

EXHIBIT NO. 5



CITY OF CARSON

TO: DAVID ROBERTS, CITY MANAGER
FROM: NORA GARCIA, EMERGENCY SERVICES MANAGER
CC: ROBERT LENNOX, ASSISTANT CITY MANAGER
JOSILLA TOGIOLA, PURCHASING MANAGER
SUBJECT: PURCHASING WAIVER - EMERGENCY PURCHASING
DATE: OCTOBER 31, 2023

To expedite purchase of the necessary materials and services to respond to an unanticipated emergency, the Public Safety Department is requesting the Purchasing Manager to authorize waiver of the following, as permitted in the City's purchasing ordinance referenced below:

☒ **Exceptions to Bidding Requirements for Purchases Other Than for Public Projects.**

Section 2611(d). Emergency Purchasing. (1) Notwithstanding any other provision of this Chapter, the Purchasing Manager may make or authorize others to make emergency purchases of materials, supplies, equipment, or services when there exists a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services. Emergency purchases shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and the selection of the particular contractor shall be included in the contract file. Emergency procurements shall require approval of the City Manager or his or her designee. In the absence or unavailability of the City Manager or designee, any department head shall have like authority for purchases related to their respective departments.

☒ **Written Contract**

2605(b)(ii) If the estimated value of an individual purchase is \$25,000 or greater over a fiscal year, then a separate written contract, in a form approved by the City Attorney, shall be required in addition to the purchase order requirement under subsection (a) of this Section. However, the Purchasing Manager has the sole discretion to waive this requirement.

Vendor: ALLTECH INDUSTRIES, INC - add ☒ Requisition: ALLTECH INDUSTRIES, INC - add twelve ☒
Item/Service being purchased:

ALLTECH INDUSTRIES, INC - add twelve (12) officers to City Parks and one (1) officer to Corporate Yard.

A written determination of the basis for the emergency and the selection of the particular contractor(s) is below:

City has recently experienced increased crime and therefore is in need of immediately increased security measures to improve the safety and security of City facilities and City staff members at various City parks and the Corporate Yard. In connection therewith and pursuant to Section 2611(d) of the City's Municipal Code, City has initiated procurement of additional security guard services from Consultant under City's emergency procedures, and now City and Consultant seek to enter into this Amendment No. 3 to formally memorialize and set forth the terms and conditions of Consultant's provision of such additional security services.

David Roberts, City Manager

October 31, 2023