

## **2738 Organization.**

The Parks, Recreation and Cultural Arts Commission shall elect a Chairperson, a Vice-Chairperson and a Secretary from among its members, for a term of one (1) year, at its first regular meeting in July of each year. The Commission may also appoint such other officers as may be necessary or convenient for the administration of its business, at the same time and for like terms. Said officers shall enter in the duties of their office at the first regular meeting in July of each year. The Commission shall adopt rules and regulations for the transaction of its business, and shall keep a record of all its minutes, resolutions, actions, findings and determinations, all of which shall be filed with the City Clerk and the City. The Director of Community Services shall appoint a City employee to serve as staff advisor to the Commission. (Ord. 69-65, § 1; Ord. 74-307, § 5; Ord. 12-1506, § 4)