



CITY OF CARSON
DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: DAVID C. ROBERTS, JR., CITY MANAGER
FROM: ELIZA JANE WHITMAN, PE, LEED AP, ENV SP
DIRCTOR OF PUBLIC WORKS
SUBJECT: VULCAN MATERIALS PURCHASE CONTRACT WAIVER
DATE: MARCH 7, 2022

To expedite the purchase of hot mix asphalt materials from Vulcan Materials Company for routine maintenance, repair and sometimes replacement of the City's public streets. Public Works is requesting the City Manager to authorize waiver of a separate written contract for the purchase of materials, as allowed in the City's purchasing ordinance referenced below.

Under the City's Purchasing Ordinance Section 2605(B)(1)(ii), *"If the estimated value of any personal property, including materials, supplies and equipment, is \$25,000 or greater over a fiscal year, then a separate written contract, in a form approved by the City Attorney, shall be required in addition to the purchase order required under section 2605(a). However, the Purchasing Manager has the sole discretion to waive this requirement."*

The asphalt materials to be purchased are for an amount of \$60,000; the City Manager is being asked to waive the contract requirement.

If you any further questions, please call Freddy Loza, PW Streets Supervisor, at extension 3531.

Approved by:

David Roberts, City Manager

cc: *John Raymond, Assistant City Manager*
Veronica Rodriguez, Right of Way Superintendent