



CITY OF CARSON

**MINUTES
CARSON CITY COUNCIL/
SUCCESSOR AGENCY/HOUSING AUTHORITY
REGULAR MEETING
APRIL 20, 2021
5:00 P.M.**

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes via Zoom Teleconference.

ROLL CALL:

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Joy Simarago noted the roll:

Council Members/Agency Members/Authority Board Members Present via Zoom Teleconference:

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Jim Dear, Council Member/Agency Member/Authority Board Member Jawane Hilton, and Council Member/Agency Member/Authority Board Member Cedric Hicks

Also Present via Zoom Teleconference:

Monica Cooper, City/Agency/Authority Treasurer; Sharon Landers, City Manager; Sunny Soltani, City/Agency/Authority Attorney; David Roberts, Assistant City Manager; John Raymond, Assistant City Manager; Saied Naaseh, Director of Community Development; Faye Moseley, Director of Human Resources and Risk Management; Tarik Rahmani, Director of Finance; Robert Lennox, Director of Community Services; and Eliza Jane Whitman, Director of Public Works

FLAG SALUTE:

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear led the Pledge of Allegiance.

INVOCATION:

Item No. 1. 2021-298 PASTOR JOHN SHOBER, CARSON HOPE CHAPEL

Pastor John Shober gave the invocation.

CLOSED SESSION (Items 2 to 3A)

REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) –
None.

ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)

City/Agency/Authority Attorney Soltani announced the Closed Session items and requested to add a subsequent need item for another Government Code Section 54956.9(d)(1), in the matter of Rand versus City of Carson. A proposal has come to her attention after the posting of the agenda and cannot wait until the next City Council Meeting because there is a lot of work that is anticipated to occur between now and the posting of the next agenda. Therefore, the proposal has to be considered at this meeting as Item No. 3A with no objection heard.

RECESS INTO CLOSED SESSION

The meeting was recessed by 5:07 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:07 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)

City/Agency/Authority Attorney Soltani provided the Closed Session report as follows:

Item No. 2. 2021-280 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in two cases.

ACTION: At 9:54 P.M., City/Agency/Authority Attorney Soltani reported there was no reportable action taken.

Item No. 3. 2021-317 CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows:
CAM-Carson, LLC v. Carson Reclamation Authority, et al., Los Angeles Superior Court Case No. 20STCV16461

ACTION: No reportable action was taken.

Item No. 3A.

CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows: Rand v. City of Carson

ACTION: No reportable action was taken.

INTRODUCTIONS (MAYOR)

Item No. 4. 2021-276 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION

Captain Jones reported/announced the following:

- Accepting applications for Volunteer or Explorer; contact the Community Relations Office at (310) 830-1123 and ask for Sargent Veramendi, Deputy Noya or Deputy Valdez
- Received a call regarding a rotten egg/sulfur odor and checked with the Los Angeles County Fire Department, Safety and Command Centers at the different refineries, and the City Emergency Management Team. There were no chemical spills and no release of any harmful or hazardous gases, therefore, nothing to be concerned with at this time.
- Missing child was found unharmed
- Reminded citizens the Carson Sheriff Station is prepared for any civil unrest, vandalism, crime or violent behavior and committed to ensure safety of the citizens; any questions call 310-830-1123
- Participating in a Community Conversation on April 29, 2021, from 2:00 P.M. to 4:00 P.M.; shared flyer with information on screen; To listen only call: 1-213-306-3065; any questions call 310-830-1123 and ask for Community Relations Office

Council Member/Agency Member/Authority Board Member Hicks thanked Captain Jones for his assistance at District 3 Town Hall Meeting. He reported issues with street racing at the Presidential area and Lincoln Village area.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear inquired about report from the Traffic Department on Dominguez Street from Santa Fe Avenue to Alameda Street. Captain Jones responded to his inquiry regarding truck parking.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear recommended the Traffic Division staff work with the City Manager and her traffic department to possibly relocate the one-hour truck parking as a future agenda item. City Manager Landers stated she would be ready to follow up.

Council Member/Agency Member/Authority Board Member Hilton thanked Captain Jones regarding the verdict watch.

PRESENTATIONS

Item No. 5. 2021-309 CALIFORNIA PARKS & RECREATION SOCIETY AWARD FOR DOLPHIN PARK ALL ABILITIES PLAYGROUND

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked staff and Marathon for their \$1.2 million donation and playground to open on January 16, 2022.

Staff presented a video clip of Jose Pena presentation of the CPRS Award of Excellence, Design, Park Planning to the City of Carson for the Dolphin Park All Abilities Playground. The award was received by Mayor Davis-Holmes on behalf of the City Council at Dolphin Park.

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

Monica Cooper – Item No. 26

Offered comments in opposition to staff recommendation to begin the process to amend the City Charter to allow the City Clerk and City Treasurer positions to be filled by appointment on a permanent basis. She suggested the City Manager focus on low employee morale, inconsistent application of City policy and procedures as it relates to Human Resources, and improvement greatly needed on the treatment of all employees with respect and decency.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear offered comments.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago presented the following public comments that were submitted electronically:

Ricardo Pulido - Items No. 12, 14, 23, 26, 27, and 28

Invited everyone to the Virtual 46th Annual Cinco De Mayo Community Event; requested Cinco De Mayo banners be placed along Carson Street

Item No. 12 – Inquired why the need for many consultants

Item No. 14 – Homeless issue needs to be addressed

Item No. 23 – Support Community Development Block Grants (CDBG)

Item No. 26 – Support the appointment of Jerry Groomes as the Interim City Clerk

Item No. 27 – Opposed

Item No. 28 – Finalize all appointments to the Commissions, Committees, and Boards

Dianne Thomas - Items No. 18 and 19

Item No. 18 – support

Item No. 19 – support

Vincent Chairez - Non-Agendized item

Urged the Mayor and City Council to consider passing a hazard pay ordinance for the City of Carson as other cities have already done so.

John G

Inquired why are there no warnings of the mask affects on store entry ways and submitted flyer of Small Business Alert regarding California Proposition 65

Nancy Rusas - Item No. 9

Offered comments in opposition to the item

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago noted staff submitted an updated version of Resolution No. 21-050 regarding Item No. 9.

Jessica Martinez - Item No. 23

Representing the nonprofit organization Gang Alternatives Program (GAP) proposal request for CDBG funding to provide the My Gangfree Life® programs in Carson schools; provided benefits and goals of the program; and urged the Mayor and City Council to continue supporting the program.

Katy Cisneros and Edgar Romo, Regional Directors, Office of Samoan Affairs of California Inc. – Item No. 23

The Office of Samoan Affairs (OSA) CDBG proposal is to support Carson’s low-income and senior populations. OSA is requesting funds to support social and human services for extremely low and moderate CDBG eligible Carson residents to attain or maintain a quality of life in their homes in Carson; provided comments in support of their programs.

Cheryl Cormier, Development Manager, Boys & Girls Clubs of Carson – Item No. 23

Thanked the City of Carson for recommending a grant totaling \$34,828; asked the City Council to consider approving an amount greater than the \$35,000 the Club was awarded in the 2020-2021 year to fund Youth Development Program in the City of Carson; provided comments in support of their programs.

Liz Foisia – Item No. 24

Inquired about the following:

- 1) How did staff “shift its focus” from Foisia Park to Anderson Park for ADA enhancement improvements, when both parks are a public facility/infrastructure project? Are all other City parks ADA compliant?
- 2) Was a study made to conclude that out of all the parks in the City, Anderson Park is the only park in dire need of a “Park Improvement Project?”
- 3) What was the criteria used to determine such a critical decision? Foisia Park, formerly Scott Park, is the oldest park in our City. It also houses the Fabela Chavez Boxing Center and Weight Lifting program. Funds were always promised for park improvements and upgrades for Scott Park, now renamed James Foisia Park. Records will show that somehow these promises never materialized to its full intent. Present staff appears to justify their reallocation of funds from Foisia Park to Anderson Park because of alternative funding that has been applied. Is this a reference to the Prop 68 funds the City has applied for Carriage Crest and Foisia Parks? Last Council Meeting, Assemblymember Mike Gipson proudly declared \$10 million from the State budget will be allocated to Carriage Crest Park, per request from City Manager Sharon Landers and Mayor Lula Davis-Holmes. Is it possible to get the same request for Foisia Park?

APPROVAL OF MINUTES: (None)

CONSENT: (Items 6 to 22)

It was moved to approve the Consent items on motion of Davis-Holmes, seconded by Dear.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to continue Item No. 9.

City Manager Landers requested to continue Item No. 11. She requested to remove Item No. 22 for discussion.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear referred to Items No. 18 and 19 and reminded staff when installing new traffic signals and signage is placed that the City of Carson be written on the sign.

Council Member/Agency Member/Authority Board Member Hicks referred to Items No. 18 and 19 as well to ensure the City's name is legible and visible on the street signs. He noted other street signs in the community that need to be looked at.

The motion to approve Consent Items No. 6-22, except Items No. 9, 11 and 22, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

Item No. 6. 2021-312 Resolution No. 21-048, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,992,540.51, DEMAND CHECK NUMBERS 157231 THROUGH 157461

ACTION: Item No. 6 was approved on Consent.

Item No. 7. 2021-311 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING MARCH 31, 2021

Recommendation: RECEIVE and FILE.

ACTION: Item No. 7 was approved on Consent.

Item No. 8. 2021-279 CONSIDER APPROVING A SOLE SOURCE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CARSON AND TERRY RODRIGUE FOR CONTINUATION OF ONGOING PROJECTS (CITY COUNCIL)

Recommendation: TAKE the following actions:
1. APPROVE an Agreement with Terry Rodrigue to continue to provide services to the City of Carson for an amount not to exceed \$60,000

2. AUTHORIZE the Mayor or authorized designee to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 8 was approved on Consent.

Item No. 9. 2021-154 CONSIDERATION OF RESOLUTION NO. 21-050, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR SENIORS SERVICES COORDINATOR JOB SERIES AND A TITLE CHANGE TO SOCIAL SERVICES COORDINATOR (CITY COUNCIL)

Item No. 9 was heard after approval of the Consent items.

Recommendation: WAIVE further reading and ADOPT Resolution No. 21-050, "A RESOLUTION OF THE CIITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR SENIORS SERVICES COORDINATOR JOB SERIES AND A TITLE CHANGE TO SOCIAL SERVICES COORDINATOR."

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued the item with no objection heard.

Item No. 10. 2021-164 CONSIDER AWARDING A THREE-YEAR CONTRACT SERVICES AGREEMENT WITH TURBO DATA SYSTEMS, INC. FOR PARKING CITATION PROCESSING (CITY COUNCIL)

Recommendation: TAKE the following actions:
1. AWARD a three-year contract to Turbo Data Systems, Inc. to provide parking citation processing services to the City of Carson, for the period of July 1, 2021 through June 30, 2024, for a total cost not-to-exceed \$254,208.00.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 10 was approved on Consent.

Item No. 11. 2021-245 CONSIDER AWARD AND APPROVAL OF CONTRACT SERVICES AGREEMENT TO PACE FINANCE CORPORATION TO PROVIDE LOAN PORTFOLIO SERVICING AND ADMINISTRATION SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$150,000 FOR A THREE-YEAR PERIOD (CITY COUNCIL)

Item No. 11 was heard after Item No. 9.

Recommendation: TAKE the following actions:

1. AWARD and APPROVE the Contract Services Agreement to PACE Finance Corporation for Loan Portfolio Servicing & Administration services for a not-to-exceed contract sum of \$150,000 for a three-year period.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

ACTION: City Manager Landers noted she will come back with different options and continued this item with no objection heard.

Item No. 12. 2021-292 CONSIDER AWARD OF NINE CONTRACTS TO SELECTED CONSULTANTS TO PROVIDE AS-NEEDED, ON-CALL ENVIRONMENTAL CONSULTING SERVICES AND APPROVAL OF NINE CONTRACTS FOR SAME (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. AWARD and APPROVE a professional services contract to CAJA Environmental Services, LLC for as-needed, on-call environmental services in the amount of \$1,250,000 for five years.
2. AWARD and APPROVE a professional services contract to CASC Engineering and Consulting, Inc. for as-needed, on-call environmental services in the amount of \$1,250,000 for five years.
3. AWARD and APPROVE a professional services contract to Eyestone Environmental, LLC for as-needed, on-call environmental services in the amount of \$1,250,000 for five years.
4. AWARD and APPROVE a professional services contract to FCS International, Inc. for as-needed, on-call environmental services in the amount of \$1,250,000 for five years.
5. AWARD and APPROVE a professional services contract to Psomas for as-needed, on-call environmental services in the amount of \$1,250,000 for five years.
6. AWARD and APPROVE a professional services contract to Dudek for as-needed, on-call environmental services in the amount of \$1,250,000 for five years, it being understood that the contract will not be entered into until the current contract with consultant expires October, 2021.
7. AWARD and APPROVE a professional services contract to Environmental Science Associates for as-needed, on-call environmental services in the amount of \$1,250,000 for five years, it being understood that the contract will not be entered into until the current contract with consultant expires October, 2021.
8. AWARD and APPROVE a professional services contract to Michael Baker International, Inc. for as-needed, on-call environmental services in the amount of \$1,250,000 for five years, it being understood that the contract will not be entered into until the current contract with consultant expires October, 2021.
9. AWARD and APPROVE a professional services contract to MRS Environmental, Inc. for as-needed, on-call environmental

services in the amount of \$1,250,000 for five years, it being understood that the contract will not be entered into until the current contract with consultant expires October, 2021.

10. AUTHORIZE the Mayor to execute the professional services contracts with CAJA Environmental Services, LLC; CASC Engineering and Consulting, Inc.; Eyestone Environmental, LLC; FCS International, Inc.; Psomas; Dudek; Environmental Science Associates; Michael Baker International, Inc.; and MRS Environmental, Inc., following approval as to form by the City Attorney.

ACTION: Item No. 12 was approved on Consent.

Item No. 13. 2021-256 CONSIDERATION OF RESOLUTION NO. 21-036, PROCLAIMING THE MONTH OF APRIL, 2021 AS "FAIR HOUSING MONTH" (CITY COUNCIL)

Recommendation: WAIVE further reading and ADOPT Resolution No. 21-036, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, PROCLAIMING THE MONTH OF APRIL, 2021, TO BE "FAIR HOUSING MONTH"

ACTION: Item No. 13 was approved on Consent.

Item No. 14. 2021-296 CONSIDER THE 2020 CARSON HOUSING ELEMENT ANNUAL PROGRESS REPORT (CITY COUNCIL)

Recommendation: TAKE the following actions:
1. REVIEW Carson's Annual Housing Element Progress Report.
2. RECEIVE and FILE.

ACTION: Item No. 14 was approved on Consent.

Item No. 15. 2021-287 CONSIDER THE CARSON HOUSING AUTHORITY'S ANNUAL REPORT AS REQUIRED BY STATE SENATE BILL 341 (HOUSING AUTHORITY)

Recommendation: TAKE the following action:
1. RECEIVE and FILE.

ACTION: Item No. 15 was approved on Consent.

Item No. 16. 2021-288 CONSIDER RESOLUTION NO. 21-043, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 8 (TERRENO) OF PROPERTY LOCATED AT 2315 E. DOMINGUEZ STREET (APN: 7318-016-006,

7318-016-027 & 7318-016-030) WITHIN THE FUTURE ANNEXATION AREA (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 21-043, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 8 (TERRENO) OF PROPERTY LOCATED AT 2315 E. DOMINGUEZ STREET (APN: 7318-016-006, 7318-016-027 & 7318-016-030) WITHIN THE FUTURE ANNEXATION AREA (CITY COUNCIL)"
2. RECEIVE and FILE the Unanimous Approval Consent Letter from TERRENO DOMINGUEZ LLC.

ACTION: Item No. 16 was approved on Consent.

Item No. 17. 2021-251 CONSIDER APPROVAL OF AMENDMENT NO. 1 TO CONSULTANT RETAINER AGREEMENT (CONTRACT NO. C-19-074) WITH BOA ARCHITECTURE TO EXTEND THE TERMINATION DATE FROM JUNE 30, 2021 TO JUNE 30, 2022 TO PROVIDE ON-CALL ARCHITECTURAL PROFESSIONAL SERVICES TO THE ENGINEERING SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. APPROVE Amendment No. 1 to Consultant Retainer Agreement with BOA Architecture to provide On-Call Architectural Professional Services extending the existing term from June 30, 2021 to June 30, 2022 (Exhibit No. 2.)
2. AUTHORIZE and DIRECT the Mayor to execute proposed Amendment No. 1 to the Consultant Retainer Agreement following approval as to form by the City Attorney.

ACTION: Item No. 17 was approved on Consent.

Item No. 18. 2021-299 CONSIDER AN AWARD OF A CONSTRUCTION CONTRACT FOR PROJECT NO. 1611: TRAFFIC SIGNAL INSTALLATION AT THE INTERSECTION OF CENTRAL AVENUE AND DIMONDALE DRIVE (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. AWARD a Construction Contract for Project No. 1611: Traffic Signal Installation at the intersection of Central Avenue and Dimondale Drive in the amount of \$393,986.00 to the lowest responsible bidder, Crosstown Electrical and Data, Inc.
2. AUTHORIZE the expenditure of construction contingency, if necessary, in the amount of \$59,097.90 (15%) for change orders

such as the removal and remediation of contaminated soil, substructure conflicts, and other unforeseen construction work that may be required to design this project as specified in the contract.

3. AUTHORIZE the Mayor to execute a construction contract following approval as to form by the City Attorney.

4. APPROPRIATE \$453,083.90 from the unreserved, undesignated Measure M Fund account 281-80-820-904-8023 to cover the construction cost of this project.

5. ADOPT Resolution 21-044, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 20-21 BUDGET IN THE SPECIAL REVENUE FUND" (Exhibit No. 2)

ACTION: Item No. 18 was approved on Consent.

Item No. 19. 2021-300 CONSIDER AN AWARD OF A CONSTRUCTION CONTRACT FOR PROJECT NO. 1628: TRAFFIC SIGNAL INSTALLATION AT THE INTERSECTION OF TAJAUTA AVENUE AND DEL AMO BOULEVARD (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. AWARD a Construction Contract for Project No. 1628: Traffic Signal Installation at the intersection of Tajauta Avenue and Del Amo Boulevard in the amount of \$266,393.00 to the lowest responsible bidder, Crosstown Electrical and Data, Inc.

2. AUTHORIZE the expenditure of construction contingency, if necessary, in the amount of \$39,958.95 (15%) for change orders such as the removal and remediation of contaminated soil, substructure conflicts, and other unforeseen construction work that may be required to design this project as specified in the contract.

3. AUTHORIZE the Mayor to execute a construction contract following approval as to form by the City Attorney.

4. APPROPRIATE \$306,351.95 from the unreserved, undesignated Measure M Fund account 281-80-820-904-8023 to cover the construction cost of this project.

5. ADOPT Resolution 21-045, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 20-21 BUDGET IN THE SPECIAL REVENUE FUND" (Exhibit No. 2).

ACTION: Item No. 19 was approved on Consent.

Item No. 20. 2021-305 CONSIDERATION OF THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH RKA CONSULTING GROUP INC., FOR PROJECT NO. 675: SEPULVEDA BOULEVARD WIDENING FROM ALAMEDA STREET TO THE EAST CITY LIMIT IN THE AMOUNT OF \$223,950.00; AND CONSIDERATION OF RESOLUTION NO. 21-046, AMENDING THE FISCAL YEAR 2020-21 BUDGET IN

THE SPECIAL REVENUE FUND IN THE AMOUNT OF \$458,901.37 (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. APPROVE the Second Amendment to the Professional Services Agreement with RKA Consulting Group Inc. to reflect an increase in the scope of work and increase in compensation in the amount of \$223,950.00, resulting in a total contract sum of not-to-exceed \$656,243.00.
2. AUTHORIZE a 10% design contingency in the amount of \$65,624.00 to cover any additional design and consultation cost necessary associated with unforeseen conditions of the project during the construction phase.
3. AUTHORIZE the Mayor to execute the Second Amendment to the Professional Services Agreement with RKA Consulting Group, Inc. following approval as to form by the City Attorney.
4. ADOPT Resolution No. 21-046, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE SPECIAL REVENUE FUND", which re-appropriates funds in the amount of \$169,327.37 that were approved in Fiscal Year 17/18 and appropriates the additional funds necessary for the Second Amendment. (Exhibit No. 4)

ACTION: Item No. 20 was approved on Consent.

Item No. 21. 2021-283 CONSIDERATION OF APPROVAL OF CONTRACT SERVICES AGREEMENT WITH TELANET MIDWEST, INC. FOR E911 SERVICES FOR THE CITY OF CARSON (CITY COUNCIL)

Recommendation:

TAKE the following actions:

1. WAIVE the bidding requirements of the Carson Municipal Code (CMC) pursuant to CMC Section 2611(e) ("Sole Source Purchasing"); and
2. APPROVE Contract Services Agreement with Telanet Midwest, Inc. and
3. AUTHORIZE the Mayor to execute the same upon approval as to form by the City Attorney.

ACTION: Item No. 21 was approved on Consent.

Item No. 22. 2021-316 CONSIDERATION OF SUBMITTING A LETTER OF SUPPORT FOR SB 533 (ELECTRICAL CORPORATIONS: WILDFIRE MITIGATION PLANS: DEENERGIZATION EVENTS: MICROGRIDS (CITY COUNCIL)

Item No. 22 was heard after Item No. 11.

City Manager Landers noted she was in contact with CPA who is working with the author of the

bill to have certain clarifications added in and still looking for support subject to those clarifications being provided as sought by the CPA.

Recommendation: APPROVE the City of Carson's support position on SB 533 in the 2021/2022 legislative session.

ACTION: It was moved to approve staff recommendation subject to the clarifications to be provided on motion of Hicks, seconded by Dear.

During discussion of the motion, Council Member/Agency Member/Authority Board Member Hilton offered comments in support of the item.

The motion was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

SPECIAL ORDERS OF THE DAY: (Items 23 to 24)

Item No. 23. 2021-295 PUBLIC HEARING TO CONSIDER THE PROPOSED ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2021/22 AND ADOPTION OF THE 2021-2022 ANNUAL ACTION PLAN (CITY COUNCIL)

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced the Public Hearing item.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago gave the Public Hearing Notice Report.

Director Naaseh gave a PowerPoint presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired if Fair Housing (Housing Rights Center) deals with homeless issues and recommended to fund them the full \$40,000.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear inquired what would happen if the entire \$156,437 is not used and if the excess money can be applied to Fair Housing. Director Naaseh responded to Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear's inquiry.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear suggested to consider reducing \$156,437 amount and allocate additional funds to Fair Housing; receiving \$10 million this year to the General Fund; handle \$2,500 from \$156,000 administrative costs.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear suggested to transfer funds to Fair Housing and consider the Business Facade Program for \$95,000.

Recommendation: Take the following actions:

1. OPEN the Public Hearing, TAKE public testimony, and CLOSE the Public Hearing;
2. ALLOCATE CDBG public service funding for FY 2021/22 (PY 2021) as designated by City Council;
3. AUTHORIZE the Mayor to execute agreements with the public service providers as designated by City Council following negotiation and approval as to form by the City Attorney;
4. APPROVE the pproposed FY 2021/22 (PY 2021) CDBG budget; AND
5. APPROVE the submission of the City's 2021-2022 Annual Action Plan to the U.S. Department of Housing and Urban Development.

ACTION: The Mayor and City Council took the following actions:

It was moved to allocate \$2,500 taking from administrative costs to Fair Housing (Housing Rights Center), therefore, each \$40,000 on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear requested staff to address transferring money from the Administrative Fee of \$156,000 now reduced by \$2,500 to the Business Facade Program.

It was moved to allocate \$95,000 for the Business Façade Program on motion of Dear, seconded by Hilton.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear requested staff to provide more details.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the Business Facade Program. Director Naaseh responded to his inquiry.

City Manager Landers discussed the Facade Improvement Program which Director Naaseh is working on. The City Council asked staff to bring back an RFP for an Economic Development Consultant who can work with City Council's vision and help put together a strategy for the Business Facade Program. The CDBG program has up to \$95,000 for the Facade Improvement Program which was done in the past but is limited to certain locations identified as economically

disadvantaged areas in the City.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered a friendly amendment to the motion to include the City Manager's recommendation to allocate \$95,000 for the Façade Program and bring back a plan of action for Phase 2 to address all of the businesses in the City which was accepted by the maker and seconder of the motion.

The motion, as amended, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing open.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago presented the following public comments who provided comments in support of funding allocation to their organization:

Jessica Martinez, Director of Gang Prevention, Gang Alternatives Program (GAP)
Katie Cisneros and Edgar Romo, Regional Directors, Office of Samoan Affairs of California Inc.
Cheryl Cormier, Development Manager, Boys and Girls Clubs of Carson

Rick Pulido

Requested the Mayor and City Council to give consideration to new non-profit organizations, allocate \$35,000 to the Office of Samoan Affairs, allocate funds for mental health community services, double the allocation for street slurry, tree trimming and sidewalk repairs in the City.

At 7:14 P.M., Mayor/Agency Chairman/Authority Chairman Davis-Holmes closed the Public Hearing.

It was moved to allocate from administrative allotment of \$15,172 to the Carson Boys and Girls Club additional from the \$34,828 to bring up to \$50,000 the additional \$15,000 plus on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

Council Member/Agency Member/Authority Board Member Hicks inquired about the Administrative Fees of \$15,000.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes clarified the motion to allocate another \$15,172 for the Boys and Girls Clubs and previous motion to allocate \$2,500 for the Fair Housing Rights Center to bring up to \$40,000 and consider the City Manager's Plan B to look at additional ways to fund for the Business Façade Program and other areas throughout the City.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to vote again on motion of Davis-Holmes, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

At 7:50 P.M., Item No. 23 was heard again after Item No. 24.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing reopened.

Director Naaseh noted previous Council action to add money to Fair Housing and add money to Boys and Girls Clubs and advised cannot go over the 15% maximized for Public Service Providers. In order to increase allocation to Boys and Girls Clubs and Fair Housing, the City Council will have to take away money from other programs.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted \$2,500 and \$15,000.

Director Naaseh noted \$2,500 for Fair Housing and \$15,172 for Boys and Girls Clubs. In order to stay within 15%, the City Council cannot make any more changes that staff proposed without taking away money from the other programs.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes recommended to leave as is at 15%.

Director Naaseh discussed the allocation with option to dip into the General Fund for Fair Housing.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear recommended to take Director Naaseh's suggestion to help Fair Housing with the General Fund.

Director Naaseh noted \$17,672 to come from the General Fund to cover both increases for Fair Housing and Boys and Girls Clubs of Carson.

It was moved to take \$17,672 from the General Fund to subsidize the Boys and Girls Clubs of Carson for \$15,172 to bring them up to \$50,000 and \$2,500 for the Fair Housing to bring them up to \$40,000 on motion of Dear, seconded by Davis-Holmes and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

At 7:56 P.M., Mayor/Agency Chairman/Authority Chairman Davis-Holmes closed the Public Hearing.

Item No. 24. 2021-297 PUBLIC HEARING TO CONSIDER SUBSTANTIAL AMENDMENTS TO THE 2019-2020 AND 2020-2021 ANNUAL ACTION PLANS (CITY COUNCIL)

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced the Public Hearing.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago gave the Public Hearing Notice report.

At 7:17 P.M., Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing open.

City Manager Landers gave a staff report.

Director Naaseh gave a PowerPoint presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to explain why taking Foisia Park improvements and placing under Anderson Park.

Director Naaseh stated staff applied for grants through Proposition 68 and waiting to hear the results of the grant program in two months. He noted the Concrete Replacement Program is needed in the City and according to Public Works staff, there is not sufficient funds to do a meaningful project. They need \$350,000 to do the project. Anderson Park is in dire need of improvements.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the \$350,000. Director Naaseh responded to her inquiry.

City Manager Landers noted Director Whitman is looking into funds for the concrete replacement in the Capital Improvement Program (CIP) to come back as part of the budget workshops.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the funding for Foisia Park improvements if grant does not go through where will funding come from.

City Manager Landers noted two potential sources and should hear about Proposition 68 close to end of fiscal year and Assemblymember Gipson is looking for \$10,000,000 for park improvements.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated if funds do not materialize will still move forward with Foisia Park improvements and will bring back funding recommendations. City Manager Landers guaranteed will be more than \$110,000.

Council Member/Agency Member/Authority Board Member Hicks noted to ensure something in place when removing funds from current existence.

Director Naaseh continued the PowerPoint presentation.

Council Member/Agency Member/Authority Board Member Hilton inquired about how much assistance has been given for the Small Business Assistance and does not support reducing the Essentials to Go Program which has been a big assistance to the residents.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired how much was spent for the Carson Essentials Program. City Manager Landers referred to page 4 of the staff report, Carson Essentials to Go Program and noted expended \$37,080 to date leaving another \$43,920 for reallocation.

Director Naaseh noted expenditure increasing. City Manager Landers noted to make adjustment.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes agreed with Council Member/Agency Member/Authority Board Member Hilton with the Small Business Assistance; leave Carson Essentials to Go Program at \$171,113 and can always increase the Small Business Assistance Program.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear noted adjustments can be made as needed.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes recommended to leave Carson Essentials to Go Program at \$171,113, take up difference from Small Business Assistance and if running out of funds then staff to bring back to ask for additional funds.

Council Member/Agency Member/Authority Board Member Hicks inquired how much exhausted with the Emergency Rental Assistance program. Director Naaseh noted \$170,000 spent for the Rental Assistance Program.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago presented the following public comment that was received electronically:

Liz Foisia – Item No. 24

Inquired about the following:

- 1) How did staff “shift its focus” from Foisia Park to Anderson Park for ADA enhancement improvements, when both parks are a public facility/infrastructure project? Are all other City parks ADA compliant?
- 2) Was a study made to conclude that out of all the parks in the City, Anderson Park is the only park in dire need of a “Park Improvement Project?”
- 3) What was the criteria used to determine such a critical decision? Foisia Park, formerly Scott

Park, is the oldest park in our City. It also houses the Fabela Chavez Boxing Center and Weight Lifting program. Funds were always promised for park improvements and upgrades for Scott Park, now renamed James Foisia Park. Records will show that somehow these promises never materialized to its full intent. Present staff appears to justify their reallocation of funds from Foisia Park to Anderson Park because of alternative funding that has been applied. Is this a reference to the Prop 68 funds the City has applied for Carriage Crest and Foisia Parks? Last Council Meeting, Assemblymember Mike Gipson proudly declared \$10 million from the State budget will be allocated to Carriage Crest Park, per request from City Manager Sharon Landers and Mayor Lula Davis-Holmes. Is it possible to get the same request for Foisia Park?

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the City Manager to respond to Liz Foisia's inquiries. City Manager Landers gave comments regarding funding for Foisia Park.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted staff to come back with recommendations regarding funding for Foisia Park. She requested the City Manager to prepare a proposal for priority list of needs for Foisia Park.

Director Lennox gave an update regarding application submitted through Proposition 68 for grant and will receive status late summer. The full grant amount asked for site was \$8.5 million, allocation from CDBG was less to cover ADA improvements at the site. If Proposition 68 grant not awarded for Foisia Park project, then will incorporate ADA improvements at Foisia Park within the 5-year CIP during budget process and funded through Quimby and park development impact fees to draw from for the ADA improvements.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes and Council Member/Agency Member/Authority Board Member Hicks suggested to have all projects shelf ready when funds are available to proceed.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired what can use Quimby money for if surplus for Foisia Park. City Manager Landers noted has design and dollar amount needed for improvements at Foisia Park.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear noted plans for improving Foisia Park is already available and allocation is the next step. He inquired about availability of Carriage Crest Park plans. City Manager Landers noted concept plans available, not design specifications for Foisia Park and Carriage Crest Park.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear recommended to move forward with design plans for Foisia Park; obtain public comments, come up with improvements needed, and take the next steps to be ready to move forward.

City Manager Landers discussed the grant process.

Director Whitman discussed the next step for RFP to hire a consultant to complete the design using concept plans then award based on qualifications.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed Director Whitman to move forward with the RFP process for the Foisia Park improvements with no objection heard.

At 7:49 P.M., Mayor/Agency Chairman/Authority Chairman Davis-Holmes closed the Public Hearing.

Recommendation: TAKE the following actions:

1. OPEN the Public Hearing, TAKE public testimony, and CLOSE the Public Hearing.
2. APPROVE the submission of Substantial Amendments to the 2019-2020 Annual Action Plan and 2020-2021 Annual Action Plan to the U. S. Department of Housing and Urban Development.
3. AUTHORIZE the following reallocation of supplemental Community Development Block Grant (CDBG-CV) funds within the 2019-2020 Annual Action Plan:
 - A. From Emergency Rental Assistance to Small Business Assistance: \$70,000.
 - B. From Emergency Rental Assistance to Family Promise of the South Bay: \$30,000.
 - C. From Essentials to Go (Delivery of Meals and Household Items to Seniors) to Small Business Assistance: \$89,673.
4. AUTHORIZE the following reallocation of Community Development Block Grant entitlement funds within the 2020-2021 Annual Action Plan:
 - A. From Business Assistance to the Neighborhood Pride Program: \$193,236.
 - B. From Concrete Replacement Program and Foisia Park Improvements to Anderson Park improvements: \$220,000.

ACTION: It was moved to approve staff recommendations based on discussions and reallocation of funds on motion of Hicks, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks

Noes: None

Abstain: None

Absent: None

DISCUSSION: (Items 25 to 28)

Item No. 25. 2021-277 COVID-19 UPDATE (CITY COUNCIL)

Item No. 25 was heard after the break at 8:32 P.M.

Emergency Services Manager Raymond Cheung gave a PowerPoint presentation.

There was technical difficulty hearing Emergency Services Manager Raymond Cheung's presentation.

(Mayor/Agency Chairman/Authority Chairman Davis-Holmes reentered the meeting at 8:36 P.M.)

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago gave a presentation on Disaster Council's Summary of Actions.

Recommendation: DISCUSS and PROVIDE any further direction.

ACTION: Discussion was held as follows:

City Manager Landers discussed the fee waiver of payments and penalty fees for businesses and overview of approved recommendations.

Emergency Services Manager Raymond Cheung continued his PowerPoint presentation.

Mayor and City Council discussed the following:

- Maximum number of individuals for outdoor activities
- Permit requirements
- COVID-19 vaccination dates availability on the City website
- Maintain list for potential mobile vaccination until start of County program

Item No. 25 was heard again after Item No. 28.

City Manager Landers stated if anyone is aware of someone who is homebound and is unable to leave to receive a vaccination, she is taking names and information at the Task Force hotline (310) 952-1750. She will be keeping a list and when informed by the County offering service will give the names and information to the County.

Council Member/Agency Member/Authority Board Member Hilton noted residents cannot hear the meeting.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to post information on the City website and social media.

Council Member/Agency Member/Authority Board Member Hicks requested the City Manager to prepare a flyer with the information. City Manager Landers responded in the affirmative.

Item No. 26. 2021-291 CONSIDER FILLING THE CITY CLERK VACANCY (CITY COUNCIL)

Item No. 26 was heard after Item No. 27.

Assistant to the City Manager Michael George gave a PowerPoint presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired if the City Charter change person wins election let her or him know that voters approved will become an appointed position.

City/Agency/Authority Attorney Soltani noted there is no law; most cities regarding changing elected position to appointed position allowed winner to serve four years and effectuated the appointed position after who won serve four years, less of risk city being sued; candidate vested right for the office ran for.

Assistant to the City Manager Michael George continued the PowerPoint presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired by what date the decision has to be made to make an appointment. Assistant to the City Manager Michael George noted 60-day requirement by Thursday, June 10, 2021.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted if a decision is not made will go to next election.

Council Member/Agency Member/Authority Board Member Hilton requested staff to confirm estimate cost of \$443,000 for the election services from the Los Angeles County.

Assistant to the City Manager Michael George stated he would obtain election cost information from the Los Angeles County Registrar-Recorder Office.

RECESS:

The meeting was recessed at 8:22 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes for a break.

RECONVENE:

The meeting was reconvened at 8:31 P.M. by Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear with all members previously noted present except Davis-Holmes absent to Item No. 25.

At 8:51 P.M., Item No. 26 was heard again after Item No. 25.

Assistant to the City Manager Michael George confirmed the City Attorney's Office contacted the Los Angeles County Registrar-Recorder's Office in which the estimates were obtained.

- Recommendation:
1. ACCEPT the letter of resignation submitted by Donesia Gause-Aldana, the City's former City Clerk.
 2. DISCUSS and PROVIDE direction for filling the vacancy created by Donesia Gause-Aldana's resignation from the City Clerk position.
 3. DISCUSS and PROVIDE direction on beginning the process to amend the City Charter to allow the City Clerk and City Treasurer positions to be filled by appointment on a permanent basis.

ACTION: It was moved to accept the letter of resignation submitted by former City Clerk Donesia Gause-Aldana and declare the City Clerk position vacant on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, and Council Member/Agency Member/Authority Board Member Hicks
Noes: None
Abstain: None
Absent: None

It was moved to appoint Jerry Groomes as the Interim City Clerk on motion of Dear, seconded by Hilton.

During discussion of the motion, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear and Council Member/Agency Member/Authority Board Member Hilton offered comments in support of the appointment of Jerry Groomes as the Interim City Clerk.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes spoke about Yolanda Chavez, a Carson resident and former City of Carson employee who is currently an employee of the City Clerk's Office in the City of Downey, as a potential candidate.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear offered comments regarding Yolanda Chavez who picked up nomination papers approximately two and a half years ago and was told could not be a candidate.

City/Agency/Authority Attorney Soltani noted a separation (settlement) agreement that Yolanda Chavez agreed not to be employed by City of Carson and would search if there was a time limit of the settlement agreement.

Council Member/Agency Member/Authority Board Member Hilton stated he received notice that the volume is not working online and requested IT Manager Kennedy to address the issue. IT Manager Kennedy responded in the affirmative.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered a substitute motion to continue the item to the next meeting until clarification whether or not Yolanda Chavez can be considered for appointment as Interim City Clerk, seconded by Hicks.

City/Agency/Authority Attorney Soltani stated she is being notified by residents that they cannot hear the meeting.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued discussion to fill the City Clerk vacancy and as a Closed Session item and continue discussion on beginning the process to amend the City Charter to allow the City Clerk and City Treasurer positions to be filled by appointment on a permanent basis to the next meeting, with no objection heard.

Item No. 27. 2021-325 CONSIDERATION OF RESOLUTIONS FOR: 1) 180-DAY WAIT PERIOD EXCEPTION FOR CALPERS RETIRED ANNUITANT AND 2) INTERIM CHIEF DEPUTY CITY CLERK APPOINTMENT AND APPROVAL OF RETIRED ANNUITANT EMPLOYMENT AGREEMENT - MOLLY MCLAUGHLIN PERRY

Item No. 27 was heard after Item No. 23.

Director Moseley gave a staff report.

Council Member/Agency Member/Authority Board Member Hilton stated he was opposed to the staff recommendation and that Deputy City Clerk Joy Simarago can handle the City Clerk's Office since the City Clerk resigned with two staff members.

Recommendation: TAKE the following actions:
1. ADOPT Resolution No. 21-052 approving an exception to the 180-day waiting period for the position of Interim Chief Deputy City Clerk; and
2. ADOPT Resolution No. 21-053 appointing Molly McLaughlin Perry as Interim Chief Deputy City Clerk and authorizing the City Manager to execute the attached employment agreement.

ACTION: It was moved to expedite the process to hire a Chief Deputy City Clerk which has been open since January on motion of Hilton.

During discussion of the motion, Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the agreement expiration. Director Moseley responded to her inquiry.

Council Member/Agency Member/Authority Board Member Dear seconded the motion to expedite the process to hire a Chief Deputy City Clerk. He recommended Deputy City Clerk Joy Simarago as Acting Chief Deputy City Clerk with acting pay and supplement office with other employees to assist with options for the City Manager to address.

Director Moseley noted the Chief Deputy City Clerk role is an unrepresented, at-will role. Deputy City Clerk Joy Simarago's position is a represented role governed by AFSCME 1017. She noted a represented role employee cannot step out of their role and act in an unrepresented appointed at-will role.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hilton recommended Deputy City Clerk Joy Simarago be given acting pay. He noted the former City Clerk interviewed five individuals for the Chief Deputy City Clerk position and the hiring process was halted.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired if Deputy City Clerk Joy Simarago can be compensated 5% extra duty if willing to accept for extra work until a Chief Deputy City Clerk is hired instead of acting.

Director Moseley discussed the acting pay process and noted the City Manager and former City Clerk had a transition meeting on the needs of the department.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the duration of the hiring process. Director Moseley responded no later than 90 days depending on notice to the current employer.

City Manager Landers noted the recruitment process is unpredictable. There are two individuals working in the City Clerk's Office and is short-handed. She offered comments in support of

appointing Molly McLaughlin Perry as Interim Chief Deputy City Clerk.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hilton noted the City Clerk's Office is short-handed since dismantled. He stated the former City Clerk interviewed an individual.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered comments in support of the staff recommendation.

Council Member/Agency Member/Authority Board Member Hicks suggested former staff come back to assist.

Director Moseley noted status of previous Senior Clerks who worked in the City Clerk's Office.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear suggested to contact former part-time staff and hire on a part-time or full-time basis to assist in the City Clerk's Office.

Director Moseley noted previous part-time staff person in the City Clerk's Office applied for the Senior Clerk full-time role and was invited to interview on Monday.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the interviews. Director Moseley noted the final candidate interviews are on Monday.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear continued this item until the next City Council meeting and to bring back an update on the hiring of the Senior Clerk with no objection heard. City Manager Landers noted that someone will be hired.

Item No. 28. 2021-315 CONSIDERATION OF LOCAL APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS; AND/OR CITY COUNCIL SUB-COMMITTEES; AND/OR CITY-AFFILIATED ORGANIZATIONS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)

Item No. 28 was heard after Item No. 26.

- Recommendation: TAKE the following actions:
1. CONSIDER and APPOINT, REAPPOINT or REMOVE members to the Commissions, Committees and Boards; and/or
 2. REAFFIRM, RE-DESIGNATE and/or DESIGNATE member assignments to the City Council Sub-Committees; and/or
 3. REAFFIRM, RE-DESIGNATE and/or DESIGNATE delegates and alternates to the City-Affiliated Organizations; and
 4. DIRECT the City Clerk to notify all affected appointments, reappointments or removed members and/or all affected City-Affiliated Organizations of this action in writing;
 5. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued this item

with no objection heard.

ORDINANCE SECOND READING: (None)

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

This item was heard during Oral Communications For Matters Listed on the Agenda (Members of the Public).

MEMORIAL ADJOURNMENTS

This item was heard after Item No. 25.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the City Manager to update the agenda format and place the Memorial Adjournments after Ordinance Second Reading.

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago presented the following Memorial Adjournment Requests:

Amelia Tigno
Chanelle Trenea Brimmer
Robert Otis
Victor Alvarez

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear offered comments about Chanelle Brimmer who was 36 years old and served as Miss Carson for the City of Carson. He requested a moment of silence for those who passed away.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered comments regarding Chanelle Brimmer and requested a prayer.

Council Member/Agency Member/Authority Board Hilton and Council Member/Agency Member/Authority Board Hicks echoed the sentiments of the Mayor.

Council Member/Agency Member/Authority Board Member Hilton gave a prayer.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

Council Member/Agency Member/Authority Board Member Hilton requested to add the following items to a future agenda:

- Support AB 490 - George Floyd choke hold
- Hazard pay for grocery store workers and essential workers in the community

Council Member/Agency Member/Authority Board Member Hicks requested to add the following items to a future agenda:

- Street sign study
- Overgrown medians shrubbery near the dealerships need to be maintained on 223rd Street between Wilmington Avenue and Bonita Street (auto row area) and medians on Del Amo Boulevard between Wilmington Avenue and Avalon Boulevard

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Dear noted he received a notification from the contractor for the Sanitation District, Figueroa Street from north of Carson Street to 228th Street will have major pipeline reconstruction project. He requested the City to ensure traffic flows properly and safely and medians placed back in good condition.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted the Clean Water Project from Carson to San Pedro.

Council Member/Agency Member/Authority Board Member Hilton noted he received complaints from residents regarding the fence line of those building fences in front of their house which will affect the grass line of the house. Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested report from the City Manager.

City Manager Landers stated Council Member/Agency Member/Authority Board Member Hilton provided two addresses which are already being handled.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed the City Manager to revisit the ordinance regarding fences and bring back within 30 days. City Manager Landers responded in the affirmative.

ORAL COMMUNICATIONS (COUNCIL MEMBERS) – None.

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

City/Agency/Authority Attorney Soltani announced the Closed Session items earlier in the meeting.

RECESS TO CLOSED SESSION

The meeting was recessed at 9:17 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to a continued Closed Session.

RECONVENE TO OPEN SESSION

The meeting was reconvened at 9:54 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

City/Agency/Authority Attorney Soltani reported on the following:

Closed Session Item No. 2

No reportable action was taken.

ADJOURNMENT

The meeting was adjourned at 9:55 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

Lula Davis-Holmes
Mayor/Agency Chairman/Authority Chairman

ATTEST:

Joy Simarago
Deputy City Clerk/Deputy Agency Secretary/
Deputy Authority Secretary