

**CITY OF CARSON
HOUSING AUTHORITY/
SUCCESSOR AGENCY/
CITY COUNCIL AGENDA**



**WEDNESDAY, MARCH 4, 2020
701 East Carson Street
Helen Kawagoe Council Chambers**

Albert Robles, Mayor

Jim Dear, Mayor Pro Tem
Jawane Hilton, Councilmember

Lula Davis-Holmes, Councilmember
Cedric L. Hicks, Councilmember

Donesia L. Gause, City Clerk

Monica Cooper, City Treasurer

"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at 310-952-1720 at least 48 hours prior to the meeting." (Government Code Section 54954.2)

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/CARSON COMMUNITY FACILITIES DISTRICT NO. 2012-1 AND CARSON COMMUNITY FACILITIES DISTRICT NO. 2012-2

ROLL CALL:

CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Items 1-2)

ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M.

Item No. 1. 2020-117 CONFERENCE WITH LABOR NEGOTIATOR (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54957.6, with Sharon L. Landers, City Manager and Faye Moseley, Director of Human Resources, its negotiators(s), regarding labor negotiations with Part-Time Unrepresented and AFSCME 809 Part-Time.

Item No. 2. 2020-114 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in 1 case.

RECONVENE TO OPEN SESSION AT 6:00 P.M.

REPORT ON CLOSED SESSION ACTIONS**FLAG SALUTE:**

Item No. 3. [2020-140](#) ANGELICA MARIE ILAGAN, 7TH GRADE, DODSON MIDDLE SCHOOL

INVOCATION:**INTRODUCTIONS**

Item No. 4. [2020-098](#) REPORT FROM CAPTAIN SKEEN OF CARSON SHERIFF'S STATION

Item No. 5. [2020-064](#) PROCLAMATION RECOGNIZING THE MONTH OF MARCH AS WOMEN'S HISTORY MONTH

Item No. 6. [2020-113](#) PROCLAMATION TO STEPHEN WHITE MIDDLE SCHOOL ROBOTICS TEAM FOR THEIR PARTICIPATION IN THE VEX IQ CHALLENGE MEDITERRANEAN OPEN 2020 IN BARCELONA, SPAIN

Item No. 7. [2020-112](#) PRESENTATION BY DR. JASON LOW OF AQMD

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

APPROVAL OF MINUTES:

Item No. 8. [2020-134](#) APPROVAL OF THE FEBRUARY 6, 2020 CITY COUNCIL SPECIAL MEETING MINUTES AND FEBRUARY 18, 2020 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES

Recommendation: Approve the minutes as listed.

Attachments: [2020 FEB 6 CC Spec Mtg Minutes \(FINAL\)](#)

[2020 FEB 18 CC-CSA-CHA Reg Mtg Minutes \(FINAL\)](#)

CONSENT: (Items 9-26)

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. Any item or items may be removed for discussion. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

Item No. 9. [2020-132](#) Resolution No. 20-044, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$3,014,640.45, DEMAND CHECK NUMBERS 150701 THROUGH 150981

Attachments: [AP CK LISTING 2-10-20 TO 2-20-20](#)

Item No. 10. [2020-126](#) Resolution No. 20-04-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$14,723.25, DEMAND CHECK NUMBERS SA-001801 THROUGH SA-001805

Attachments: [030420 CSA check listing](#)

Item No. 11. [2020-128](#) Resolution No. 20-02-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$53,496.45, DEMAND CHECK NUMBERS HA-001792 through HA-001798

Attachments: [030420 CHA check listing](#)

Item No. 12. 2020-052

**CONSIDER APPROVAL OF AMENDMENT NO. 1 TO
CONTRACT SERVICES AGREEMENT WITH
BROADCAST SUPPORT, INC., DBA 5X5 AV, TO
AUTHORIZE THE ASSIGNMENT OF THE CONTRACT
TO DONALD ALAN SPRAGUE, DBA DON'S AUDIO
VISUAL SERVICES FOR THE CONGRESSWOMAN
JUANITA MILLENDER-MCDONALD COMMUNITY
CENTER (CITY COUNCIL)**

Recommendation:

TAKE the following actions:

1. APPROVE the attached proposed Amendment No. 1 to Contract Services Agreement with Broadcast Support Inc., d/b/a 5X5AV and Donald Alan Sprague, dba "Don's Audio Visual Services ("Amendment No. 1") (Exhibit 1); and
2. AUTHORIZE the Mayor to execute Amendment No. 1 following approval as to form by the City Attorney.

Attachments:

[Proposed Contract Amendment No. 1](#)

[C-19-035 - Broadcast Support, Inc. Agreement, AudioVisual Servi](#)
[1-01-20 Broadcast Support Change](#)

Item No. 13. [2020-111](#)

CONSIDER AWARDING CONTRACT SERVICES AGREEMENTS TO SPORTS OFFICIALS FOR YOU!, LLC, FOR YOUTH AND ADULT SPORTS OFFICIATING SERVICES, AND TO HANGTIME SPORTS FOR BACKUP EMERGENCY BASKETBALL OFFICIATING SERVICES AS NEEDED (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. APPROVE a three-year Contract Services Agreement with Sports Officials for You!, LLC, to provide sports officiating services for Youth and Adult Sports programs in an amount not to exceed \$180,000.00 annually, or \$540,000.00 total for the three-year term (Exhibit 2).
2. APPROVE a three-year Contract Services Agreement with Hangtime Sports for on-call, backup emergency sports officiating services for Youth and Adult Sports basketball programs in an amount not to exceed \$5,000 annually, or \$15,000.00 for the three-year term (Exhibit 3).
3. WAIVE further reading and ADOPT Resolution No. 20-040, "A RESOLUTION OF THE CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2019-2020 BUDGET TO UTILIZE FUNDS FROM THE UNDESIGNATED FUND BALANCE FOR SPORTS OFFICIATING SERVICES FOR YOUTH AND ADULT SPORTS."
4. AUTHORIZE the Mayor to execute the Contract Services Agreements with Sports Officials for You!, LLC, and Hangtime Sports, following approval as to form by the City Attorney.

Attachments:

[Sports Officials for You, LLC Contract](#)

[Resolution No 20-040 - Final](#)

[Hangtime Sports Final Contract](#)

[Bid Register](#)

Item No. 14. [2020-103](#) CONSIDERATION OF RESOLUTION NO. 20-037, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR WAREHOUSE SUPERVISOR (CITY COUNCIL)

Recommendation: WAIVE further reading and APPROVE Resolution No. 20-037, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR WAREHOUSE SUPERVISOR."

Attachments: [Exhibit 1 - Resolution No. 20-037 - Warehouse Supervisor](#)
[Exhibit 2 - Warehouse Supervisor Job Spec red-lined](#)

Item No. 15. [2020-104](#) CONSIDERATION OF RESOLUTION NO. 20-036, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR PART-TIME ASSISTANT AQUATICS PROGRAM SUPERVISOR (CITY COUNCIL)

Recommendation: WAIVE further reading and APPROVE Resolution No. 20-036, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR ASSISTANT AQUATICS PROGRAM SUPERVISOR (PART-TIME)."

Attachments: [Exhibit 1 - Resolution No. 20-036 Assistant Aquatics Program Sup](#)
[Exhibit 2 - Assistant Aquatics Program Supervisor \(PT\) Job Spec r](#)

Item No. 16. [2020-061](#) CONSIDERATION OF RESOLUTION NO. 20-028, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR DIVISION SECRETARY (CITY COUNCIL)

Recommendation: WAIVE further reading and APPROVE Resolution No. 20-028, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR DIVISION SECRETARY."

Attachments: [Exhibit 1 - Resolution No. 20-028 Division Secretary](#)
[Exhibit 2 - Division Secretary Job Spec redlined](#)

Item No. 17. [2020-133](#) CONSIDERATION OF RESOLUTION NO. 20-045, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR PART-TIME RECREATION COORDINATOR (CITY COUNCIL)

Recommendation: WAIVE further reading and APPROVE Resolution No. 20-045, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR PART-TIME RECREATION COORDINATOR."

Attachments: [Exhibit 1 - Resolution No. 20-045 Recreation Coordinator \(PT\)](#)
[Exhibit 2 - Recreation Coordinator \(PT\) Job Spec redlined](#)

Item No. 18. 2020-115

CONSIDER APPROVING A COOPERATIVE PURCHASING AGREEMENT WITH STAPLES ADVANTAGE FOR OFFICE EQUIPMENT, WORKPLACE-RELATED SUPPLIES AND JANITORIAL PRODUCTS IN AN AMOUNT NOT TO EXCEED \$200,000.00 (CITY COUNCIL)

Recommendation:

TAKE the following action:

1. WAIVE the formal bidding procedures as defined by the Carson Municipal Code, Section 2610, as allowed by Section 2611 (g).
2. AUTHORIZE the City of Carson to utilize a Cooperative Purchasing Agency, Sourcewell, formerly National Joint Power Alliance (NJPA) as allowed by Section 2611 (g) and issue a purchase orders no greater than the amount of \$200,000.
3. APPROVE the award of purchase contract for office supplies to Staples Advantage for one year beginning July 1, 2019 through June 30, 2020, for an amount not to exceed \$200,000.00 per Fiscal Year.

Attachments:

[Exhibit 1 NJPA Contract Acceptance Award](#)

[Exhibit 2 NJPA RFP #010615](#)

[Exhibit 3 Sourcewell letter of agreement to extend contract](#)

Item No. 19. [2020-116](#)

CONSIDER APPROVING A COOPERATIVE PURCHASING AGREEMENT WITH HOME DEPOT FOR MAINTENANCE, REPAIR, AND OPERATION PRODUCTS NOT TO EXCEED \$200,000 PER YEAR (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. WAIVE the formal bidding procedures as defined by the Carson Municipal Code, Section 2610, as allowed by Section 2611 (g).
2. AUTHORIZE the City of Carson to use a Cooperative Purchasing Agency, The Home Depot Pro Institutional (formerly Interline Brands, Inc. d/b/a Supply Works) as allowed by Section 2611 (g) and issue purchase orders for an amount not-to-exceed \$200,000.
3. APPROVE the award of purchase contract for maintenance, hardware and paint supplies to Home Depot for the period beginning July 1, 2019 through December 31, 2026, for not to exceed amount of \$200,000 per fiscal year.

1.

Attachments:

[Exhibit 1 Executive Summary](#)

[Exhibit 2 Contract 16154-RFP](#)

[Exhibit 3 Contract Amendment 1](#)

Item No. 20. [2020-099](#)

CONSIDER APPROVAL OF THE PURCHASE OF ONE NEW 2020 FORD STENCIL PAINT TRUCK THROUGH A PURCHASE ORDER ARRANGED BY COOPERATIVE AGREEMENT THROUGH SOURCEWELL, TO NATIONAL AUTO FLEET GROUP/ROADLINE PRODUCTS (NORWALK, CA); OR, ALTERNATIVELY, TO A LOCAL DEALERSHIP IF AVAILABLE AND IF THE PRICE IS EQUAL TO OR LESS THAN THE COOPERATIVE AGREEMENT PRICE (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. WAIVE the formal bid process defined by the Carson Municipal Code, Section 2607, as allowed by Section 2605 (1) (ii).
2. AUTHORIZE the Purchasing Manager to utilize Cooperative Purchasing as allowed by Section 2611(g) and issue a purchase order to National Auto Fleet Group/Roadline Products in the amount of One Hundred Thirty Six Thousand Eight Hundred Twenty Dollars and Thirty Five Cents (\$136,820.35) for one New 2020 Ford Stencil Paint Truck; or a local dealership if available and if the price is equal to, or less than, the cooperative agreement price.

Attachments:

[National Auto Fleet Quote Stencil Paint Truck gh](#)

[Stencil Truck TPMT Brochure gh](#)

Item No. 21. [2020-118](#)

CONSIDERATION OF A CONTRACT SERVICES AGREEMENT WITH KOA CORPORATION TO PROVIDE ENGINEERING SERVICES TO DESIGN BIKE LANES ON FIGUEROA STREET, MAIN STREET, VICTORIA STREET, AND CARSON STREET - PROJECT NO. 1451 [FEDERAL AID PROJECT NO. HSIPL-5403(025)] (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. APPROVE a Contract Services Agreement with KOA Corporation for the preparation of construction plans, specifications, and estimates for Project No. 1451 [Federal Aid Project No. HSIPL-5403(025)], for a negotiated fee not-to-exceed \$164,665.20.
2. AUTHORIZE the Mayor to execute the contract following approval as to form by the City Attorney.
3. ADOPT Resolution No. 20-046, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2019-20 BUDGET IN THE GENERAL FUND."

Attachments:

[Exhibit No. 1 - Location Map.pdf](#)

[Exhibit No. 2 - Contract.pdf](#)

[Exhibit No. 3 - Reso 20-046.pdf](#)

Item No. 22. [2020-119](#) **CONSIDERATION OF A CONTRACT SERVICES AGREEMENT WITH KOA CORPORATION TO PROVIDE ENGINEERING SERVICES TO DESIGN BIKE LANES ON UNIVERSITY DRIVE, AVALON BOULEVARD, CENTRAL AVENUE, DEL AMO BOULEVARD, AND 223RD STREET - PROJECT NO. 1452 [FEDERAL AID PROJECT NO. HSIPL-5403(026)] (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. APPROVE a Contract Services Agreement with KOA Corporation for the preparation of construction plans, specifications, and estimates for Project No. 1452 [Federal Aid Project No. HSIPL-5403(026)], for a negotiated fee not-to-exceed \$149,285.06.
2. AUTHORIZE the Mayor to execute the contract following approval as to form by the City Attorney.
3. ADOPT Resolution No. 20-047, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2019-20 BUDGET IN THE GENERAL FUND."

Attachments:

[Exhibit No. 1 - Location Map.pdf](#)

[Exhibit 2 - contract.pdf](#)

[Exhibit No. 3 - Reso 20-047.pdf](#)

Item No. 23. [2020-123](#) **PUBLIC WORKS PROJECT STATUS UPDATE (CITY COUNCIL)**

Recommendation: RECEIVE AND FILE.

Attachments:

[PW PROJECT STATUS REPORT_March 2020](#)

[PW PROJECT STATUS REPORT MAP_March 2020](#)

Item No. 24. [2020-124](#) **DEVELOPMENT PROJECT STATUS UPDATE LIST (CITY COUNCIL)**

Recommendation: RECEIVE AND FILE

Attachments:

[Exhibit 1, Development List_2-26-2020 FINAL \(3\)](#)

[Exhibit 2, Location Map](#)

Item No. 25. [2020-127](#) BUSINESS LICENSES / STATUS UPDATE (CITY COUNCIL)

Recommendation: RECEIVE and FILE.

Attachments: [Exhibit A - Business License List](#)

Item No. 26. [2020-141](#) CONSIDER APPROVAL OF SETTLEMENT AGREEMENT IN THE MATTER OF MARIA JUSTINIANO V. CITY OF CARSON (LASC CASE NUMBER 18STCV02271) (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. Approve the settlements.

2. Authorize the City Manager to execute the settlement agreements, and any related documents, to resolve the litigation.

Attachments: [EX 1 - Justiniano- Settlement Agreement \(Fully Exec.\).pdf](#)

[EX 2- Justiniano-Settlement Agreement \(County- Partial Signature](#)

SPECIAL ORDERS OF THE DAY: (None)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

DISCUSSION: (Items 27-28)

Item No. 27. [2020-136](#) CONSIDER REASSIGNING SEATS ON THE DAIS FOR THE THREE COUNCILMEMBERS DAVIS-HOLMES, HILTON AND HICKS (CITY COUNCIL)

Recommendation: CONSIDER and PROVIDE direction

Attachments: [CCP 1.02.03](#)

Item No. 28. [2020-138](#) CONSIDER THE APPOINTMENT OF CARSON RECLAMATION AUTHORITY BOARD MEMBERS (HOUSING AUTHORITY AND COMMUNITY FACILITIES DISTRICTS 2012-1 AND 2012-2)

Recommendation: ACTING AS THE HOUSING AUTHORITY BOARD:

1. Consider and appoint a candidate to fill the first vacant seat on the Carson Reclamation Authority board of directors.

ACTING AS THE COMMUNITY FACILITIES DISTRICT NO. 2012-1 OF THE CITY OF CARSON, AND THE COMMUNITY FACILITIES DISTRICT NO. 2012-2 OF THE CITY OF CARSON:

2. Consider and appoint a candidate to fill the second vacant seat on the Carson Reclamation Authority board of directors.

ORDINANCE SECOND READING: (None)

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT