

Committee Ranking Summary for Architecture Services (RFP 22-018)

RFP: 22-018

On-Call Services : Architecture

Ranking Procedure: A ranking of 1 received the highest points in the evaluation sheet. A ranking of 7 received the lowest points in the evaluation sheet. The proposal with the lowest total points is ranked the highest overall.

Proposals	Reviewer Kenneth Young Ranking	Jesus Sanchez Ranking	Gilbert Marquez Ranking	Total
Breen Design Group	3	4	4	11
EnvironArchitecture	7	6	5	18
GruenAssociates	4	7	2	13
IDS Group	6	2	6	14
Tait	5	5	7	17
Westberg + White	1	1	1	3
BOA Architecture	2	3	3	8

Final Selection:

1. Westberg + White
2. BOA Architecture
3. Breen Design Group
4. Gruen Associates
5. IDS Group
6. Tait
7. EnvironArchitecture

Breen Design Group

EVALUATION SHEET

CRITERIA	MAX POINTS
I. General Qualifications and References	10
The Consultant shall provide a summary of the Consultant's qualifications for this proposal. General information about the firm(s), location of office(s), years in business and areas of expertise is also requested. The Consultant team shall provide a minimum of three examples of similar efforts prepared by the firm and proposed team members.	9
II. Key Staff	10
The Consultant shall identify key staff and include a description of their abilities, qualifications, and experience. Attach detailed resumes of key staff that will be assigned to this project with ½ page summaries of those proposed. Include a proposed project structure and organizational chart. Identify any portion of the scope of work that would be subcontracted.	9
III. Project Understanding	30
Consultant shall describe its understanding of the project and the key goals and objectives. Consultant can expand on the scope of work to incorporate optional tasks. Optional tasks will assist Public Works in its overall objectives.	30
IV. Project Approach and Work Plan	35
Consultant shall describe its detailed work approach and methodology. Include all deliverables at each stage of the project, assumptions about the number of meetings needed with City staff and meetings with other stakeholders to complete the Scope of Work.	32
V. Cost Proposal	15
The cost proposal shall include all labor costs, overhead costs, subconsultant costs, and an itemized list for direct expenses. Costs must be shown in a matrix format by task, showing hours per staff member and labor rates. Include all pricing information relative to the engagement on Contract Services Agreement, Exhibit "C"	12
TOTAL	92

 Jesus Sanchez
 Evaluated By: (Print Name)

 06-28-22
 Date

COMMENTS/NOTES

Environ Architecture

EVALUATION SHEET

CRITERIA	MAX POINTS
I. General Qualifications and References	10
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TOTAL	89

Jesus Sanchez

06-28-22

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

GruenAssociates

EVALUATION SHEET

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TOTAL	88

Jesus Sanchez

06-28-22

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

IDS Group

EVALUATION SHEET

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TOTAL	96

Jesus Sanchez

06-28-22

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Tait

EVALUATION SHEET

CRITERIA

MAX POINTS

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TOTAL	91
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_____/Jesus Sanchez_____

_____/06-28-22_____

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

BOA Architecture

CRITERIA	MAX POINTS
I. General Qualifications and References	10
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TOTAL	93

Jesus Sanchez
Evaluated By: (Print Name)

06-28-22
Date

COMMENTS/NOTES

Westberg + White

EVALUATION SHEET

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TOTAL	98
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Jesus Sanchez

06-28-22

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

	Rank
BOA Architecture	3
Breen Design Group	4
EnvironArchitecture	6
GruenAssociates	7
IDS Group	2
Tait	5
Westberg + White	1

N&W

①

EVALUATION SHEET

CRITERIA

MAX POINTS

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TOTAL	<i>95</i>	0
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Cecilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

2

Cowen & Associate

EVALUATION SHEET

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TOTAL	94	0
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Gilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

3

BOA

EVALUATION SHEET

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TOTAL	92	0
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Gilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Breen



EVALUATION SHEET

CRITERIA

MAX POINTS

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TOTAL	90	0
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Coilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

5

Environ

EVALUATION SHEET

CRITERIA MAX POINTS

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TOTAL	89	0
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Gilbert M.

_____ Date

Evaluated By: (Print Name)

COMMENTS/NOTES

6

IDS

EVALUATION SHEET

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TOTAL	88	0
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Gilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

7

Tait

EVALUATION SHEET

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TOTAL 87 0

Gilbert M.

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

BOA

EVALUATION SHEET

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Good qualifications	
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Experienced Architect	
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Sufficient.	
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Well defined.	
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OK, wide range of	
TOTAL	90

KEVIN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Breen Design Group

EVALUATION SHEET

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Current cities firm is consulting for: Torrance, Rosewile, Anaheim, San Mateo, San Fernando. Consultant is located locally	
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Resume Summary of Key staff is included within Proposal. Good description of Projects from the past is included in the proposal.	
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Consultant is versen in Local Agency Requirements	
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Provided a Good summary of project approach and work plan	
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Provides a cost proposal with wide rng of professional staff to select from.	

TOTAL	89
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KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Environ Architecture

EVALUATION SHEET

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NO sufficient information to judge within the cohort of competetors	
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RFP asked for resumes for key staff highlighting their qualifications and experience. This proposal was short on the Architect principals. The consultants highlighted here sufficient	
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Proposal needs a lot of work	
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Neezds further expansion	
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sufficient	

TOTAL	70
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KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

GruenAssociates

EVALUATION SHEET

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Demonstrates high level Planning ability, has provided services in the past to the planning department	
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Full Resume of key staff. Architect led firm	
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Shows project approach and work plan, well documented and described methodology and project controls	
IV. Project Approach and Work Plan	35
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Great Project approach and methodology	
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A little on the high side	

TOTAL	88
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KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

IDS Group

EVALUATION SHEET

CRITERIA	MAX POINTS
I. General Qualifications and References	10
The Consultant shall provide a summary of the Consultant's qualifications for this proposal. General information about the firm(s), location of office(s), years in business and areas of expertise is also requested. The Consultant team shall provide a minimum of three examples of similar efforts prepared by the firm and proposed team members.	8
Appears to be an engineer lead firm, this RFP is for Architectural Services. Want to see greater Architectural involvement in the process	
II. Key Staff	10
The Consultant shall identify key staff and include a description of their abilities, qualifications, and experience. Attach detailed resumes of key staff that will be assigned to this project with 1/2 page summaries of those proposed. Include a proposed project structure and organizational chart. Identify any portion of the scope of work that would be subcontracted.	7
This RFP is for architectural services. Only 2 out of the 7 highlighted resumes are Architects.	
III. Project Understanding	25
Consultant shall describe its understanding of the project and the key goals and objectives. Consultant can expand on the scope of work to incorporate optional tasks. Optional tasks will assist Public Works in its overall objectives.	25
Sufficient.	
IV. Project Approach and Work Plan	35
Consultant shall describe its detailed work approach and methodology. Include all deliverables at each stage of the project, assumptions about the number of meetings needed with City staff and meetings with other stakeholders to complete the Scope of Work.	25
Sufficient.	
V. Cost Proposal	15
The cost proposal shall include all labor costs, overhead costs, subconsultant costs, and an itemized list for direct expenses. Costs must be shown in a matrix format by task, showing hours per staff member and labor rates. Include all pricing information relative to the engagement on Contract Services Agreement, Exhibit "C"	13
OK	

TOTAL	78
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KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Tait

EVALUATION SHEET

CRITERIA	MAX POINTS
I. General Qualifications and References	10
The Consultant shall provide a summary of the Consultant's qualifications for this proposal. General information about the firm(s), location of office(s), years in business and areas of expertise is also requested. The Consultant team shall provide a minimum of three examples of similar efforts prepared by the firm and proposed team members.	6
Consultant use of space and layout isn't giving a clear outline to the proposal	
II. Key Staff	10
The Consultant shall identify key staff and include a description of their abilities, qualifications, and experience. Attach detailed resumes of key staff that will be assigned to this project with 1/2 page summaries of those proposed. Include a proposed project structure and organizational chart. Identify any portion of the scope of work that would be subcontracted.	8
Consultant is advised to add skills to their professional resumes.	
III. Project Understanding	30
Consultant shall describe its understanding of the project and the key goals and objectives. Consultant can expand on the scope of work to incorporate optional tasks. Optional tasks will assist Public Works in its overall objectives.	24
Explanation to the approach is brief, advised to clearly break the steps down to further explanations	
IV. Project Approach and Work Plan	35
Consultant shall describe its detailed work approach and methodology. Include all deliverables at each stage of the project, assumptions about the number of meetings needed with City staff and meetings with other stakeholders to complete the Scope of Work.	28
Need to break up work plan into at least 6 measurable steps	
V. Cost Proposal	15
The cost proposal shall include all labor costs, overhead costs, subconsultant costs, and an itemized list for direct expenses. Costs must be shown in a matrix format by task, showing hours per staff member and labor rates. Include all pricing information relative to the engagement on Contract Services Agreement, Exhibit "C"	14
Good cost Proposal,	
TOTAL	80

KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Westberg + White

EVALUATION SHEET

CRITERIA	MAX POINTS
I. General Qualifications and References	10
The Consultant shall provide a summary of the Consultant's qualifications for this proposal. General information about the firm(s), location of office(s), years in business and areas of expertise is also requested. The Consultant team shall provide a minimum of three examples of similar efforts prepared by the firm and proposed team members.	10
Staff is very knowledgeable of public works and city projects.	
II. Key Staff	10
The Consultant shall identify key staff and include a description of their abilities, qualifications, and experience. Attach detailed resumes of key staff that will be assigned to this project with 1/4 page summaries of those proposed. Include a proposed project structure and organizational chart. Identify any portion of the scope of work that would be subcontracted.	10
Great Resume's and work experience	
III. Project Understanding	30
Consultant shall describe its understanding of the project and the key goals and objectives. Consultant can expand on the scope of work to incorporate optional tasks. Optional tasks will assist Public Works in its overall objectives.	29
Project examples meet size and scope that will be asked during on call assignments	
IV. Project Approach and Work Plan	35
Consultant shall describe its detailed work approach and methodology. Include all deliverables at each stage of the project, assumptions about the number of meetings needed with City staff and meetings with other stakeholders to complete the Scope of Work.	34
Great stage discription of project approach and work plan, summarizing, planning, pre-design, community buy-in, design, implementation, bidding and construction.	
V. Cost Proposal	15
The cost proposal shall include all labor costs, overhead costs, subconsultant costs, and an itemized list for direct expenses. Costs must be shown in a matrix format by task, showing hours per staff member and labor rates. Include all pricing information relative to the engagement on Contract Services Agreement, Exhibit "C"	14
Wid range of consultant services and fees that match the scope of on-call services.	
TOTAL	97

KEN YOUNG

Evaluated By: (Print Name)

Date

COMMENTS/NOTES

Rank

BOA	2
Breen Design Group	3
EnvironArchitecture	7
GruenAssociates	4
IDS Group	6
Tait	5
Westberg + White	1