

**CITY OF CARSON
RECLAMATION AUTHORITY**



**TUESDAY, April 4, 2017
701 East Carson Street
Helen Kawagoe Council Chambers
4:30 P.M. – Regular Session**

MINUTES

REGULAR MEETING OF THE CARSON RECLAMATION AUTHORITY

CALL TO ORDER: CARSON RECLAMATION AUTHORITY

The meeting was called to order at 4:30 P.M. by Authority Chairman Albert Robles in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

ROLL CALL: Authority Secretary Gause called the roll:

Authority Board Members Present:

Authority Chairman Albert Robles, Vice Chairman Elito Santarina, Board Member Ray Aldridge, Jr., and Board Member Louie Diaz

Authority Board Members Absent:

Board Member Rashina Young

Other Elected Officials Present:

Donesia L. Gause, Authority Secretary and Monica Cooper, Authority Treasurer

Other Elected Officials Absent: None.

Also Present:

John Raymond, Executive Director; Ken Farfsing, City Manager; and Cristal McDonald, Senior Deputy City Clerk

CLOSED SESSION (None)

RECONVENE: OPEN SESSION – None.

REPORT ON CLOSED SESSION ACTIONS – None.

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.

APPROVAL OF MINUTES:

Item No. 1. 2017-250 TUESDAY, MARCH 7, 2017 (REGULAR)

It was moved to approve the minutes as submitted on motion of Robles, seconded by Santarina and unanimously carried by the following vote:

Ayes: Authority Chairman Robles, Board Member Aldridge, Jr., and Board Member Diaz
Noes: None
Abstain: Vice Chairman Santarina
Absent: Board Member Young

After approval of Item No. 9, Vice Chairman Santarina stated that he would like to correct his motion to abstain on the Minutes due to his absence from the March 7, 2017 meeting, with no objections heard.

CONSENT: (Items 2-8)

It was moved to approve Consent Calendar Item Nos. 2, 3, 4, 5, 6, 7 and 8 on motion of Robles, seconded by Diaz and unanimously carried by the following vote:

Ayes: Authority Chairman Robles, Vice Chairman Santarina, Board Member Aldridge, Jr., and Board Member Diaz
Noes: None
Abstain: None
Absent: Board Member Young

Item No. 2. 2017-225 CONSIDER APPROVAL OF RESOLUTION NO. 17-03-CRJPA RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,250,053.23.

Recommendation:

TAKE the following actions:

1. WAIVE further reading and APPROVE RESOLUTION NO. 17-03-CRJPA, "A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,250,053.23."
2. AUTHORIZE the Chairman to execute Resolution No. 17-03-CRJPA following approval as to form by the Authority Counsel.

ACTION: Item No. 2 was approved on the Consent Calendar.

Item No. 3. 2017-224 CONSIDER APPROVAL OF A RENTAL AGREEMENT BETWEEN THE CARSON RECLAMATION AUTHORITY AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR THE PROPERTY INCLUDING THE TORRANCE LATERAL FOR INGRESS, EGRESS, MAINTENANCE AND OPERATIONS

Recommendation:

TAKE the following actions:

1. APPROVE the proposed rental agreement between the Carson Reclamation Authority and the Los Angeles County Flood Control District.
2. AUTHORIZE the Chairman to execute the agreement, after approval as to form by the Board Attorney.

ACTION: Item No. 3 was approved on the Consent Calendar.

Item No. 4. 2017-228 CONSIDER AMENDMENT NUMBER 3 TO A SPECIAL COUNSEL ENGAGEMENT AGREEMENT WITH GREENBERG TRAUIG, LLP FOR LEGAL PROJECT MANAGEMENT SERVICES

Recommendation:

TAKE the following actions:

1. APPROVE Amendment No. 3 to the Special Counsel Engagement Agreement for Legal Project Management Services between the Carson Reclamation Authority and Greenberg Traurig, LLP; and
2. AUTHORIZE Chairman to execute such Agreement.

ACTION: Item No. 4 was approved on the Consent Calendar.

Item No. 5. 2017-231 CONSIDER APPROVAL OF THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CARSON RECLAMATION AUTHORITY AND MICHAEL BAKER INTERNATIONAL, INC. EXTENDING THE TERM OF THE AGREEMENT

Recommendation:

TAKE the following actions:

1. APPROVE the First Amendment extending the term from April 5, 2017 to April 5, 2018.
2. AUTHORIZE the Chairman to execute the First Amendment following approval as to form by the Authority Counsel.

ACTION: Item No. 5 was approved on the Consent Calendar.

Item No. 6. 2017-237 APPROVAL OF AGREEMENT FOR RETAIL AND TOURISM ANALYTIC SERVICES WITH THE BUXTON COMPANY OF FORT WORTH, TEXAS

Recommendation:

TAKE the following actions:

1. APPROVE Term, Fees and Delivery for Retail Recruitment Solution between the Carson Reclamation Authority and The Buxton Company of Fort Worth, Texas; and
2. AUTHORIZE Chairman to execute such Agreement.

ACTION: Item No. 6 was approved on the Consent Calendar.

**Item No. 7. 2017-239 AMENDMENT NO. 3 TO THE FY 2016/17 BUDGET OF THE
CARSON RECLAMATION AUTHORITY**

Recommendation:

WAIVE further reading and ADOPT RESOLUTION No. 17-05-CRJPA, "A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY AMENDING THE FY 2016/17 BUDGET."

ACTION: Item No. 7 was approved on the Consent Calendar.

**Item No. 8. 2017-254 CONSIDER AWARDED AMENDMENT NO. 1 TO A
PROFESSIONAL SERVICES AGREEMENT WITH RE|SOLUTIONS,
LLC, EXPANDING THE SCOPE OF WORK AND INCREASING THE
CONTRACT AMOUNT BY \$100,000, TO A TOTAL OF \$300,000**

Recommendation:

TAKE the following actions:

1. APPROVE Amendment No. 1 to a Professional Services Agreement with RE|Solutions, LLC for environmental regulatory and project management services, increasing the contract amount by \$100,000.00.
2. AUTHORIZE the Chairman to execute the agreement in a form approved by Authority Counsel.

ACTION: Item No. 8 was approved on the Consent Calendar.

SPECIAL ORDERS OF THE DAY: (None)

DISCUSSION: (Items 9-10)

**Item No. 9. 2017-251 CONSIDER THE ANNUAL STATEMENT OF INVESTMENT POLICY
FOR THE CARSON RECLAMATION AUTHORITY**

Authority Treasurer Cooper provided the staff report.

Recommendation:

APPROVE and ADOPT the amended Statement of Investment Policy.

ACTION: It was moved to Approve and Adopt the amended Statement of Investment Policy as presented by Authority Treasurer Cooper on motion of Robles and seconded by Aldridge, Jr.

During discussion of the motion, Authority Chairman Robles noted that on top of the staff report read Consent and should be read as Discussion.

The motion was carried by the following vote:

Ayes: Chairman Robles, Vice Chairman Santarina, Board Member Aldridge, Jr., and Board Member Diaz
Noes: None
Abstain: None
Absent: Board Member Young

Vice Chairman Santarina stated that he would like to correct his motion to abstain on the Minutes due to his absence from the March 7, 2017 meeting, with no objections heard

Item No. 10. 2017-243 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CARSON RECLAMATION AUTHORITY

Authority Treasurer Cooper provided report.

Board Member Diaz requested that an update be brought back to the Board on investments of the eighteen million cash-on-hand.

Recommendation:

RECEIVE and FILE.

ACTION: This item was received and filed with no objections heard.

ORDINANCE SECOND READING: (None)

ORAL COMMUNICATIONS (MEMBERS OF THE PUBLIC) – None.

ORAL COMMUNICATIONS (AUTHORITY MEMBERS) – None.

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.

RECESS TO CLOSED SESSION – None.

RECONVENE TO OPEN SESSION – None.

ADJOURNMENT

The meeting was adjourned at 4:47 P.M. by Authority Chairman Robles.

Authority Chairman Albert Robles

ATTEST:

Authority Secretary Donesia L. Gause, MMC