

RESOLUTION NO. 23-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION

THE CITY COUNCIL OF THE CITY OF CARSON DOES HEREBY FIND, RESOLVE AND ORDER AS FOLLOWS:

Section 1. The Political Reform Act of 1974, California Government Code §§ 81000 *et seq.*, requires the City of Carson to establish a Conflict of Interest Code.

Section 2. The City of Carson hereby determines that it is both necessary and appropriate to establish a Conflict of Interest Code and to list designated positions and to assign appropriate disclosure categories for those positions.

Section 3. The Fair Political Practices Commission has adopted a Model Conflict of Interest Code (the “Model Code”). The Model Code, which is codified at 2 California Code of Regulations § 18730, can be incorporated by reference by the City of Carson as the City’s conflict of interest code. The Model Code will be amended by the Fair Political Practices Commission from time to time to conform to any amendments to the Political Reform Act. The Model Code, attached hereto as Exhibit “A,” and any amendments to it that are duly adopted by the Fair Political Practices Commission; and Exhibit “B,” the City of Carson’s Conflict of Interest Code and Designated Positions and Disclosure Categories, are hereby incorporated by reference and shall constitute, and the same hereby is designated, the Conflict of Interest Code of the City of Carson.

Section 4. Incorporation by reference of the terms of the aforementioned Model Code and any future amendments to it in the City’s Conflict of Interest Code will save the City time and the expenditure of public funds by minimizing the actions required of the City Council to maintain conformity with the Political Reform Act.

Section 5. Pursuant to the provisions of California Government Code § 87311, officers, employees, members of the public, consultants, and residents of the jurisdiction were given due and proper notice and opportunity to present their views prior to adoption of this resolution.

Section 6. Persons holding designated positions shall file a Statement of Economic Interest (Form 700) pursuant to Sections 4 and 5 of the Conflict of Interest Code as set forth in Cal. Code of Regs. § 18730(b)(4) and (5).

Section 7. The Conflict of Interest Code adopted by this City Council on January 22, 2019, by Resolution No. 19-024 is hereby repealed in its entirety.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

Lula Davis-Holmes, Mayor

ATTEST:

Dr. Khaleah K. Bradshaw, City Clerk

APPROVED AS TO FORM:

Sunny K. Soltani, City Attorney

EXHIBIT “A”

Model Conflict of Interest Code (2 California Code of Regulations Section 18730)

(Attached)

EXHIBIT “B”

Designated Positions and Disclosure Categories

(Attached)

CITY OF CARSON

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the City of Carson ("City").

Individuals holding designated positions shall file their statements of economic interests with the City, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the City.

Appendix A

Designated Positions

Designated Positions

Disclosure Categories

Administration

Assistant City Manager	1, 2, 3, 4, 5, 8, 9, 10
Assistant to the City Manager	1, 2, 3, 4, 5, 8, 9, 10
Deputy City Manager	1, 2, 3, 4, 5, 8, 9, 10
Assistant City Attorney	1, 2, 3, 4, 5, 8, 9, 10
Director of Human Resources	1, 2, 3, 4, 5, 8, 9, 10
Senior Human Resources Analyst	1, 2, 3, 4, 5, 10
Risk Manager	1, 2, 3, 4, 5, 10
Public Safety Services Manager	1, 2, 3, 4, 5, 8, 9, 10

Finance Department

Director of Finance	1, 2, 3, 4, 5, 8, 9, 10
Purchasing Manager	1, 2, 3, 4, 5, 8, 9, 10
Accounting Manager	1, 2, 3, 4, 5, 8, 9, 10
Information Technology Director	1, 2, 3, 4, 5, 8, 9, 10
Revenue Manager	1, 2, 3, 4, 5, 8, 9, 10
Senior Buyer	1, 2, 3, 4, 5, 8, 9, 10
Buyer	1, 2, 3, 4, 5, 8, 9, 10

Information Technology & Security Department

Information Technology and Security Director	1, 2, 3, 4, 5, 8, 9, 10
Information Technology Manager	1, 2, 3, 4, 5, 8, 9, 10

City Commissions, Committees, and Boards

Mobilehome Park Rental Review Board Members	1, 2, 3, 4, 5, 10, 11, 12, 13
Relocation Appeals Board Members	1, 2, 3, 4, 5, 10, 11, 12, 13

Public Works

Director of Public Works	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
City Engineer	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Principal Civil Engineer	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Landscape & Building Maintenance Superintendent	2, 3, 4, 5, 8, 9, 10
Right of Way Superintendent	2, 3, 4, 5, 8, 9, 10

Traffic Engineer	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Public Works Operations Manager	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Stormwater Engineer	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Senior Civil Engineer	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Public Works Program Administrator	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Construction Inspection Supervisor	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Senior Construction Inspector	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Principal Administrative Analyst	1, 2, 3, 4, 5, 8, 9, 10, 14, 15

Community Development

Director of Community Development	1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 14, 15
Planning Manager	1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 14, 15
Senior Planner	1, 2, 3, 4, 5, 8, 9, 10
Community Development Manager	1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 14, 15
Housing Analyst	1, 2, 3, 4, 5, 8, 9, 10
Project Manager	1, 2, 4, 5, 6, 7, 8, 9, 10, 11, 12
Principal Administrative Analyst	1, 2, 3, 4, 5, 8, 9, 10, 14, 15

Other Officials:

City Clerk	1, 2, 3, 4, 5, 8, 9, 10
Chief Deputy City Clerk	1, 2, 3, 4, 5, 8, 9, 10
Chief Deputy City Treasurer	1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Community Services:

Director of Parks, Recreation and Community Services	1, 2, 3, 4, 5, 8, 9, 10, 14, 15
Recreation Superintendent	1, 2, 3, 4, 5, 8, 9, 10
Community Center Program Manager	1, 2, 3, 4, 5, 8, 9, 10
Community Services Superintendent	1, 2, 3, 4, 5, 8, 9, 10
Recreation Program Manager	1, 2, 3, 4, 5, 8, 9, 10
Senior Administrative Analyst	1, 2, 3, 4, 5, 8, 9, 10
Transportation Program Manager	1, 2, 3, 4, 5, 6, 9, 10, 14, 15

NOTE: The City Council, City Manager, City Attorney, City Treasurer and Planning Commissioners are required to submit disclosure statements pursuant to State law (California Government Code §§ 87200 *et seq.*) instead of this Code.

Consultants shall be included in the list of Designated Positions and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and

thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. A copy of this determination shall be filed with the City Clerk and a copy forwarded to the City Council.

Appendix B

Disclosure Categories

1. Reportable interests in real property in the jurisdiction (FPPC Form 700, Schedule B).
2. Reportable income (FPPC Schedule C - income other than gifts and travel payments; D - income from gifts; or E income from travel payments).
3. Reportable investments (FPPC Form 700, Schedules A-1 and A-2).
4. Reportable business positions (FPPC Form 700, Schedule C).
5. Reportable gifts and travel gifts (FPPC Form 700 Schedules D and E).
6. Reportable income from any financial institution in which the City deposits funds, plans to deposit funds, or has deposited funds within two years prior to the time any statement is required under this conflict of interest code.
7. Reportable investments and business positions in any financial institution in which the City deposits funds, plans to deposit funds or has deposited funds within two years prior to the time a statement is required under this conflict of interest code.
8. Reportable income from persons or business entities that provide, plan to provide, or have provided within two years prior to the time a statement is required under this conflict of interest code, services or supplies to the City, the Successor Agency to the Carson Redevelopment Agency, or Carson Redevelopment Agency at the direction of the disclosing employee or his or her department.
9. Reportable investments and business positions in business entities that provide, or plan to provide, or have provided within two years prior to the time a statement is required under this conflict of interest code, services or supplies to the City, the Successor Agency to the Carson Redevelopment Agency, or Carson Redevelopment Agency at the direction of the disclosing employee or his or her department.
10. Reportable income from any City employee.
11. Reportable income from any mobilehome park in the jurisdiction or from any person or business entity having an interest in real property in the jurisdiction upon which a mobilehome is located.
12. Reportable interests in real property in the jurisdiction upon which a mobilehome park is located.
13. Reportable investments and business positions in the jurisdiction or in any

business entity having an interest in real property in the jurisdiction upon which a mobilehome park is located.

14. Reportable income from persons and business entities and business positions in business entities having an interest in real property in the jurisdiction or that provide, or have provided within two years prior to the time a Statement is required under this Conflict of Interest Code, services within the jurisdiction subject to the inspection, review or approval of the City.
15. Reportable investments in any business entities having an interest in real property in the jurisdiction or that provide, or have provided within two years prior to the time a Statement is required under this Conflict of Interest Code, services within the jurisdiction subject to the inspection, review or approval of the City.