



City of Carson
 Purchasing Division
 701 E. Carson Street
 Carson, CA 90745
 (310) 952-1758

Purchasing Waiver

In compliance with Chapter 6 (Purchasing System) of Article II (Administration) of the Carson Municipal Code (CMC), Staff are seeking to exercise waiver of the following requirements (check all that apply):

- 181(A) Formal Bidding** *(Section 2611)*
- D(B) Written Contract** *(Section 2605(1)(iii))*

If (A) is selected above, please select the exception being exercised for this purchase:

- D(d) Emergency Purchasing *(Section 2611(d))*
- D(e) Sole Source Purchasing *(Section 2611(e))*
- D(f) Piggyback Purchasing *(Section 2611(f))*
- (g) Cooperative Purchasing *(Section 2611(g))*
- D(i) Other Purchase Exceptions *(Section 2611(i)(l) through 2611(i)(18))*

If (e) or (f) are selected above, please specify the contract number, awarding agency, and other contracting parties being exercised for this purchase:

County of Riverside Contract #PSA-0001528 | RFQ #RIVCO-2020-RFQ-0000048

Req # (if available): TBD
 Vendor Name: **SHI International, Corp.**

Formal bidding and/or a written contract would normally be required because the purchase is for an amount \$75,000 or more; here, the amount is \$864,607.74.

Written justification or summary of purchase.

The City's Municipal Code ("CMC") enables the City to purchase materials, equipment, and services through a joint powers or other cooperative purchasing program pursuant to CMC Sections 2611 (g). The County of Riverside issued RFQ #RIVCO2020-RFQ-0000048 on August 26, 2019. The award of the contract was made to multiple vendors, including contract #PSA-0001528 to SHI International Corp. The resulting competitive pricing, terms, and conditions of this RFQ and resulting contracts have been made widely available to other public agencies, garnering participation from agencies all throughout California. The City will be leveraging this contract for the purpose of Microsoft licenses used by Staff throughout the City.

Purchasing:

Authorized Department Staff:

Josilla Togiola, Purchasing Manager
 7/9/2024

Name/Title: Click or tap here to enter text.
Date: Click or tap to enter a date.

* Attach all relative applicable documents including, but not limited to vendor quote, statement of sole source justification on vendor letterhead, relative contract agreements for piggybacking or cooperative purchasing exceptions, etc.

***Attach a copy of the fully executed waiver to the corresponding requisition.*

**Approval from the Purchasing Manager is only relevant to those Sections in Chapter 6 of the CMC referenced throughout Additional approval may be required*