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File #: 2022-321 **Version:** 1 **Name:**
Type: Special Order **Status:** Agenda Ready
File created: 4/11/2022 **In control:** [City Council](#)
On agenda: 4/19/2022 **Final action:**
Title: PUBLIC HEARING TO CONSIDER A SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN (CITY COUNCIL)
Attachments: 1. [Proposed2ndPY2021SubAmdt](#)
[History \(0\)](#) [Text](#)

Report to Mayor and City Council

Tuesday, April 19, 2022
Special Orders of the Day

SUBJECT:

Title

PUBLIC HEARING TO CONSIDER A SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN (CITY COUNCIL)

Body

I. SUMMARY

Staff is requesting the City Council consider amending the City's 2021-2022 Annual Action Plan to reallocate previously budgeted Community Development Block Grant (CDBG) funds to meet previously unanticipated needs. This proposed amendment transfers \$220,000 from the Anderson Park ADA improvement project to the Neighborhood Pride Program. Due to bidding requirements, the Anderson Park improvements could not be completed in time for Program year (PY) 2021-2022 and as part of the adoption of the draft 2022-2023 Annual Action Plan (another agenda item), the \$220,000 is recommended to be allocated again to Anderson Park.

U. S. Department of Housing and Urban Development (HUD) regulations, as well as the City's Citizen Participation Plan, require that public hearings be held by the City Council regarding proposed Substantial Amendments prior to their submission to HUD.

II. RECOMMENDATION

Recommendation

TAKE the following actions:

- OPEN** the Public Hearing, **TAKE** public testimony, and **CLOSE** the Public Hearing.
- APPROVE** the submission of a Substantial Amendment to the 2021-2022 Annual Action Plan to the U. S. Department of Housing and Urban Development.
- AUTHORIZE** the following reallocation of Community Development Block Grant (CDBG) funds within the 2021-2022 Annual Action Plan: From Anderson Park Improvements to Neighborhood Pride Program (Residential Rehabilitation): \$220,000.

Body

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

Each year, the City receives from HUD an entitlement amount of CDBG funding based on the City's overall population, its proportion of low- and moderate-income residents, and other demographic factors. This entitlement amount forms the basis of the City's Annual Action Plan each year.

Anderson Park Improvements

By means of a Substantial Amendment to the 2020-2021 Annual Action Plan approved by Carson City Council on April 20, 2021, the City of Carson established the Anderson Park Improvements project, a series of physical improvements at Anderson Park (19101 Wilmington Avenue) aimed at improving that park's compliance with the Americans with Disabilities Act and allocated \$220,000 in CDBG funds to that project. Because of the late timing of that Substantial Amendment, the Anderson Park project was carried over into the 2021-2022 program year.

When the City issued an Invitation for Bids for the Anderson Park project, only one contractor submitted a bid. Consequently, since HUD does not accept single bid projects, the project will have to be rebid. With that delay, it is unlikely that the Anderson Park project will be completed in the 2021-2022 program year. Thus, this proposed Substantial Amendment is to reallocate the \$220,000 in CDBG funding for the Anderson Park project to the Neighborhood Pride Program. It should be noted that an allocation of \$220,000 in CDBG funds for the Anderson Park project has been included in the City's draft 2022-2023 Annual Action Plan which is on the same agenda.

Neighborhood Pride Program

EXHIBIT NO. 2

By means of a Substantial Amendment to the 2021-2022 Annual Action Plan approved by Carson City Council on February 15, 2022, the City of Carson reallocated \$95,000 in CDBG funding from the Commercial Loans and Grants Program (Commercial Rehabilitation) to the Neighborhood Pride Program (Residential Rehabilitation), thereby increasing the allocation for the Neighborhood Pride Program from \$519,949 to \$614,949. Therefore, with the addition of \$220,000 as part of this proposed Substantial Amendment, the total allocation budget for Neighborhood Pride Program increases to \$834,949.

V. FISCAL IMPACT

No General Fund impact.

Within the Community Development Block Grant Fund:

Account 215-70-720-904-8008 Anderson Park Improvements: decrease of \$220,000. Account 215-70-720-964-6062 Neighborhood Pride Program (Residential Rehabilitation): increase of \$220,000. Thus, no net impact.

VI. EXHIBITS

1. A Proposed CDBG Substantial Amendment to the 2021-2022 Annual Action Plan (Draft for Public Review, March 17, 2022). (pgs. 4-8)

Prepared by: Keith Bennett, Community Development Department/Saied Naaseh, Community Development Director

A PROPOSED CDBG SUBSTANTIAL AMENDMENT
TO THE 2021-2022 ANNUAL ACTION PLAN
DRAFT FOR PUBLIC REVIEW MARCH 17, 2022

Jurisdiction: City of Carson, California	CDBG Contact Person: Keith Bennett
Jurisdiction Web Address: http://ci.carson.ca.us	Address: 701 East Carson Street Carson, California 90745
	Telephone: (310) 830-7600. Ext. 1319
	Email: kbennett@carsonca.gov

Summary

The City of Carson proposes to amend its 2021-2022 Annual Action Plan to reallocate previously budgeted Community Development Block Grant (CDBG) funds to meet previously unanticipated needs.

Amendment of the Amendment of the Annual Action Plan is necessary because the proposed revisions meet one or more of the following criteria:

- an increase or decrease greater than 100% of the activity allocation if the allocation is \$50,000 or more as listed in a published Five-Year Consolidated Plan or Annual Action Plan, or as amended.
- an increase or decrease greater than \$50,000 of the activity allocation if the allocation is less than \$50,000 as listed in a published Five-Year Consolidated Plan or Annual Action Plan, or as amended.

Under the City’s CDBG Citizen Participation Plan, a change in an activity meeting either of those criteria requires a Substantial Amendment to an Annual Action Plan.

Fiscal Impact

The U. S. Department of Housing and Urban Development (HUD) determines each year the CDBG amount the City receives in the form of an entitlement amount (based on the City’s overall population, its proportion of low- and moderate-income residents, and other demographic factors).

The actions proposed by this Substantial Amendment involve eliminating one activity within the Annual Action Plan and shifting the allocated funding for the eliminated activity to another approved Action Plan activity. As a result, there is no net fiscal impact.

Revised Activities and Funding Reallocation

By means of a Substantial Amendment to the 2020-2021 Annual Action Plan approved by Carson City Council on April 20, 2021, the City of Carson established the Anderson Park Improvements project, a series of physical improvements at Anderson Park (19101 Wilmington Avenue) aimed at improving that park’s compliance with the Americans with Disabilities Act, and allocated \$220,000 in CDBG funds to that project. Because of the late timing of that Substantial Amendment, the Anderson Park project was carried over into the 2021-2022 program year.

By means of a Substantial Amendment to the 2021-2022 Annual Action Plan approved by Carson City Council on February 15, 2022, the City of Carson reallocated \$95,000 in CDBG funding from the Commercial Loans and Grants Program (Commercial Rehabilitation) to the Neighborhood Pride Program (Residential Rehabilitation), thereby increasing the allocation for the Neighborhood Pride Program from \$519,949 to \$614,949.

When the City issued an Invitation for Bids for the Anderson Park project, only one contractor submitted a bid, consequently, the project will have to be rebid. With that delay, it is unlikely that the Anderson Park project will be completed in the 2021-2022 program year. Thus, this proposed Substantial Amendment is to reallocate the \$220,000 in CDBG funding for the Anderson Park project to the Neighborhood Pride Program, thus increasing the Neighborhood Pride Program’s allocation to \$834,949. It should be noted that an allocation of \$220,000 in CDBG funds for the Anderson Park project has been included in the City’s draft 2022-2023 Annual Action Plan.

Eligibility

The activity for which available funding would be increased under the proposed Substantial Amendment constitutes an eligible use of CDBG funds as permitted under 24 CFR 570.202 (a) (1).

Activities to Be Affected by the Change

Activity Name	Previous Allocation	Revised Allocation
Neighborhood Pride Program (Residential Rehab)	\$614,949	\$834,949
Anderson Park Improvements	\$220,000	0

Impact on 2021-2022 Annual Action Plan Goals and Objectives

With the proposed reallocation of funding, the goal of completing one public facility project in the 2021-2022 program year will not be achieved. However, with the proposed reallocation of

funding, the revised Neighborhood Pride Program goal of rehabilitating a minimum of 30 single-family and mobilehome units would be increased to a minimum of 45.

Public Comment

As per HUD regulations, and as provided for in the City of Carson’s CDBG Program Citizen Participation Plan, the proposed Substantial Amendment is being posted and published via the usual methods (including the City website) for a period of not less than 30 calendar days for public review and comment. In addition, a public hearing is expected to be held regarding the proposed Substantial Amendment by City Council on April 19, 2022 prior to its approval by City Council for submission to HUD.

A summary of public comments received regarding the proposed CDBG Substantial Amendment will be attached to the final version of the Substantial Amendment submitted to HUD. (No public comments were received, either during the minimum 30-day public comment period or at the City Council public hearing.)

Attachments: Notice of 30-Day Public Comment Period/Notice of Public Hearing



**NOTICE OF 30-DAY COMMENT PERIOD
NOTICE OF PUBLIC HEARING
PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT SUBSTANTIAL AMENDMENT
TO THE 2021-2022 ANNUAL ACTION PLAN**

NOTICE IS HEREBY GIVEN that the City Council of the City of Carson, California will conduct a public hearing on a proposed Substantial Amendment to the City's 2021-2022 Annual Action Plan. Said public hearing will take place during a regular meeting of the City Council to be held at the following date, time and place:

DATE: Tuesday, April 19, 2022
TIME: 6:00 P. M., or as soon thereafter as is practicable
PLACE: Helen Kawagoe Council Chambers, Carson City Hall
701 East Carson Street
Carson, California 90745

The proposed Substantial Amendment is to reallocate previously-awarded Community Development Block Grant (CDBG) entitlement funds. Amendment of this Annual Action Plans is necessary because the proposed revision meets one or more of the following criteria:

- an increase or decrease greater than 100% of the activity allocation if the allocation is \$50,000 or more as listed in a published Five-Year Consolidated Plan or Annual Action Plan, or as amended.
- an increase or decrease greater than \$50,000 of the activity allocation if the allocation is less than \$50,000 as listed in a published Five-Year Consolidated Plan or Annual Action Plan, or as amended.

Under the City's CDBG Citizen Participation Plan, a change in an activity meeting either of those criteria requires a Substantial Amendment to an Annual Action Plan.

The detailed Substantial Amendment will be available for public review and comment for a period that commences on Thursday, March 17, 2022 and closes Monday, April 18, 2022, at the Office of the City Clerk and the Community Development Department, both located in Carson City Hall, 701 East Carson Street, Carson, California 90745. The proposed Substantial Amendment will also be made available on the City's website: <http://ci.carson.ca.us>. To obtain a copy of the proposed Substantial Amendments, contact Keith Bennett in the City's Community Development Department at (310) 830-7600, extension 1319, or via e-mail at kbennett@carsonca.gov.

A summary of all public comments received during the public comment period, as well as at the public hearing, will be incorporated into the final documents prior to their submission to the U. S. Department of Housing and Urban Development.

Due to COVID-19 protocols, City Council Chambers is set at a limited capacity (18 persons) with 100 persons allowed at the Community Center.

All staff and members of the public will be required to wear a mask before entering City Hall or the Carson Community Center, a temperature check will be enforced, proof of vaccination and/or a recent COVID-19 test within 3 days of the City Council Meeting will be required. A staff member will ask a series of COVID-19 symptom questions before you will be cleared to enter either facility to participate in the meeting. Should the Council Chambers exceed the set capacity, speakers will be directed to the Community Center for participation in the City Council Meeting.

For speakers who do not have a COVID-19 test within 3 days of the City Council Meeting, Northshore Clinical Labs can provide a PCR/Rapid COVID-Test. Their hours on regular Council meeting days are from 10:30 am – 8:00 pm. They are in the Carson Sheriff's Station public parking lot across the street from City Hall. There is no cost for the Rapid test.

Should you be unable to attend the public hearing, your comments must be made in writing as follows:

- 1. Email: You can email comments to kbennett@carsonca.gov no later than 3:00 p.m. before the meeting. Your comments will be read into the record.*
- 2. Telephone: You can record your comments at (310) 830-7600, ext. 1319 no later than 3:00 p.m. before the meeting. Your comments will be read into the record.*
- 3. Box outside of City Hall: You can provide hand-written comments by dropping off a note at the box located in front of City Hall (701 East Carson Street) no later than 3:00 p.m. before the meeting. Your comments will be read into the record.*

Dated: This 17th day of March, 2022.

Dr. Khaleah K. Bradshaw
City Clerk