2021-073 CONSIDER RESOLUTION NO. 21-010 DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE CITY OF CARSON, LOCATED AT 2403 E. 223RD STREET (APN: 7315-012-900, 7315-012-804) IS NON-EXEMPT SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE; TAKING RELATED ACTIONS; AND AUTHORIZING STAFF TO PROCEED TO DISPOSE OF THE PROPERTY PURSUANT TO THE SURPLUS LAND ACT (CITY COUNCIL)**

Recommendation: TAKE the following action:  
1. WAIVE further reading and ADOPT Resolution No. 21-010 "A RESOLUTION DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE CITY LOCATED AT 2403 E. 223RD STREET (APN: 7315-012-900, 7315-012-804) IS NON-EXEMPT SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE, TAKING RELATED ACTIONS, AND AUTHORIZING STAFF TO PROCEED TO DISPOSE OF THE PROPERTY PURSUANT TO THE SURPLUS LAND ACT"

ACTION: Item No. 12 was approved on Consent.

**SPECIAL ORDERS OF THE DAY: (Item 13)**

**Item No. 13. 2021-062 PUBLIC HEARING TO CONSIDER RESOLUTION NO. 21-014 TO CONSIDER AND APPROVE A RESIDENTIAL AND COMMERCIAL WASTE MANAGEMENT SERVICES RATE ADJUSTMENT FOLLOWING NOTICED MAJORITY PROTEST HEARING AND APPROVING AN ATTENDANT SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE SERVICES, AN INCREASE OF 7.95%, AND APPROVE THE SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE HANDLING SERVICES (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced the Public Hearing item.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana gave the Public Hearing Report.

Assistant City Manager Raymond gave a PowerPoint presentation on WRT Rate Increases.

Questions were asked and answered.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing open.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana noted there were 16 written communications received opposing the rate increase and a petition containing 58 signatures opposing the rate increase.

Assistant City Manager Raymond noted to include in the motion to approve the resolution with language that was added to the second amendment to reflect a five-year agreement to the agreement and resolution.

Lona Laymon, Assistant City Attorney, clarified the amendment to show the five-year adjustment after the surcharge will fall off. She offered additional information.

Upon inquiry, City Clerk/Agency Secretary/Authority Secretary Gause-Aldana noted there was one email communication that was included during the Oral Communications portion of the agenda which will also be made part of the record for the Public Hearing.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing closed.

- Recommendation:
1. OPEN the "majority protest" public hearing as required by Proposition 218.
  2. TAKE public testimony and ACCEPT any additional written protests.
  3. CLOSE the Public Hearing, and the Mayor shall ask the City Clerk to provide a count of all protests received.
  4. WAIVE further reading and ADOPT Resolution No. 21-014: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA TO CONSIDER AND APPROVE A RESIDENTIAL AND COMMERCIAL WASTE MANAGEMENT SERVICES RATE ADJUSTMENT FOLLOWING NOTICED MAJORITY PROTEST HEARING AND APPROVING AN ATTENDANT SECOND AMENDMENT TO FRANCHISE AGREEMENT FOR SOLID WASTE SERVICES" (Exhibit No. 1)
  5. AUTHORIZE the Mayor to execute all documents related to the Second Amendment to the Franchise Agreement (Exhibit No. a. to Exhibit No. 1), in a form acceptable to the City Attorney.

**ACTION:** It was moved to 1) Waive further reading and Adopt Resolution No. 21-014, "A Resolution of the City Council of the City of Carson, California to Consider and Approve a Residential and Commercial Waste Management Services Rate Adjustment Following Noticed Majority Protest Hearing and Approving an Attendant Five Year Second Amendment to Franchise Agreement for Solid Waste Services and 2) Authorize the Mayor to execute all documents related to the Second Amendment to the Franchise Agreement that will last for five years (Exhibit No. a. to Exhibit No. 1) in a form acceptable to the City Attorney, on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro



Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None  
Abstain: None  
Absent: None

**DISCUSSION: (Items 14-19)**

**Item No. 14. 2021-151 CONSIDER AND PROVIDE DIRECTION ON OPTIONS TO ADDRESS COMMUNITY CONCERNS ABOUT ILLEGAL OR UNSAFE ACTIVITY AT THE CARSON PLAZA SHOPPING CENTER ON UNIVERSITY AND AVALON (CITY COUNCIL)**

Item No. 14 was heard after Item No. 2.

City Manager Landers gave a staff report.

(Mayor/Agency Chairman/Authority Chairman Davis-Holmes exited the meeting at 5:52 P.M.)

Captain Jones offered additional information.

Recommendation: DISCUSS and PROVIDE direction.

ACTION: Discussion was held as follows:

Council Member/Agency Member/Authority Board Member Hilton proposed the following: Sheriff Substation and staff research what can be done to close the liquor store in the plaza.

City Manager Landers addressed Council Member/Agency Member/Authority Board Member Hilton's request.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear noted his support of the Captain and City Manager seeking opportunities to resolve the loitering issue.

**Item No. 15. 2021-048 CONSIDER INTRODUCTION OF ORDINANCE NO. 21-2102, AMENDING CHAPTER 6 (FLOODPLAIN MANAGEMENT) OF ARTICLE VII (BUILDING REGULATIONS - SEWAGE AND WASTE) OF THE CARSON MUNICIPAL CODE PURSUANT TO FEDERAL EMERGENCY MANAGEMENT AGENCY MANDATE (CITY COUNCIL)**

Item No. 15 was heard after Item No. 13.

Assistant City Manager Raymond gave a staff report.

Recommendation: TAKE the following actions:  
1. INTRODUCE and READ by title only, and waive further reading, Ordinance No. 21-2102, "AN ORDINANCE OF THE CITY

COUNCIL OF THE CITY OF CARSON, CALIFORNIA,  
AMENDING CHAPTER 6 (FLOODPLAIN MANAGEMENT) OF  
ARTICLE VIII (BUILDING REGULATIONS - SEWAGE AND  
WASTE) OF THE CARSON MUNICIPAL CODE PURSUANT TO  
FEDERAL EMERGENCY MANAGEMENT AGENCY MANDATE"

**ACTION:** It was moved to approve staff recommendation on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

**Noes:** None

**Abstain:** None

**Absent:** None

**Item No. 16. 2020-889 FISCAL YEAR 2020-2021 MID-YEAR FINANCIAL REPORT AND CONSIDER ADOPTION OF RESOLUTION NO. 21-018 TO AMEND THE FISCAL YEAR 2020-2021 BUDGET (CITY COUNCIL)**

City Manager Landers gave a staff report.

Director Rahmani gave a PowerPoint presentation on the Mid-Year Budget Report.

Assistant City Manager Raymond gave a PowerPoint presentation on the City's grant program.

Council Member/Agency Member/Authority Board Member Hicks inquired about the façade grant program. Staff addressed his inquiry.

Discussion ensued between the City Council regarding the various grant programs.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed staff to bring back a report identifying how many loans have been given along with which loan recipient have received federal grants/loans. In addition, she inquired about how much is paid to the consultant assisting with the loan program. Staff addressed her inquiry.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear requested staff to include in the report Minority/Women businesses.

Discussion ensued about the loan being a bridge program.

The City Council appropriated \$225,000 to continue the grant program for applications in the queue by consensus.

Director Rahmani proceeded with the PowerPoint presentation.

Director Whitman spoke about the Carson Events Center construction. City Manager Landers directed Director Whitman to bring back a report detailing the project and opportunity to fast track the completion date.

The City Council addressed their request for purchasing state of the art equipment.

The City Council appropriated \$361,000 for the Carson Events Center by consensus. Mayor/Agency Chairman/Authority Chairman Davis-Holmes recommended staff to proceed as they recommended with no objection heard.

Discussion ensued about the Income Tax Preparation and Filing Service.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear directed staff to reach out to AARP for assistance.

The City Council appropriated \$30,000 for Income Tax Preparation and Filing Services by consensus.

Discussion ensued about tree maintenance, removal, and trimming.

Staff was directed to bring back a report for cost of a tree maintenance program.

The City Council appropriated \$60,000 for the Tree Planting Project by consensus.

Recommendation:                    1. RECEIVE and FILE Mid-Year Budget Report  
   2. Adopt Resolution No. 21-018, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-2021 BUDGET IN THE GENERAL FUND.

ACTION:        It was moved to approve staff recommendations and approve Resolution No. 21-018, as amended, to appropriate \$225,000 for the Business Grant Program, appropriate \$361,000 for the Carson Events Center, appropriate \$30,000 for the Income Tax Preparation and Filing Services, and appropriate \$60,000 for the Tree Planting Project on motion of Hicks, seconded by Davis-Holmes and unanimously carried by the following vote:

Ayes:            Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes:            None

Abstain:        None

Absent:         None

**Item No. 17. 2021-135        COVID-19 UPDATE (CITY COUNCIL)**

Emergency Services Manager Cheung gave a PowerPoint presentation on COVID-19 Update.

Director Lennox gave a PowerPoint presentation on the Community Services activities related

to Task Force and COVID-19 efforts.

Discussion ensued about the various programming, social distancing, and safety.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana gave a PowerPoint presentation on the Disaster Council's Summary of Actions.

Recommendation: DISCUSS and PROVIDE direction.

ACTION: It was moved to ratify the Disaster Council's Summary of Action No. 1 on motion of Davis-Holmes, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

**Item No. 18. 2021-065 CONSIDER RECOMMENDATIONS FROM THE MAYOR AND MAYOR PRO-TEMPORE REGARDING THE CONSOLIDATION, REORGANIZATION AND/OR ELIMINATION OF THE CITY'S COMMISSIONS, COMMITTEES AND BOARDS; AND/OR CITY COUNCIL SUB-COMMITTEES; AND/OR CITY-AFFILIATED ORGANIZATIONS (CITY COUNCIL)**

City Manager Landers gave a staff report.

Recommendation: CONSIDER and DISCUSS the recommendations of the CCB Consolidation Ad Hoc Committee that are provided in this staff report and APPROVE those that only require minute orders.

ACTION: It was moved to approve the Commissions, Committees and Boards Consolidations Ad Hoc Committee's recommendations on the Commissions, Committees and Boards (CCBs) and eliminate by minute order the six City Council Sub-committees as follows: 1) Accountability, Ethics & Policy/UUT Outreach Standing Committee, 2) Educational/Technology/Stroke Center/Senior Technology Standing Committee, 3) Pension Obligations Bond Ad Hoc Committee, 4) Rules of Decorum Ad Hoc Committee, 5) Diamond Ball Field Ad Hoc Committee, and 6) Complete Count Ad Hoc Committee as recommended by the CCBs Consolidations Ad Hoc Committee, on motion of Dear, seconded by Hicks.

During discussion of the motion, Council Member/Agency Member/Authority Board Member Hicks requested the City Council to consider an eCommerce committee.

Council Member/Agency Member/Authority Board Member Hilton inquired if the City Council would like to dissolve the UUT Outreach Standing Committee in light of a UUT sunset. City Manager Landers noted sunset in 2023. Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed the City Manager to bring back an item for discussion of the UUT committee at

a future meeting.

The motion was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

Council Member/Agency Member/Authority Board Member Hicks spoke about ensuring that the appointments be derivative of districts.

He discussed further the creation of a City Council E-Commerce Subcommittee at a future meeting. Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed the City Manager to place an agenda item at the next City Council meeting.

Council Member/Agency Member/Authority Board Member Hilton inquired about the Technology Advancement and Innovation Commission and the Human Relations Commission. Mayor/Agency Chairman/Authority Chairman Davis-Holmes responded to his inquiry.

It was the pleasure of the City Council to not eliminate the Human Relations Commission and reduce the membership to seven with two alternates which will be brought back as an ordinance.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes spoke in support of approving the CCBs Consolidations Ad Hoc Committee's recommendation, include the Human Relations Commission and bring back the appropriate ordinances with no objection heard.

City Manager Landers noted she would bring back the appropriate ordinances and those CCBs that require resolutions for approval.

It was moved to direct staff to bring back all the necessary resolutions and ordinances to effectuate the CCBs Consolidations Ad Hoc Committee's recommendations with the modification of the Human Relations Commission as discussed on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

**Item No. 19. 2021-144 CONSIDERATION OF LOCAL APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES AND BOARDS; AND/OR CITY COUNCIL SUB-COMMITTEES; AND/OR**

## **CITY-AFFILIATED ORGANIZATIONS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)**

Recommendation:

TAKE the following actions:

1. CONSIDER and APPOINT, REAPPOINT or REMOVE members to the Commissions, Committees and Boards; and/or
2. REAFFIRM, RE-DESIGNATE and/or DESIGNATE member assignments to the City Council Sub-Committees; and/or
3. REAFFIRM, RE-DESIGNATE and/or DESIGNATE delegates and alternates to the City-Affiliated Organizations; and
4. DIRECT the City Clerk to notify all affected appointments, reappointments or removed members and/or all affected City-Affiliated Organizations of this action in writing;
5. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

**ACTION:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued Item No. 19 to allow more time for the City Council to review the Commissions, Committees and Boards Consolidations Ad Hoc Committee's recommendations and Governance Policy.

She advised the City Council to contact the City Manager, City Attorney or Consultant Jerome Horton regarding the Governance Policies. She requested a workshop on the Governance Policy prior to the first meeting in March with no objection heard.

**ORDINANCE SECOND READING: (None)**

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.**

### **COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested an item regarding a policy for short-term rentals.

Assistant City Manager Roberts gave a PowerPoint presentation on Animal Control Services and introduction of the City's newly hired Animal Control Officer.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested City Manager Landers to introduce the new Animal Control Officer during the next City Council meeting.

Questions were asked and answers were provided.

### **ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes

- Inquired about a letter and the City Manager responded.
- Announced that the Home Improvement Program is open for 75 residents and provided contact information.
- Inquired if pipeline fees will be coming back soon. City Manager Landers addressed her inquiry.

- Announced the acceptance of applications until February 24, 2021 to fill the seat she vacated. She stated the City Council Vacancy Ad Hoc Committee, consisting of herself and Mayor Pro Tem Dear, will be reviewing the applications.

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana presented the boundaries of City Council District 4 which is also available on the City website.

## **MEMORIAL ADJOURNMENTS**

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana offered prayers and condolences to the families who lost their loved ones and requested this evening's meeting be adjourned in memory of the following:

Bishop Howard Sweeney  
Barbara Johnson  
Dr. Frederick Casey Price  
Christopher Jacobs

Council Member/Agency Member/Authority Board Member Hilton asked for prayers for Dr. Isaac Canales (Pastor of Mission Ebenezer Church) who is fighting for his life in the hospital.

In addition, he announced Council Member Hicks' birthday.

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.**

## **ADJOURNMENT**

The meeting was adjourned at 9:03 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

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Mayor/Agency Chairman/Authority Chairman  
Lula Davis-Holmes

ATTEST:

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City Clerk/Agency Secretary/Authority Secretary  
Donesia Gause-Aldana