



CITY OF CARSON

MINUTES CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY SPECIAL BUDGET MEETING JUNE 13, 2016 6:00 P.M.

CALL TO ORDER:

The meeting was called to order at 6:05 P.M. by Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Lula Davis-Holmes in the Helen Kawagoe Council Chambers, located at 701 E. Carson Street, Carson, California 90745.

ROLL CALL:

Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary Simarago noted the roll:

Council Members/Agency Members/Authority Board Members Present:

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Lula Davis-Holmes, Council Member/Agency Member/Authority Board Member Elito Santarina, Council Member/Agency Member/Authority Board Member Cedric Hicks

Council Members/Agency Members/Authority Members Absent:

Mayor/Agency Chairman/Authority Chairman Albert Robles (excused)

Also Present:

Kenneth C. Farfsing, City Manager; Cecil Rhambo, Jr., Assistant City Manager; Donesia Gause, City Clerk/Agency Secretary/Authority Secretary Monica Cooper, City/Agency/Authority Treasurer; Ralph Aranda, Interim Director of Community Services; Maria Williams-Slaughter, Director of Public Works; John Raymond, Director of Community Development; Gail Dixon-McMahon, Director of Human Resources and Risk Management; Kathryn Downs, Director of Finance; Saied Naaseh, Planning Manager; Robert Eggleston, IT Manager; Glenn Turner, Computer Systems Support Technician; and Joy Simarago, Deputy City Clerk/Deputy Agency Secretary/Deputy Authority Secretary

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

DISCUSSION: (Items 1-6)

City Manager Farfsing presented the agenda.

Item No. 1. 2016-575 CONSIDERATION OF SPECIAL EVENT FUNDING FOR FISCAL

City Council/Successor Agency/Housing Authority
Special Budget Meeting - 6:00 P.M.
June 13, 2016

YEAR 2016-17

Director Downs gave a presentation.

Council Member/Agency Member/Authority Board Member Hicks had questions regarding the donations line item.

Council Member/Agency Member/Authority Board Member Santarina had concerns regarding the policies and procedures are to be followed with regards to donations. Director Downs responded.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Davis-Holmes and Council Member/Agency Member/Authority Board Member Santarina were concerned about including full-time staff budget line items in the budget for the special events. City Manager Farfing explained the matter.

Council Member/Agency Member/Authority Board Member Hicks recommended to Council to create a list that shows City sponsored events, park events, and private events.

Recommendation: DIRECT Staff to prepare the draft FY16-17 budget for special events based upon donations and other contributions only, with no General Fund subsidy.

Item No. 2. 2016-643 CONSIDER RECOMMENDATIONS FOR ADJUSTING CITY FEES FOR SERVICE

Item No. 2 was continued until the June 21st meeting for a public hearing.

Recommendation: DIRECT Staff to prepare:
1. A draft resolution to update the Uniform Schedule of Fees; and
2. A draft ordinance to increase the overhead factor for Building & Safety fees.

Item No. 3. 2016-661 FISCAL YEAR 2016-17 DRAFT CITY BUDGET

Director Downs gave a presentation.

Council had questions regarding the certificates and framing budget discussed in the previous meeting.

Council discussed line items within the budget and asked for clarification.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Davis-Holmes requested a full City Council budget be brought to a future meeting.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Davis-Holmes recommended council members have a \$10,000 budget per council member with all present members in agreement.

Recommendation: PROVIDE additional direction, if any, for the draft FY16-17 budget.

Item No. 4. 2016-684 DRAFT 2016 FIVE-YEAR MODEL

Director Downs gave a presentation.

Council Member/Agency Member/Authority Board Member Hilton had concerns regarding retirement benefits. Director Downs provided an explanation.

Recommendation: RECEIVE and FILE the 2016 Five-Year Financial Model.

Item No. 5. 2016-685 CONSIDERATION OF REORGANIZATION PLAN FOR THE DEPARTMENTS OF PUBLIC WORKS, HUMAN RESOURCES, COMMUNITY DEVELOPMENT AND CITY CLERK

Item No. 5 was continued.

Recommendation: TAKE the following action:
1. Review the reorganization proposals for the Public Works, Human Resources and Community Development Departments.

Item No. 6. 2016-697 CULTURAL ARTS GRANT FUNDING FOR 2016-2017

City Manager Farfsing gave the staff report.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Davis-Holmes recommended to follow staff's recommendation and amend the budget at the six-month budget review.

Recommendation: Provide direction for the allocation of grants to organizations that provide Cultural Arts programs.

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

City Clerk/Agency Secretary/Authority Secretary Gause announced the hiring of Cristal McDonald as the Chief Deputy City Clerk.

ADJOURNMENT

The meeting was adjourned at 8:30 P.M. by Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Lula Davis-Holmes

Albert Robles
Mayor/Agency Chairman/Authority Chairman

ATTEST:

Donesia Gause
City Clerk/Agency Secretary/Authority Secretary