



## **CITY OF CARSON**

### **MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING JULY 2, 2019**

**5:00 P.M.**

#### **CALL TO ORDER:**

The meeting was called to order at 5:08 P.M. by Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Cedric Hicks in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

#### **ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary Donesia Gause-Aldana noted the roll:

#### **Council Members/Agency Members/Authority Board Members Present:**

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Cedric Hicks, Council Member/Agency Member/Authority Board Member Lula Davis-Holmes, and Council Member/Agency Member/Authority Board Member Jim Dear

#### **Council Members/Agency Members/Authority Board Members Absent:**

Mayor/Agency Chairman/Authority Chairman Albert Robles, and Council Member/Agency Member/Authority Board Member Jawane Hilton

#### **Other Elected Officials Present:**

Donesia Gause-Aldana, City Clerk/Agency Secretary/Authority Secretary, and Monica Cooper, City/Agency/Authority Treasurer

#### **Also Present:**

Sharon Landers, City Manager; Sunny Soltani, City/Agency/Authority Attorney; John Raymond, Assistant City Manager; David Roberts, Assistant City Manager; Maria Williams-Slaughter, Director of Public Works; Saied Naaseh, Director of Community Development; Idris Al-Oboudi, Director of Community Services; Faye Moseley, Director of Human Resources; Risk Management; and Tarik Rahmani, Director of Finance

#### **CLOSED SESSION (Items 1-3)**

#### **ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY - NONE**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City/Agency/Authority Attorney Soltani announced the Closed Session items.

**RECESS INTO CLOSED SESSION**

The meeting was recessed at 5:10 P.M. by Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks to Closed Session.

**RECONVENE TO OPEN SESSION**

The meeting was reconvened at 6:36 P.M. by Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks.

**REPORT ON CLOSED SESSION ACTIONS**

City/Agency/Authority Attorney Soltani provided the Closed Session report as follows:

**Item No. 1. 2019-604 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.8, to enable the City Council to consider negotiations with Charge Bliss, and to give direction to its negotiators, Sharon Landers, City Manager and John Raymond, Assistant City Manager regarding that certain real property known as 801 E. Carson Street for construction of solar collectors and battery storage under a lease agreement. The City's real property negotiator will seek direction from the City Council regarding the price and terms of payment for the property.

ACTION: No reportable action was taken.

**Item No. 2. 2019-656 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e) (1), because there is a significant exposure to litigation in 1 case.

ACTION: No reportable action was taken.

**Item No. 3. 2019-665 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.8, to enable the City Council to consider negotiations with James Acevedo, President of Grapevine Development, with whom the City is negotiating, and to give direction to its negotiators, Sharon L. Landers, City Manager and John Raymond, Assistant City Manager, regarding that certain real property known as 20400 South Main Street. The City's real

property negotiator will seek direction from the City Council regarding the price and terms of payment for the property.

**ACTION:** No reportable action was taken.

**FLAG SALUTE:**

**Item No. 4. 2019-598 LUCAS DELIRIO, 2ND GRADE, ATTENDING ST. PHILOMENA CATHOLIC SCHOOL**

**INVOCATION:**

**Item No. 5. 2019-663 PASTOR ELIZABETH GARCIA, MISSION EBEN EZER FAMILY CHURCH**

**INTRODUCTIONS**

**Item No. 6. 2019-631 REPORT FROM CAPTAIN SKEEN OF CARSON SHERIFF'S STATION**

Captain Skeen provided a brief staff report. He noted several successful illegal firework sting operations seizures throughout the City. He announced a soccer game at Dignity Health on 4th of July, followed by a firework show, a Samoan multicultural event at Victory Park and National Community Night out event.

Council Member Dear inquired about fines and consequences related to illegal fireworks.

Captain Skeen noted enforcement measures to mitigate illegal firework sales and use.

Mayor Pro Tem Hicks commended Captain Skeen and his deputies for efforts to mitigate illegal firework sales and use.

He requested sending a deputy to each of the 10 block parties permitted in the City, to remind them about illegal fireworks and driving under the influence during the holiday weekend.

**Item No. 7. 2019-628 RECOGNITION OF THE 2019 CITY WIDE SPELLING BEE WINNERS**

Mayor Pro Tem Hicks and City Council presented winners of the citywide Spelling Bee Contest with a Certificate of Recognition.

Tim Grierson, Recreation Superintendent, provided information on the Spelling Bee contest.

**Item No. 8. 2019-579 PRESENTATION OF A PROCLAMATION IN RECOGNITION OF "PARKS MAKE LIFE BETTER"**

Mayor Pro Tem Hicks and City Council presented the Parks and Recreation Commissioners with a proclamation recognizing July as 'Parks Make Life Better' month.

**Item No. 9. 2019-658 PRESENTATION OF CERTIFICATE TO THE CARSON CITIZENS CULTURAL ARTS FOUNDATION ACKNOWLEDGING THEIR SUPPORT OF THE 2019 JUNETEENTH CELEBRATION**

Mayor Pro Tem Hicks and City Council presented the Carson Cultural Arts Foundation members of the VTROC organization (kids zone donations), Second Chance 2 (candy bags), Shirley Graves Organization (hot dog and chips), Carson Colts Athletic Association (t-shirt and prize donations), and Green Room and Fun Zone volunteers with a certificate acknowledging their support of the 2019 Juneteenth Celebration.

Dianne Thomas thanked the City Council, Community Foundation, and the business community for their sponsorship.

**Item No. 10. 2019-660 PRESENTATION OF PROCLAMATION ACKNOWLEDGING THE NATIONAL ORGANIZATION FOR WOMEN (NOW), FOUNDED ON JUNE 30, 1966**

Mayor Pro Tem Hicks and City Council presented the Women's Issues Commission with a proclamation recognizing the National Organization for Women (NOW), founded June 30, 1966

Dr. Lee Fields-Robinson offered comments regarding the Women's Issues Commission outings, projects and outreach.

**Item No. 11. 2019-661 PRESENTATION OF PROCLAMATION ACKNOWLEDGING THE FEDERAL VOTING RIGHTS ACT, SIGNED INTO LAW ON JULY 2, 1964**

Mayor Pro Tem Hicks and City Council presented the Human Relations Commissioners with a certificate acknowledging the Federal Voting Rights Act signed into law on June 2, 1964.

Commissioner Del Huff offered information pertaining to President Kennedy disbandment of segregation.

**Item No. 12. 2019-662 PRESENTATION OF PROCLAMATION ACKNOWLEDGING AMERICAN INDEPENDENCE DAY ON JULY 4, 1776**

Mayor Pro Tem Hicks and City Council presented the Veterans Commissioners with a proclamation acknowledging July 4, American Independence Day.

Commissioners Brian Raber, Manuel DaSilva and Richard Woods offered comments related to Independence Day, and words of gratitude for the acknowledgement. They also announced a fundraiser where proceeds will assist with Veteran events.

## **INTRODUCTION OF CITY EMPLOYEES**

**Item No. 13. 2019-600 TIA DREW, PRINCIPAL ADMINISTRATIVE ANALYST FOR THE DEPARTMENT OF PUBLIC WORKS**

Item No. 13 was not taken up.

City Manager Landers provided a powerpoint presentation on City sponsored events.

## **ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

Kim Cortado, Parks and Recreation Commissioner - Item No. 28

Supports City Council approval on Concept Design No. 2 for the Dolphin Park improvement project. She mentioned a large tree branch fell on a park playground recently and requested tree maintenance be regularly scheduled. She spoke about the success of Community Friendship Day and provided event programs to the City Council.

Mayor Pro Tem Hicks inquired about the tree trimming schedule for the City parks.

City Manager Landers noted she will look into the fallen tree limb that damaged play equipment.

Council Member Dear mentioned continuous physical damage to a small tree on Figueroa Street and 220<sup>th</sup> Street (Northeast corner). He suggested providing fencing to protect the tree.

Del Huff, Stevenson Homeowners Village President - Item No. 19

She mentioned a fallen tree recently removed at Stevenson Park. Requested Stevenson Park be included in the approval of Resolution No. 19-133 to include appliance replacement and recreation room, kitchen and gym to be professionally cleaned.

Mayor Pro Tem Hicks deferred Ms. Huff to Director Williams-Slaughter of Public Works.

## **ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

Mila Boyer

Cited it took more than an hour to be offered assistance to report an identity theft incident on June 25<sup>th</sup> and 27<sup>th</sup> 2019 at the Carson Sheriff's Station.

Hugo Martinez

Spoke in opposition of installing 5G technology throughout the City due to health concerns to people, animals and plants.

Council Member Dear requested City Manager Landers provide a copy of Mr. Martinez report to the City Council.

Council Member Davis-Holmes requested City Attorney Soltani research the effects of 5G technology.

Micaela Davis, Student Delegate- Carson Sister City Association

Announced the Carson Sister City Association student delegations' fundraising events for an upcoming trip to Japan. She invited everyone to support the events.

City Council directed the City Manager to calendar their attendance and place events on the City's website.

Royal Rolland, Student Delegate- Carson Sister City Association

Thanked the City Council for their support and requested their support during the upcoming fundraising events.

Kaneshia Pompey, Chaperone – Carson Sister City Association

Spoke about the benefits of being involved with the Carson Sister City Association.

Jason Jacobson

Spoke about illegal fireworks. He inquired about the fireworks stands throughout the City. He also inquired about the process to report illegal fireworks.

Mayor Pro Tem Hicks stated the firework stands in the City are allowed to only sell safe and sane fireworks. He informed Mr. Jacobson to report illegal fireworks to the Carson Sheriff's Department.

Council Member Dear and Council Member Davis-Holmes encouraged Mr. Jacobson and his neighbors to continue to report the use of illegal fireworks.

William Koons, Environmental Commissioner

Stated legal and illegal fireworks are both dangerous. He spoke about several issues with fallen trees at Dolphin Park. Spoke in favor of district based elections.

Council Member Davis-Holmes directed staff to provide a report on revenues and expenditures of firework stands.

Janice Schaefer

Spoke about Inland Star, citing environmental and health concerns as well as permit and licensing compliance. She inquired about what the City is doing to mitigate these issues.

Mayor Pro Tem Hicks noted he directed City Attorney Soltani to contact Inland Star regarding Ms. Schaefer’s concerns.

Robert Lesley, Carson Coalition

Spoke about Rules of Decorum in relation to the Brown Act and First Amendment Rights. He noted an interaction between him and former mayor Vera Robles-Dewitt regarding district based elections.

Tommie Williams

Spoke about her concerns related to how City Council handled matters pertaining to the City Clerk and her office.

**APPROVAL OF MINUTES:**

**Item No. 14. 2019-617      APPROVAL OF THE MARCH 27, 2019 CITY COUNCIL SPECIAL MEETING MINUTES AND APRIL 2, 2019 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES**

Recommendation:            Approve the minutes as listed.

ACTION:            The minutes were approved as submitted on motion of Dear, seconded by Davis-Holmes and unanimously carried by the following vote:

Ayes:            Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear

Noes:            None

Abstain:            None

Absent:            Mayor/Agency Chairman/Authority Chairman Robles and Council Member/Agency Member/Authority Board Member Hilton

**CONSENT: (Items 15-26)**

It was moved to approve the Consent items on motion of Dear and seconded by Hicks.

City Manager Landers requested to continue Item No. 22 to the next Council meeting.

Director Moseley requested to continue Item No. 26 to the next Council meeting.

Council Member/Agency Member/Authority Board Member Davis-Holmes requested to pull Item No. 19 for discussion.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks requested to pull Item No. 20 for discussion.

The motion to approve Consent Items 15-26, except Item Nos. 19, 20, 22 and 26, was unanimously carried by the following vote:

Ayes: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear  
Noes: None  
Abstain: None  
Absent: Mayor/Agency Chairman/Authority Chairman Robles and Council Member/Agency Member/Authority Board Member Hilton

**Item No. 15. 2019-649 Resolution No. 19-07-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$42,898.04, DEMAND CHECK NUMBERS HA-001779 through HA-001782**

ACTION: Item No. 15 was approved on Consent.

**Item No. 16. 2019-650 Resolution No. 19-134, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$2,207,243.19, DEMAND CHECK NUMBERS 146485 THROUGH 176754**

ACTION: Item No. 16 was approved on Consent.

**Item No. 17. 2019-633 CONSIDER RESOLUTION NO. 19-130 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019/20 (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT Resolution No. 19-130, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2019/20."

ACTION: Item No. 17 was approved on Consent.

**Item No. 18. 2019-549 CONSIDERATION OF APPROVAL OF CONTRACT SERVICES AGREEMENT WITH GRANCIUS, INC., FOR LEGISTAR SOFTWARE, STREAMING MEDIA, AND VIDEO HOSTING SERVICES (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. WAIVE the bidding requirements in Chapter 6 ("Purchasing System") of Title II of the Carson Municipal Code, pursuant to



Carson Municipal Code Section 2611(e) ("Sole Source Purchasing"); and

2. APPROVE the three-year contract services agreement with Granicus, Inc., for Legistar software, streaming media, and video hosting services in the amount of \$95,660.36 ("Agreement"); and

3. AUTHORIZE the Mayor to execute the Agreement upon approval as to form by the City Attorney.

ACTION: Item No. 18 was approved on Consent.

**Item No. 19. 2019-630 CONSIDER APPROVING RESOLUTION NO. 19-133, "A RESOLUTION OF THE CITY COUNCIL OF CARSON, CALIFORNIA, APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS" (CITY COUNCIL)**

Item No. 19 was discussed after approval of Consent items.

Bobby Grove, Recreation Superintendent, gave a brief PowerPoint presentation related to departmental goals in applying for Revitalization Program Grant Funds.

Council Member/Agency Member/Authority Board Member Davis-Holmes inquired how the funds of the grants may be expended. In addition, she asked about Community Development Block Grant funds allocated for the Avalon Courtyard. Assistant City Manager Raymond addressed Council Member Davis-Holmes inquiry.

Director Naaseh offered additional information pertaining to CDBG funding. Council Member/Agency Member/Authority Board Member Davis-Holmes directed staff to bring back a report on the progress of the Avalon Courtyard project.

Recommendation: TAKE the following actions:  
1. WAIVE further reading and ADOPT Resolution No. 19-133, "A RESOLUTION OF THE CITY COUNCIL OF CARSON, CALIFORNIA, APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS."  
2. APPROVE the addition of this project to the Five-Year Capital Improvement Program.

ACTION It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council

Member/Agency Member/Authority Board Member Dear  
Noes: None  
Abstain: None  
Absent: Mayor/Agency Chairman/Authority Chairman Robles and Council  
Member/Agency Member/Authority Board Member Hilton

**Item No. 20. 2019-566 CONSIDER AMENDMENT NO. 2 WITH THE PEOPLE ASSISTING THE HOMELESS (PATH) TO CONTINUE TO PROVIDE HOMELESS SERVICES WITHIN THE CITY OF CARSON (CITY COUNCIL AND HOUSING AUTHORITY)**

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks inquired about having PATH address the City Council with a presentation on services being provided.

Assistant City Manager Roberts gave a brief PowerPoint presentation.

Recommendation: TAKE the following actions:  
1. APPROVE a one-year Amendment No 2 for the period of July 1, 2019 through June 30, 2020, in the amount of 31,000.00.  
2. AUTHORIZE the City Manager to execute the amendment no. 2 to be approved to form by the City Attorney.

ACTION: It was moved to approve staff recommendations on motion of Hicks, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear  
Noes: None  
Abstain: None  
Absent: Mayor/Agency Chairman/Authority Chairman Robles and Council Member/Agency Member/Authority Board Member Hilton

**Item No. 21. 2019-642 CONSIDER RENEWAL OF EXCESS LIABILITY, EXCESS WORKERS COMPENSATION, PROPERTY, CYBER LIABILITY, VOLUNTEER ACCIDENT, CRIME INSURANCE AND PURCHASE OF FIDUCIARY LIABILITY INSURANCE FOR FY 2019/20 (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the CSAC-EIA GL1 Program to provide coverage for the city's Excess Liability Insurance for FY 2019/20, at an overall not-to-exceed cost of \$514,000.  
2. APPROVE CSAC-EIA to provide coverage for the city's Excess Workers' Compensation Insurance for FY 2019/20, at an overall cost of \$119,985.  
3. APPROVE Alliant Property Insurance Program ("APIP") to provide coverage for the city's Property Insurance, including

terrorism, cyber and pollution for FY 2019/20, at an overall cost of \$84,906.

4. APPROVE CSAC-EIA to provide coverage for the city's Cyber Liability Insurance for FY 2019/20, at an overall cost of \$4,310.

5. APPROVE The Hartford Insurance Company to provide accident insurance coverage for the City's volunteers for FY 2019/20, at an overall cost of \$340.

6 APPROVE AIG National Union Fire Insurance Company to provide the city's crime coverage for FY 2019/20, at an overall cost of \$2,580.

7. APPROVE ACE American Insurance Company to provide Storage Tank Liability coverage for (3) tanks for FY 2019/20, at an overall cost of \$3,774.

8. APPROVE Hudson Insurance Company to provide Fiduciary Liability coverage for FY 2019/20, at an overall cost of \$5,862.

ACTION: Item No. 21 was approved on Consent.

**Item No. 22. 2019-643 CONSIDER AWARD OF GENERAL LIABILITY THIRD PARTY ADMINISTRATOR SERVICES TO ADMINSURE, INC. FOR FY 2019/20, FY 2020/21 AND FY 2021/22 (CITY COUNCIL)**

Recommendation: Staff recommends that the City Council award a three-year contract for general liability Third Party Administrator services to Adminsure, Inc. for the period of July 1, 2019 through June 30, 2022 with an option to extend the contract for an additional two-year period (in one-year increments) through June 30, 2024 and authorize the Mayor to execute the contract.

ACTION: At the request of staff, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks continued this item to the next Council meeting with no objections heard.

**Item No. 23. 2019-652 CONSIDERATION OF RESOLUTION NO. 19-136, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW OR REVISED JOB CLASSIFICATION SPECIFICATIONS FOR HUMAN RESOURCES ASSISTANT (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT Resolution No. 19-136, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111. BY ADOPTING THE REVISED JOB CLASSIFICATION SPECIFICATION FOR HUMAN RESOURCES ASSISTANT."

ACTION: Item No. 23 was approved on Consent.

**Item No. 24. 2019-653      CONSIDERATION OF RESOLUTION NO. 19-137, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW OR REVISED JOB CLASSIFICATION SPECIFICATIONS FOR EXECUTIVE ASSISTANT (CITY COUNCIL)**

Recommendation:      WAIVE further reading and ADOPT Resolution No. 19-137, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111. BY ADOPTING THE REVISED JOB CLASSIFICATION SPECIFICATION FOR EXECUTIVE ASSISTANT."

ACTION:      Item No. 24 was approved on Consent.

**Item No. 25. 2019-654      CONSIDERATION OF RESOLUTION NO. 19-138, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW OR REVISED JOB CLASSIFICATION SPECIFICATIONS FOR NETWORK ADMINISTRATOR (CITY COUNCIL)**

Recommendation:      WAIVE further reading and ADOPT Resolution No. 19-138, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111. BY ADOPTING THE REVISED JOB CLASSIFICATION SPECIFICATION FOR NETWORK ADMINISTRATOR."

ACTION:      Item No. 25 was approved on Consent.

**Item No. 26. 2019-521      CONSIDERATION OF RESOLUTION NO. 19-103, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW OR REVISED JOB CLASSIFICATION SPECIFICATIONS FOR HUMAN SERVICES ASSISTANT COORDINATOR (CITY COUNCIL)**

Recommendation:      WAIVE further reading and ADOPT Resolution No. 19-103, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111. BY ADOPTING THE REVISED JOB CLASSIFICATION SPECIFICATION FOR HUMAN SERVICES ASSISTANT COORDINATOR."

ACTION:      At the request of staff, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks continued this item to the next Council meeting with no objections heard.

**SPECIAL ORDERS OF THE DAY: (None)**

**DISCUSSION: (Items 27-28)**

**Item No. 27. 2019-638      CONSIDER AWARD OF SERVICE CONTRACT FOR THE PRINTING OF THE COMMUNITY SERVICES GUIDE AND CARSON REPORT COMBINATION BOOK (CITY COUNCIL)**

Item No. 27 was heard after Item No. 20.

City Manager Landers gave a brief staff report and recommended City Council approve the new layout.

Council Member/Agency Member/Authority Board Member Dear offered comments related to how to provide the Community Services Guide and for staff to proceed with a combination book.

Recommendation:            TAKE the following actions:  
1. CONTINUE with a combination book that includes both publications and IMPROVE the current Community Services Guide and Carson Report to a Combination book with a new layout; and  
2. AWARD a three-year contract to Advantage Printing Mailing Marketing (Advantage Mailing) to print twelve (12) issues of the Community Services Guide and Carson Report combination book, mailing preparation, and delivery for an estimated cost of \$170,898.24 with an option to extend for a three-year period; and  
3. AUTHORIZE the Mayor to execute the contract after approval as to form by the City Attorney.

ACTION:      It was moved to approve staff recommendations on motion of Dear, seconded by Davis-Holmes.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks inquired about the possibility of selling ads in the booklet to recover cost for printing. City Manager Landers noted that she will research the possibility.

The motion was carried by the following vote:

Ayes:            Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear  
Noes:            None  
Abstain:        None  
Absent:         Mayor/Agency Chairman/Authority Chairman Robles and Council Member/Agency Member/Authority Board Member Hilton

**Item No. 28. 2019-647      CONSIDER APPROVAL OF CONCEPTUAL DESIGN, SITEPLAN, AND RENDERING FOR "CONCEPT NO. 2" COMPLETED BY MICON CONSTRUCTION, INC. FOR PROJECT NO. 1550: DOLPHIN PARK ADA-COMPLIANT**

**PLAYGROUND AREA FOR CHILDREN OF DIFFERING ABILITIES (CITY COUNCIL)**

City Manager Landers gave a brief staff report.

Director Williams-Slaughter offered additional information.

Bobby Grove, Recreation Superintendent, gave a PowerPoint presentation.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks inquired about equipment colors and wood fibers. He also inquired about specifics with playground equipment and its use.

Recommendation: TAKE the following actions:  
1. APPROVE conceptual design, site plan, and renderings for Concept No. 2 for Project No. 1550: Dolphin Park ADA-Compliant Playground Area for Children of Differing Abilities.  
2. AUTHORIZE Micon Construction, Inc. and their sub-consultants, to develop working construction drawings for the project.

ACTION: It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks, Council Member/Agency Member/Authority Board Member Davis-Holmes, and Council Member/Agency Member/Authority Board Member Dear  
Noes: None  
Abstain: None  
Absent: Mayor/Agency Chairman/Authority Chairman Robles and Council Member/Agency Member/Authority Board Member Hilton

**ORDINANCE SECOND READING: (None)**

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.**

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Council Member/Agency Member/Authority Board Member Dear  
Requested an item be placed on the (two-step process) agenda for a fee waiver for the Neighborhood Assistance Corporation of America (NACA) National Conference at the Community Center.

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

City Clerk/Agency Secretary/Authority Secretary Gause-Aldana

Offered prayers and condolences to the families who lost their loved ones and requested that this meeting be adjourned in memory of the following individuals:

- Mona McClure
- Guillerma P. Aquino
- Ethel Nelson
- Loretta Millard
- Opal Lee Frazier
- Don Walton

Council Member/Agency Member/Authority Board Member Davis-Holmes

Requested a memo be drafted and sent to the Community Center regarding unauthorized catering. She wished everyone a Happy 4<sup>th</sup> of July.

City Manager Landers confirmed she will provide a memo to the Community Center regarding unauthorized catering at the Community Center.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks

Wished everyone a Happy Independence Day.

Council Member/Agency Member/Authority Board Member Jim Dear

Wished everyone a Happy 4<sup>th</sup> of July.

**ADJOURNMENT**

The meeting was adjourned at 9:07 P.M. by Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Hicks.

\_\_\_\_\_  
Mayor/Agency Chairman/Authority Chairman  
Albert Robles

ATTEST:

\_\_\_\_\_  
City Clerk/Agency Secretary/Authority Secretary  
Donesia Gause-Aldana