



## **CITY OF CARSON**

### **MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING JANUARY 9, 2024 5:00 P.M.**

#### **CALL TO ORDER:**

The meeting was called to order remotely via Zoom in accordance with Assembly Bill (AB) 2449 at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes. She announced Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Jawane Hilton will preside over the meeting.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Jawane Hilton made a public information announcement in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745. He announced that Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes will be participating in a remote teleconference location as follows: Sheraton Grand Sacramento Hotel located at 1230 J Street, Sacramento, California 95814.

#### **ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw noted the roll:

**Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes present via Zoom Teleconference.**

#### **Council Members/Agency Members/Authority Board Members Present:**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Jawane Hilton, Council Member/Agency Member/Authority Board Member Jim Dear, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

#### **Also Present:**

Monica Cooper, City/Agency/Authority Treasurer; David C. Roberts, Jr., City Manager; Isaac Young, Assistant City/Agency/Authority Attorney; John Raymond, Assistant City Manager; Robert Lennox, Assistant City Manager Dr.; Tarik Rahmani, Deputy City Manager; Saied Naaseh, Director of Community Development; Arlington Rogers, Director of Public Works; Gary Carter, Director of Information Technology and Security; and William Jefferson, Director of Finance

**FLAG SALUTE:**

Council Member/Agency Member/Authority Board Member Rojas led the Pledge of Allegiance.

**INVOCATION:**

**Item No. 1. 2024-0009 PASTOR MANNY DE LA CRUZ OF FAMILY IN CHRIST  
MINISTRIES INTERNATIONAL CARSON**

Pastor Manny De La Cruz gave the invocation.

**CLOSED SESSION: (NONE)**

**RECESS:**

The meeting was recessed at 5:07 P.M. by Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton.

**RECONVENE:**

The meeting was reconvened at 5:30 P.M. by Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton with all members previously noted present.

**INTRODUCTIONS (MAYOR)**

**Item No. 2. 2024-0006 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S  
STATION**

Captain Jones reported/announced the following:

- Sheriff Deputies participated in the community basketball game in December with Carson 411 and Parks and Recreation staff
- Annual Toy Giveaway and Gift Card Giveaway which was a success; gave toys to 389 kids and gift cards to over 150 seniors
- Assisted a Viking Organization, packed over 2,000 food boxes and distributed to Carson residents
- Gave away backpacks and school supplies to Mission Ebenezer Kids Preschool Program
- Donated toys to Collab Carson Dance Studio and Event Space
- Shop with a Cop Event was a success
- Appreciation Dinner for volunteers, Explorers, GET Program, Clergy and Reserves; always seeking volunteers, Explorers and Reserves. Explorer Program for ages 14-20, if in school must have at least a 2.0 GPA for the 14-week academy; Three Explorers graduated last month and added three more to the fold. For more information, contact the Community Relations Office.
- Staff continues to provide safety
- Stay visible and be proactive

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked Captain Jones for a job well done with the community and congratulated him on a great toy giveaway.

Council Member/Agency Member/Authority Board Member Dear shared that it was great to see him and his team on the basketball court.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton thanked Captain Jones for his partnership and protecting the community. He shared an article that was released this week about the Extended Stay being taken over by Project Room Key and requested Captain Jones to provide a report to the residents that ensures that safety will still be a priority.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated she would like a meeting with Captain Jones and Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton to discuss with the owners about a safety plan and make sure California State University Dominguez Hills students have priority.

**Item No. 3. 2024-0007 REPORT FROM ASSISTANT CHIEF BENNETT OF LOS ANGELES COUNTY FIRE DEPARTMENT**

Noble Robinson, Battalion Chief, standing in for Chief Bennett, reported/announced the following:

- December 2023: 27 fires (5 which were working fires), 741 medical rescues, 7 HAZMAT responses-hazardous materials incidents, 14 service calls, 231 good intent calls, and 35 false alarms
- Issued two save cards (gift cards) to assist families who suffered loss due to a fire. Red Cross has been called to assist with those fires as well.
- Explorer Program for men and women 15-21 years of age seeking a career in the Fire Department
- Sandbag event on January 27, 2024, at Station 10 located at 1860 E. Del Amo Boulevard; Typically, any fire station will give away free sandbags
- Wished everyone a happy and safe new year

**PRESENTATIONS**

**Item No. 4. 2024-0010 PROCLAMATION RECOGNIZING JANUARY 15TH AS MARTIN LUTHER KING JR. DAY**

Item No. 4 was heard after Item No. 18.

Council Member/Agency Member/Authority Board Member Hicks read and presented the proclamation to Dr. Essie Preston and Hattie Herring with the MLK Democratic Club who accepted with words of gratitude.

**Item No. 5. 2023-0933 SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND SOUTHERN CALIFORNIA REGIONAL ENERGY NETWORK GOLD-LEVEL ENERGY ACHIEVEMENT AWARD**

Item No. 5 was heard after Item No. 3.

Kim Fuentes, Deputy Executive Director from South Bay Cities Council of Governments (COG) Congratulated the City of Carson on their fantastic work done in energy, efficiency, and sustainability actions. The COG held its first annual recognition program. South Bay Energy and Climate recognition done in conjunction with the South Bay Cities COG as well as the So Cal Ran (Los Angeles County organization). The City of Carson was one of three participants who received the highest level for their efforts with clean energy.

She thanked Innovation and Sustainability Manager Reata Kulcsar and Council Member Hicks (Chair of the South Bay Cities Council of Governments) for their leadership.

Kim Fuentes presented the award to the Mayor and City Council who accepted with words of gratitude.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced that she is representing the City of Carson at the 2024 Sacramento Legislative Tour.

Mayor and City Council thanked Innovation and Sustainability Manager Reata Kulcsar for her great work who offered comments.

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR) – None.**

**APPROVAL OF MINUTES:**

**Item No. 6. 2023-0968 APPROVAL OF THE FOLLOWING CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MEETING MINUTES: DECEMBER 19, 2023 (CONTINUED REGULAR)**

Recommendation: Approve the minutes as listed.

ACTION: It was moved to approve staff recommendation on motion of Hicks, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**CONSENT: (Items 7 to 25)**

It was moved to approve Consent Items No. 7 to 25 on motion of Hilton, seconded by Dear.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to remove Item No. 18 for discussion.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton requested to remove Item No. 17 for discussion.

The motion to approve Consent Items No. 7 to 25, except Items No. 17 and 18, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**Item No. 7. 2023-0961 Resolution No. 24-002, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS, AS FOLLOWS:**

**TOTAL OF \$5,136,839.57 FOR GENERAL DEMANDS, CHECK NUMBERS 170887 THROUGH 171128.**

**TOTAL OF \$1,350.00 FOR CO-OP AGREEMENT DEMANDS, CHECK NUMBERS 1278 THROUGH 1278, WHICH ARE COSTS ASSOCIATED WITH THE CONSTRUCTION OF CAPITAL PROJECTS WITHIN THE FORMER REDEVELOPMENT PROJECT AREA, USING BOND PROCEEDS TRANSFERRED FROM THE SUCCESOR AGENCY TO THE CITY.**

ACTION: Item No. 7 was approved on Consent.

**Item No. 8. 2024-0011 CONSIDER AND REVIEW OF STANDARD MANAGEMENT PROCEDURE 1.65 (CITY COUNCIL)**

Recommendation: RECEIVE and FILE

ACTION: Item No. 8 was approved on Consent.

**Item No. 9. 2023-0965 CONSIDER RESOLUTION NO. 24-005 AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A NEW JOB CLASSIFICATION SPECIFICATION AND SALARY FOR INFORMATION TECHNOLOGY SECURITY OFFICER AND ELIMINATING THE CLASSIFICATION SPECIFICATION AND SALARY OF INFORMATION TECHNOLOGY SECURITY ADMINSTRATOR (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT Resolution No. 24-005: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A NEW JOB CLASSIFICATION SPECIFICATION AND SALARY FOR INFORMATION TECHNOLOGY SECURITY OFFICER AND ELIMINATING THE CLASSIFICATION SPECIFICATION AND SALARY OF INFORMATION TECHNOLOGY SECURITY ADMINSTRATOR."

ACTION: Item No. 9 was approved on Consent.

**Item No. 10. 2024-0004 CONSIDER AN UPDATE ON CITY COMMISSIONS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this report.

ACTION: Item No. 10 was approved on Consent.

**Item No. 11. 2024-0003 CONSIDER AN UPDATE ON CITY PROJECTS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this informational update.

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2023-0956 CONSIDER APPROVAL OF ADJUSTED WORKERS COMPENSATION PREMIUM FOR FY 2022/23 DUE TO FINAL PAYROLL AUDIT (CITY COUNCIL)**

Recommendation: APPROVE payment of \$21,705 in additional premium, for a final Fiscal Year 2022-23 excess workers compensation premium of \$146,944.

ACTION: Item No. 12 was approved on Consent.

**Item No. 13. 2023-0641 CONSIDER APPROVING THREE (3) CONTRACT SERVICE AGREEMENTS FOR ON-CALL PHOTOGRAPHY SERVICES AT CITY SPECIAL AND DIVISIONAL EVENTS PER REQUEST FOR PROPOSALS NO. 23-024 (CITY COUNCIL)**

Recommendation: 1. APPROVE the proposed Agreement for Contract Services with Clivabeth Photography, LLC to provide on-call photography services for a not-to-exceed total contract sum of \$120,000.00 over the initial three-year term (the "Clivabeth Contract");  
2. APPROVE the proposed Agreement for Contract Services with Nicolette-Jackson Pownall dba NJP Photography to provide on-call photography services for a not-to-exceed total contract sum of \$60,000.00 over the initial three-year term (the "NJP Contract");

3. APPROVE the proposed Agreement for Contract Services with Tripepi, Smith & Associates, Inc. to provide on-call photography services for a not-to-exceed total contract sum of \$60,000.00 over the initial three-year term (the "Tripepi Smith Contract"); and
4. AUTHORIZE the Mayor to execute the Clivabeth Contract, the NJP Contract, and the Tripepi Smith Contract, following approval as to form by the City Attorney.

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2023-0966 CONSIDERATION TO ACCEPT THE PROJECT AS COMPLETE, STEVENSON PARK BASKETBALL BACKBOARDS REPLACEMENT/INSTALLATION FOR THE OUTDOOR BASKETBALL COURTS**

Recommendation: ACCEPT as complete, STEVENSON PARK BASKETBALL BACKBOARDS REPLACEMENT/INSTALLATION.

ACTION: Item No. 14 was approved on Consent.

**Item No. 15. 2023-0957 CONSIDER APPROVING A PURCHASE ORDER WITH BLACK KNIGHT PATROL INC. FOR SECURITY SERVICES RENDERED AT MULTIPLE PARK LOCATIONS (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. WAIVE the contract requirements of the Carson Municipal Code ("CMC") pursuant to Carson Municipal Code 2605(b)(2)(ii).  
2. AUTHORIZE the Purchasing Department to issue a Purchase Order to Black Knight in the total amount of \$27,875 to pay six (6) outstanding invoices received to date for FY 2023/24.

ACTION: Item No. 15 was approved on Consent.

**Item No. 16. 2023-0910 CONSIDER THE INTERIM DEVELOPMENT IMPACT FEE ANNUAL AND FIVE-YEAR REPORT FOR FISCAL YEAR 2022-2023, PURSUANT TO GOVERNMENT CODE SECTION 66006 (CITY COUNCIL)**

Recommendation: TAKE the following action:  
1. RECEIVE and FILE.

ACTION: Item No. 16 was approved on Consent.

**Item No. 17. 2023-0925 CONSIDER APPROVAL OF GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY AT THE CARSON COMMUNITY CENTER WHICH IS LOCATED AT 801 EAST CARSON STREET FOR THE TESLA SUPERCHARGER PROJECT (CITY COUNCIL)**

Item No. 17 was heard after approval of the Consent items.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton requested a report from staff.

Innovation and Sustainability Manager Reata Kulcsar provided an update on the next steps needed for this project to move forward.

Recommendation: TAKE the following actions:  
1. APPROVE a Grant of Easement to Southern California Edison Company associated with the Tesla Superchargers at the Carson Community Center.  
2. AUTHORIZE the Mayor to execute a Grant of Easement to Southern California Edison Company associated with the Tesla Superchargers at the Carson Community Center, subject to approval as to form by the City Attorney.

ACTION: It was moved to approve staff recommendations on motion of Hilton, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas  
Noes: None  
Abstain: None  
Absent: None

City Manager Roberts, Jr. thanked Innovation and Sustainability Manager Reata Kulcsar for her diligence on this project.

**Item No. 18. 2024-0002 CONSIDER APPROVAL OF CONTRACT SERVICES WITH LOS ANGELES BUSINESS JOURNAL FOR THE 2024 CUSTOM CAMPAIGN AND APPROVAL OF RESOLUTION NO. 24-007 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2023-2024 BUDGET IN THE INNOVATION, SUSTAINABILITY, AND PERFORMANCE MANAGEMENT DEPARTMENT FOR LOS ANGELES BUSINESS JOURNAL SERVICES" (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated she wanted to highlight the business opportunities and economic development. Also, the city will be hiring an Economic Development Manager to further the economic plan for Carson.

Recommendation: 1. RATIFY WAIVER of the bidding requirements in Chapter 6 ("Purchasing System") of Title II of the Carson Municipal Code, pursuant to Carson Municipal Code Section 2611(e) ("Sole Source



- Purchasing"); and
- 2. APPROVE the Contract Services Agreement with the Los Angeles Business Journal for the 2024 Custom Campaign, targeting economic development and strategic marketing initiatives for the City of Carson for an amount not to exceed \$88,650; and
- 3. AUTHORIZE the Mayor to execute the Agreement following approval as to form by the City Attorney.
- 4. WAIVE further reading and ADOPT Budget Resolution No. 24-007 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2023-2024 BUDGET IN THE INNOVATION, SUSTAINABILITY, AND PERFORMANCE MANAGEMENT DEPARTMENT FOR LOS ANGELES BUSINESS JOURNAL SERVICES"

**ACTION:** It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Hilton and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

Los Angeles Business Journal representative shared a slide presentation and stated she looks forward to building a partnership with the city.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to update the Economic Development Commission regarding this item.

**Item No. 19. 2023-0948      CONSIDER APPROVING AMENDMENT NO. 2 OF THE AGREEMENT WITH VASQUEZ AND COMPANY, LLP FOR AN ADDITIONAL ONE-YEAR TERM FOR THE AUDIT OF THE CITY'S FISCAL YEAR 2023-24 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND THE FINANCIAL AND COMPLIANCE AUDIT FOR MEASURE W - SAFE, CLEAN WATER REGIONAL PROGRAM OF THE SPECIAL REVENUE FUND**

**Recommendation:** TAKE the following actions:  
 1. APPROVE Amendment No. 2 of the original Agreement with Vasquez and Company, LLP, for an additional one-year term, which extends from June 15, 2024, to June 14, 2025, for the audit of the City's Fiscal Year 2023-24 Annual Comprehensive Financial Report (ACFR) and the financial and compliance audit of Measure W - Safe, Clean Water Regional Program of the Special Revenue

Fund.

2. AUTHORIZE the Mayor to execute Amendment No. 2 following approval as to form by the City Attorney.

ACTION: Item No. 19 was approved on Consent.

**Item No. 20. 2023-0949 COMPLETION AND FILING OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2023 (CITY COUNCIL)**

Recommendation: RECEIVE and FILE the FY 2022-2023 Annual Comprehensive Financial Report.

ACTION: Item No. 20 was approved on Consent.

**Item No. 21. 2023-0872 CONSIDER AN AWARD OF A CONTRACT SERVICES AGREEMENT TO HZS ENGINEERING, INC. FOR PROJECT NO. 1783: DELFORD AVENUE TO 226TH PLACE CULVERT REPLACEMENT**

Recommendation: TAKE the following actions:

1. AWARD a Contract Services Agreement to HZS Engineering, Inc. to demolish and reconstruct the Delford Avenue Culvert for a not-to-exceed amount of \$267,700.
2. AUTHORIZE the expenditure of construction contingencies in the amount of \$26,770 (10%) for change orders and any unforeseen construction work that may be necessary to complete this project.
3. AUTHORIZE the Mayor to execute the Contract Services Agreement with HZS Engineering, Inc. following approval as to form by the City Attorney.
4. APPROVE the amended 5-Year Capital Improvement Program with the addition of PW1783 - Delford Avenue to 226th Place Culvert Replacement in the amount of \$267,700.00

ACTION: Item No. 21 was approved on Consent.

**Item No. 22. 2023-0883 CONSIDER AWARD OF A CONSTRUCTION CONTRACT TO ALFARO COMMUNICATIONS CONSTRUCTION, INC. FOR PROJECT NO. 1730: CITY OF CARSON EVENT CENTER EV CHARGING STATIONS AND CONSIDER ADOPTION OF RESOLUTION NO. 23-193, AMENDING THE FISCAL YEAR 2023/24 BUDGET IN THE GENERAL FUND AND SPECIAL REVENUE BUDGET**

Recommendation: TAKE the following actions:

1. AWARD a Construction Contract to Alfaro Communications Construction, Inc., the lowest responsive and responsible bidder, for Project No. 1730: City of Carson Event Center EV Charging

Stations in an amount not to exceed \$262,127.80.

2. AUTHORIZE the expenditure of construction contingencies in the amount of \$26,212.78 (10%) for change orders and any unforeseen construction work such as substructure conflicts, contaminated soil removal and disposal, material testing, and other work that may be necessary to complete this project.

3. AUTHORIZE the Mayor to execute a Construction Contract with Alfaro Communications Construction, Inc., following approval as to form by the City Attorney.

4. ADOPT Resolution No. 23-193, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2023/24 BUDGET IN THE GENERAL FUND AND SPECIAL REVENUE FUNDS"

5. APPROVE amendment of the 5-Year Capital Improvement Projects List so that funding for this project will be moved from Fiscal Year 24/25 to Fiscal Year 23/24.

ACTION: Item No. 22 was approved on Consent.

**Item No. 23. 2023-0946 CONSIDER REJECTION OF BIDS FOR PROJECT NO.1632 - COMMUNITY CENTER FOLDING WALL SYSTEM, AND LIGHTING AND AUDIO-VISUAL SYSTEM**

Recommendation: 1. REJECT all bids received in response to RFP No. IFB-22-40.  
2. AUTHORIZE staff to re-advertise the project for construction bid in an effort to receive more competitive bid amounts.

ACTION: Item No. 23 was approved on Consent.

**Item No. 24. 2023-0951 CONSIDER APPROVAL OF AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT WITH UNIFIRST CORPORATION (20-148), EXTENDING THE CONTRACT TO DECEMBER 31, 2024 (CITY COUNCIL)**

Recommendation: 1. APPROVE Amendment No. 1 to the Contract Services Agreement with Unifirst Corporation to provide uniform and mat rental and laundry services, extending the contract term by an additional one (1) year until December 31, 2024 (Exhibit 1).  
2. AUTHORIZE the Mayor to execute Amendment No. 1 to the Contract Services Agreement with Unifirst Corporation, following approval as to form by the City Attorney.

ACTION: Item No. 24 was approved on Consent.

**Item No. 25. 2023-0147 CONSIDER APPROVAL OF A PURCHASE ORDER TO OCEAN BLUE ENVIRONMENTAL SERVICES INC. FOR INVOICES FOR SERVICES RENDERED TO CLEAN UP AND DISPOSAL OF HAZARDOUS MATERIALS CITYWIDE (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. WAIVE the contract requirements of the Carson Municipal Code ("CMC") pursuant to Carson Municipal Code 2605(b)(2)(ii); and  
2. AUTHORIZE the Purchasing Department to issue a Purchase Order to Ocean Blue in the total amount of \$37,883.96 to pay six (6) outstanding invoices received to date for FY 23/24.

ACTION: Item No. 25 was approved on Consent.

**SPECIAL ORDERS OF THE DAY: (Item 26)**

**Item No. 26. 2023-0952 PUBLIC HEARING TO CONSIDER AMENDMENT TO THE CITY'S PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FIVE-YEAR PLAN AND GRANT AGREEMENT**

Item No. 26 was heard after Item No. 4.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton declared the Public Hearing open.

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw gave the Public Hearing report.

Public Comments

Dan Valdez

Offered comments in support of item

Sherri Hodges

Stated she did not receive notification regarding this evening's meeting; referred to homeless people who do not like to be called homeless but called houseless because wherever they place their head is where they make their home; need to understand the agreement whether or not mobilehomes constitute in the area of low income; and inquired why aren't the mobilehome parks considered a part of the plan and if it affects mobilehome parks and if it does not that it should

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton reminded Sherri Hodges that City Council meetings are held every first and third Tuesdays of the month with the exception of this month.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton closed the Public Hearing.

Council Member/Agency Member/Authority Board Member Dear addressed that mobilehome park residents are eligible for the federal funds available.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated her understanding that the city worked out another source to assist the residents at Imperial Avalon Mobilehome Park.

Assistant City Manager, Dr. Lennox confirmed another source.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated she would like to discuss further the source with the City Attorney, City Manager and Assistant City Manager.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired how residents are being notified of the City Council meetings.

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw discussed the meeting agenda notification process. She stated she would be happy to obtain Sherri Hodge's contact information and ensure that she is on the notification list to receive the meeting agendas.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton applauded Council Member/Agency Member/Authority Board Member Dear for offering insight that the plan includes mobilehome park residents as well.

- Recommendation:
1. OPEN the Public Hearing, TAKE public testimony, and CLOSE the Public Hearing;
  2. WAIVE further reading and ADOPT Resolution No. 24-003, "A Resolution of the City Council of the City of Carson, California, Amending the Five-Year Plan for the Permanent Local Housing Allocation Grant";
  3. AUTHORIZE the City Manager to administer the program funds for each activity as per the amendment.

ACTION: It was moved to approve staff recommendations no. 2 and 3 on motion of Hilton, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None  
Abstain: None  
Absent: None

**DISCUSSION: (NONE)**

**ORDINANCE SECOND READING: (Item 27)**

**Item No. 27. 2023-0969 SECOND READING OF ORDINANCE NO. 23-2309 AMENDING VARIOUS SECTIONS OF CHAPTER 6 (PURCHASING SYSTEM) OF ARTICLE II (ADMINISTRATION) OF THE CARSON MUNICIPAL CODE**

Recommendation: TAKE the following actions:  
CONDUCT a Second Reading and ADOPT Ordinance No. 23-2309, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, for first reading "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF

CARSON, CALIFORNIA, AMENDING CHAPTER 6  
(PURCHASING SYSTEM) OF ARTICLE II (ADMINISTRATION)  
OF THE CARSON MUNICIPAL CODE AS A COMPREHENSIVE  
UPDATE"

**ACTION:** It was moved to approve staff recommendation on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

**Noes:** None

**Abstain:** None

**Absent:** None

**MEMORIAL ADJOURNMENTS**

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw presented the following Memorial Adjournment Requests:

Alfred Hill, Jr.  
Penny Ann Hardin  
Bayan Agunod Diaz  
Nicholi Daniel Gomez  
Clarence Lee  
Roslynn Alba Cobarrubias  
Gwendolyn Walker  
Isadore Hall, Jr.  
Angela Denine Jones  
Malena T. Cervantes  
Clearese Young

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton gave a prayer.

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

This item was heard after Item No. 5.

Steven Anderson, representing the American Public Works Association, Southern California Chapter

Requesting the city's co-sponsorship at their annual So Cal PWX Conference on April 17, 2024, formerly known as the Complete Streets and Technology Conference at the Carson Event Center which has been held since 2010 and would hope to continue in the future.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes asked City Manager Roberts, Jr. to work with the organization as they have done in years past.

This item was heard again after Memorial Adjournments.

Kim Cortado – Parks, Recreation and Cultural Arts Commissioner

Reported/announced the following:

- Martin Luther King Jr. Celebration on Friday, January 12, 2024, 6:00 P.M. at the Carson Event Center
- Baseball, Softball and T-Ball Signups until February 24, 2024 at the local parks
- Wished everyone a Happy New Year
- YMCA Senior hot lunches, sign up Monday through Friday, Room 122 at the Carson Event Center, for seniors 60 years of age and over, contact her at (310) 835-0212, extension 1487
- Grab and Go Program for seniors, pick up 7 meals every Friday, contact her for more information at (310) 835-0212, extension 1487

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Council Member/Agency Member/Authority Board Member Dear asked about the status of the anti-street takeover ordinance. City Manager Roberts, Jr. shared that Assistant City/Agency/Authority Attorney Ben Jones is processing the request and will be available for the next meeting.

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes reported/announced the following:

- Shared details about the legislative conference including topics such as street takeovers, unhoused residents, public safety, local control, \$250 campaign limits, mental health topics, and funding opportunities
- Reminded everyone there is no registration fee for Carson residents to participate in youth sports programs in the city
- Thanked staff for their work
- Received kudos on the city's progress
- Wished everyone a Happy New Year

Council Member/Agency Member/Authority Board Member Rojas wished everyone a Happy New Year and thanked the mayor for representing the city in Sacramento.

Council Member/Agency Member/Authority Board Member Dear wished everyone a Happy New Year and thanked everyone for attending tonight's meeting.

Council Member/Agency Member/Authority Board Member Hicks reported/announced the following:

- Wished everyone a Happy New Year
- Shared that January 9th is National Law Enforcement Day; thanked all law enforcement personnel who are providing safety to the community as well as fire and police personnel
- Asked about a governance policy and how the City Council is supposed to navigate and

act within their own district. He would like the item brought back as a discussion item. Mayor/Agency Chairman/Authority Chairman Davis-Holmes asked that staff look into who is on the Governance Ad Hoc Committee for that item. She believes Council Member Hicks and Mayor Pro Tempore, Dr. Hilton are on the ad hoc committee.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton reported/announced the following:

- Would like to schedule a meeting with the Governance Ad Hoc Committee
- Wished everyone a Happy Martin Luther King, Jr. Day; most important thing is service
- Wished everyone a Happy New Year

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.**

**RECESS TO CLOSED SESSION – None.**

**RECONVENE TO OPEN SESSION – None.**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS – None.**

## **ADJOURNMENT**

The meeting was adjourned at 6:48 P.M. by Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton.

---

Lula Davis-Holmes  
Mayor/Agency Chairman/Authority Chairman

ATTEST:

---

Dr. Khaleah K. Bradshaw  
City Clerk/Agency Secretary/Authority Secretary