



**CITY OF CARSON**

**MINUTES  
CARSON CITY COUNCIL/  
SUCCESSOR AGENCY/HOUSING AUTHORITY  
REGULAR MEETING  
JANUARY 4, 2022  
5:00 P.M.**

**CALL TO ORDER:**

The meeting was called to order at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes via Zoom Teleconference.

**ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw noted the roll:

**Council Members/Agency Members/Authority Board Members Present via Zoom Teleconference:**

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Jawane Hilton, Council Member/Agency Member/Authority Board Member Jim Dear, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

**Also Present via Zoom Teleconference Telephone:**

Monica Cooper, City/Agency/Authority Treasurer; Sunny Soltani, City/Agency/Authority Attorney; David Roberts, Acting City Manager; John Raymond, Assistant City Manager; Saied Naaseh, Director of Community Development; Tarik Rahmani, Director of Finance; Robert Lennox, Director of Community Services; and Eliza Jane Whitman, Director of Public Works

**FLAG SALUTE:**

Council Member/Agency Member/Authority Board Member Rojas led the Pledge of Allegiance.

**INVOCATION:**

**Item No. 1. 2021-963 BISHOP GORDON, FAMILY OF FAITH CHRISTIAN CENTER**

Bishop Gordon gave the invocation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes added an Update on the Sewer Spill Repair on 212<sup>th</sup> Street and Lynton Street to the agenda with no objection heard. She noted Robert Ferrante, Chief Engineer/General Manager of the Los Angeles County Sanitation District, will provide the update.

**REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) – None.**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)**

This item was heard after Item No. 30.

City/Agency/Authority Attorney Soltani announced the Closed Session items.

**RECESS INTO CLOSED SESSION:**

The meeting was recessed at 5:09 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**RECONVENE TO OPEN SESSION:**

The meeting was reconvened at 5:45 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

**REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani provided the Closed Session Report as follows:

**CLOSED SESSION (Items 2 to 3)**

**Item No. 2. 2021-943 CONFERENCE WITH LABOR NEGOTIATOR (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54957.6, with David Roberts, Acting City Manager of City and its negotiators, regarding labor negotiations with AME, CPSA affiliated with SEIU Local 721, AFSCME 1017 and AFSCME Local 809.

ACTION: No reportable action was taken.

**Item No. 3. 2021-975 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (e)(1), because there is a significant exposure to litigation in one case.

ACTION: No reportable action was taken.

**INTRODUCTIONS (MAYOR)**

**Item No. 4. 2021-905 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION**

Captain Jones provided a report/update on the following:

- Participated in a Meet and Greet Event at the International Institute of Tolerance

- Annual Needy Family Food and Toy Giveaway
- Shop with a Cop Event
- On December 19, 2021, partnered with the Vikings Charity Organization, assisting with food baskets and delivery to senior citizens in the community
- Homeless issues along the 110 freeway and Carson Street
- High number of false crime reports being filed
- To report a crime, call the Carson Sheriff Station at (310) 830-1123 or call 911 if an emergency
- Crime statistics
- Arrest

Council Member/Agency Member/Authority Board Member Hicks inquired about the status of the new speed trailers. Captain Jones stated that he and his Lieutenant will meet with Acting City Manager Roberts to ensure purchase of the speed trailers.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the sub-station on University Drive. Acting City Manager Roberts stated he would provide an update at the next meeting.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the sub-station item be placed on the agenda until complete.

Council Member/Agency Member/Authority Board Member Hilton inquired about law enforcement presence at the Carson High School campus and local schools. Captain Jones responded to his inquiry.

**Item No. 5. 2021-906 REPORT FROM ASSISTANT CHIEF BENNETT OF LOS ANGELES COUNTY FIRE DEPARTMENT**

Assistant Chief Brian Bennett gave a report on the following:

- COVID-19 testing of firefighters
- Services ongoing
- Response Report

**PRESENTATIONS**

**Item No. 5A UPDATE ON SEWER SPILL REPAIR IN CARSON FROM LOS ANGELES COUNTY SANITATION DISTRICT**

Robert Ferrante, Chief Engineer and General Manager of the Los Angeles County Sanitation Districts, gave a PowerPoint presentation on the 12/30/21 Sewer Spill and Response.

Council Member/Agency Member/Authority Board Member Dear inquired about the sewer collapse, installation of a new sewer line and pipe at the construction on Figueroa Street, disinfection of the public right of way and private properties. Robert Ferrante responded to his inquiries.

Council Member/Agency Member/Authority Board Member Dear requested Robert Ferrante provide his presentation to the Environmental Commission. Robert Ferrante stated he would make his presentation available to the commission and offered a speaker to make a presentation at a future meeting.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes referred to a letter she sent to Robert Ferrante on May 5, 2021 in support of a request for 216<sup>th</sup> Street replacement trunk sewer project. She inquired if the City could assist in obtaining additional funding.

Robert Ferrante acknowledged her letter and stated he would look at opportunities and continue the partnership in support for infrastructure dollars available for roads, bridges, update infrastructure work at the local, State and Federal level.

**Item No. 6. 2021-953 UPDATE ON DOMINGUEZ CHANNEL ODOR INCIDENT**

Item No. 6 was heard after Item No. 8.

Maryam Adhami, Los Angeles County Public Works, gave an update on the Dominguez Channel Odor incident.

Council Member/Agency Member/Authority Board Member Dear requested information regarding the biological impact of the Dominguez Channel and inquired about plans to bring the channel up to a higher standard of environmental health.

Maryam Adhami noted a meeting was held with Director Whitman and the Los Angeles County Public Works team who are working together and would update the City Council at a future meeting.

Council Member/Agency Member/Authority Board Member Dear noted federal and state grants available and would like the City Council to work with the Board of Supervisors, Los Angeles County Public Works and City staff to obtain funding for the Dominguez Channel.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested Director Whitman to provide ongoing updates with her meetings with the Los Angeles County Public Works.

Council Member/Agency Member/Authority Board Member Dear requested an estimate to raise to achieve a healthy water way.

**Item No. 7. 2021-028 PROCLAMATION ACKNOWLEDGING MARTIN LUTHER KING, JR. HOLIDAY**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes read the proclamation and presented to Hattie Herring, President of Dr. Martin Luther King, Jr. Democratic Club of Carson, who accepted with gratitude.

Mayor and City Council thanked and congratulated Hattie Herring for her hard work.

**Item No. 8. 2021-954 PROCLAMATION RECOGNIZING JANUARY AS HUMAN RIGHTS EDUCATION MONTH**

Council Member/Agency Member/Authority Board Member Rojas read the proclamation and presented to the following recipients who accepted with gratitude:

Karina Samala - Chair of the City of Los Angeles Human Services Commission, Imperial Court of Los Angeles in Hollywood (ICLAH)

Angel Bonilla – Singer, advocate, speaker, and first transwoman contestant on NBC’s The Voice

Kay Buck - CEO and Executive Director of Coalition Against Slavery and Trafficking (CAST)

(Council Member/Agency Member/Authority Board Member Hicks exited the meeting.)

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR) – None.**

**APPROVAL OF MINUTES:**

**Item No. 9. 2021-972 APPROVAL OF THE APRIL 13, 2021 CITY COUNCIL SPECIAL MEETING MINUTES**

Recommendation: Approve the minutes as listed.

ACTION: It was moved to approve staff recommendation on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: Council Member/Agency Member/Authority Board Member Hicks

**CONSENT: (Items 10 to 28)**

It was moved to approve the Consent items on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: Council Member/Agency Member/Authority Board Member Hicks

**Item No. 10. 2021-944 CONSIDER AN UPDATE ON CITY COMMISSIONS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this report.

ACTION: Item No. 10 was approved on Consent.

**Item No. 11. 2021-971      CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING NOVEMBER 30, 2021**

Recommendation: RECEIVE and FILE.

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2021-789      CONSIDER APPROVAL OF THE CALENDAR FOR FISCAL YEAR 2022-2023 BUDGET WORKSHOPS AND PUBLIC HEARING (CITY COUNCIL)**

Recommendation: 1. SCHEDULE budget workshops on March 15, 2022, April 19, 2022, and May 17, 2022.  
2. TENTATIVELY SCHEDULE the public hearing to consider adoption of the Fiscal Year 2022-2023 budget on June 21, 2022.

ACTION: Item No. 12 was approved on Consent.

**Item No. 13. 2021-921      CONSIDER APPLICATION FOR CALIFORNIA WATER SERVICE - WATER CONSERVATION REBATE PROGRAM AND ADOPTING RESOLUTION 21-166 AMENDING THE FISCAL YEAR 2021-2022 BUDGET IN THE AMOUNT OF \$97,922.00 (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. AUTHORIZE staff to submit Commercial Application – Outdoor to California Water Service for Rebates totaling \$89,020.00.  
2. AUTHORIZE a 10% contingency in the amount of \$8,902.00 to be expended, only if necessary, to cover unforeseen conditions that may be required to complete this project.  
3. WAIVE further reading and ADOPT Resolution No. 21-166, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON AMENDING THE FISCAL YEAR 2021-2022 GENERAL FUND AND SPECIAL REVENUE BUDGET IN THE AMOUNT OF \$97,922.00"

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2021-938      CONSIDER AN UPDATE ON CITY PROJECTS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this informational report.

ACTION: Item No. 14 was approved on Consent.

**Item No. 15. 2021-987      CONSIDER ADOPTING RESOLUTION NO. 21-151, AUTHORIZING ISSUANCE OF TWO CREDIT CARDS TO CITY TREASURER AND TO THE CITY MANAGER WITH A TOTAL CREDIT LIMIT OF \$300,000 WHERE THE USE OF THE CREDIT CARD WILL BE AUTHORIZED ONLY DURING CITY COUNCIL DECLARED EMERGENCIES (CITY COUNCIL)**

Recommendation:      ADOPT Resolution No. 21-151, AUTHORIZING ISSUANCE OF TWO CITY CREDIT CARDS TO THE CITY TREASURER AND TO THE CITY MANAGER WITH A TOTAL CREDIT LIMIT OF \$300,000.

ACTION:      Item No. 15 was approved on Consent.

**Item No. 16. 2021-947      CONSIDER TAKING A POSITION OF SUPPORT AND SENDING A CORRESPONDING LETTER OF REGARDING H.R.5735 TO INCREASE FLEXIBILITY FOR CITIES IN HOW AMERICAN RESCUE PLAN ACT FUNDING CAN BE SPENT (CITY COUNCIL)**

Recommendation:      SUPPORT H.R.5735 and DIRECT staff to transmit a corresponding letter of support.

ACTION:      Item No. 16 was approved on Consent.

**Item No. 17. 2021-965      CONSIDER APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATES, AND AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS FOR PROJECT NO. 1621: SEPULVEDA BOULEVARD STREET IMPROVEMENT FROM MAIN STREET TO AVALON BOULEVARD (CITY COUNCIL)**

Recommendation:      TAKE the following actions:  
1. APPROVE the plans, specifications, and estimates, and order the work for Project No. 1621: Sepulveda Boulevard Street Improvement from Main Street to Avalon Boulevard for FY 2021/22.  
2. AUTHORIZE staff to advertise the work and call for construction bids for Project No. 1621: Sepulveda Boulevard Street Improvement from Main Street to Avalon Boulevard.

ACTION:      Item No. 17 was approved on Consent.

**Item No. 18. 2021-966      CONSIDER APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATES, AND AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS FOR PROJECT NO. 1393-4: CITYWIDE ANNUAL OVERLAY PROGRAM AND PROJECT NO. 1411-4: CITYWIDE ANNUAL CONCRETE REPLACEMENT PROGRAM FOR MAIN STREET FROM CARSON STREET TO VICTORIA STREET (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the plans, specifications, and estimates, and order the work for Project No. 1393-4: Citywide Annual Overlay Program and Project No. 1411-4: Citywide Annual Concrete Replacement Program for FY 2021/22 for Main Street from Carson Street to Victoria Street.  
2. AUTHORIZE staff to advertise the work and call for construction bids for Project No. 1393-4: Citywide Annual Overlay Program and Project No. 1411-4: Citywide Annual Concrete Replacement Program for FY 2021/22 for Main Street from Carson Street to Victoria Street.

ACTION: Item No. 18 was approved on Consent.

**Item No. 19. 2021-967 CONSIDER APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATES, AND AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS FOR PROJECT NO. 1641: GARDENA BOULEVARD STREET IMPROVEMENT FROM FIGUEROA STREET TO EAST OF AVALON BOULEVARD (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the plans, specifications, and estimates, and order the work for Project No. 1641: Gardena Boulevard Street Improvement from Figueroa Street to east of Avalon Boulevard for FY 22/23.  
2. AUTHORIZE staff to advertise the work and call for construction bids for Project No. 1641: Gardena Boulevard Street Improvement from Figueroa Street to east of Avalon Boulevard.

ACTION: Item No. 19 was approved on Consent.

**Item No. 20. 2021-974 CONSIDER APPROVAL OF THE PLANS, SPECIFICATIONS, AND ESTIMATES FOR PROJECT NO. 1614: TRAFFIC SIGNAL INSTALLATION AT THE INTERSECTION OF DEL AMO BOULEVARD AND STAMPS DRIVE, AND AUTHORIZE STAFF TO ADVERTISE FOR CONSTRUCTION BIDS (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the Plans, Specification and Estimates for Project No. 1614: Traffic Signal Installation at the intersection of Del Amo Boulevard and Stamps Drive.  
2. AUTHORIZE staff to advertise the work and call for construction bids for Project No. 1614: Traffic Signal Installation at the intersection of Del Amo Boulevard and Stamps Drive.

ACTION: Item No. 20 was approved on Consent.



**Item No. 21. 2021-969      CONSIDER APPROVAL OF FINAL TRACT MAP NO. 78226: DEVELOPMENT OF 175 UNITS RESIDENTIAL CONDOMINIUMS LOCATED AT NORTHEAST CORNER OF INTERSECTION OF VICTORIA STREET AND CENTRAL AVENUE (CITY COUNCIL)**

Recommendation:      TAKE the following actions:  
1. MAKE the findings listed in the body of this report.  
2. APPROVE Tract Map No. 78226 (Exhibit No. 3; the Final Map")  
3. INSTRUCT the City Clerk to endorse the certificate that embodies the approval of the Final Map on the face of Tract Map.

ACTION:      Item No. 21 was approved on Consent.

**Item No. 22. 2021-980      CONSIDERATION OF RESOLUTION NO. 22-005, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AMENDED JOB CLASSIFICATION SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER (CITY COUNCIL)**

Recommendation:      WAIVE further reading and ADOPT Resolution No. 22-005, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AMENDED JOB CLASSIFICATION SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER."

ACTION:      Item No. 22 was approved on Consent.

**Item No. 23. 2021-982      CONSIDER APPROVAL OF THE SUCCESSOR AGENCY RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS FY 22-23) FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023 (SUCCESSOR AGENCY)**

Recommendation:      TAKE the following action:  
1. APPROVE the ROPS FY 22-23 and DIRECT staff to submit the ROPS FY 22-23 with any necessary amendments to the Second District Consolidated Oversight Board and required agencies for approval.

ACTION:      Item No. 23 was approved on Consent.

**Item No. 24. 2021-983      CONSIDER THE INTERIM DEVELOPMENT IMPACT FEE ANNUAL REPORT FOR FISCAL YEAR 2020-2021, PURSUANT TO GOVERNMENT CODE SECTION 66006 (CITY COUNCIL)**

Recommendation:      TAKE the following action:

1. RECEIVE and FILE.

ACTION: Item No. 24 was approved on Consent.

**Item No. 25. 2021-985      CONSIDER APPROVAL OF AMENDMENT 1 TO THE CARL WARREN & COMPANY AGREEMENT FOR CONTRACT SERVICES FOR ADMINISTRATION OF THIRD PARTY LIABILITY CLAIMS ARISING FROM THE DOMINGUEZ CHANNEL ODOR INCIDENT AND ADOPT RESOLUTION NO. 22-004 BUDGET TRANSFERS IN THE FY 2021-2022 HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT BUDGET (CITY COUNCIL)**

Recommendation:      1. APPROVE Amendment 1 to the Carl Warren & Company agreement for contract services to administer the Dominguez Channel Odor Event claims at a flat rate of \$100,000 for up to 2,500 claims, and \$50 per claim for claims in excess of 2,500.  
2. AUTHORIZE the Mayor to execute the amendment following approval as to form by City Attorney.  
3. WAIVE further reading and ADOPT Resolution No. 22-004, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, BUDGET TRANSFERS WITHIN THE FISCAL YEAR 2021-22 BUDGET IN THE HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT"

ACTION: Item No. 25 was approved on Consent.

**Item No. 26. 2021-961      CONSIDER ADOPTION OF A RESOLUTION APPOINTING A DIRECTOR AND ALTERNATE TO THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY (CITY COUNCIL)**

Recommendation:      WAIVE further reading and ADOPT Resolution No. 22-001, a "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPOINTING A DIRECTOR AND ALTERNATE TO THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY (CalTIP)" (Exhibit No. 1).

ACTION: Item No. 26 was approved on Consent.

**Item No. 27. 2021-939      CONSIDER ADOPTING A RESOLUTION RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(E) FOR A CONTINUED 30-DAY PERIOD (CITY COUNCIL, SUCCESSOR AGENCY, HOUSING AUTHORITY)**

Recommendation:      ADOPT Resolution No. 22-002, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, THE

CARSON HOUSING AUTHORITY BOARD, AND THE CARSON SUCCESSOR AGENCY BOARD, MAKING FINDINGS RELATED TO THE CONTINUED EXISTENCE OF A STATE OF EMERGENCY DUE TO COVID-19 AND RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF CARSON, CARSON SUCCESSOR AGENCY AND CARSON HOUSING AUTHORITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) FOR A CONTINUED 30-DAY PERIOD." (Exhibit No. 1)"

ACTION: Item No. 27 was approved on Consent.

**Item No. 28. 2021-942      CONSIDER ADOPTING RESOLUTION NO. 22-003 CONTINUING IN EFFECT THE PROCLAIMED LOCAL EMERGENCY RELATED TO THE DOMINGUEZ CHANNEL ODOR (CITY COUNCIL)**

Recommendation: ADOPT Resolution No. 22-003, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, CONTINUING IN EFFECT THE PROCLAIMED LOCAL EMERGENCY PURSUANT TO RESOLUTION NO. 21-147 RELATED TO THE DOMINGUEZ CHANNEL ODOR (Exhibit No. 1)."

ACTION: Item No. 28 was approved on Consent.

**SPECIAL ORDERS OF THE DAY: (NONE)**

**DISCUSSION: (Items 29 to 31)**

**Item No. 29. 2021-992      COVID-19 UPDATE (CITY COUNCIL)**

Acting City Manager Roberts gave a PowerPoint presentation. He stated vaccinations and boosters will be provided on a weekly basis for City employees and Carson residents.

Mayor and City Council discussed the following:

- Seek additional organizations to provide PCR testing due to the surge
- Consider City employees telecommuting
- Sanitation in the workplace
- Senate Bill 95
- In-home testing provided by the County of Los Angeles and make information available on the City website

Recommendation: 1. DISCUSS and PROVIDE direction.

ACTION: Presentation was made and discussion held.

**Item No. 30. 2021-955      CONSIDER SELECTION OF THE MAYOR PRO-TEMPORE  
(CITY COUNCIL)**

Item No. 30 was heard after Item No. 1.

Recommendation:                 SELECT the next Mayor Pro Tempore for the City of Carson by a majority vote of the members of the City Council.

ACTION:       It was moved to appoint Jawane Hilton to serve as Mayor Pro Tempore on motion of Davis-Holmes, seconded by Dear and unanimously carried by the following vote:

Ayes:           Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Dear, Council Member/Agency Member/Authority Board Member Hilton, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes:           None  
Abstain:       None  
Absent:        None

**Item No. 31. 2021-979      CITY COUNCIL WORKSHOP INTRODUCTION: CITYWIDE  
COMPREHENSIVE USER FEE STUDY - METHODOLOGY,  
PURPOSE OF THE STUDY AND REVIEW OF FEE  
RECOMMENDATIONS**

Acting City Manager Roberts introduced Eric Johnson, President, and Chu Thai, Vice President of Revenue & Cost Specialists, L.L.C.

Eric Johnson gave a PowerPoint presentation on the Comprehensive User Fee Study.

Recommendation:                PROVIDE direction to staff on any department fee analysis line item that will be used to build the proposed Comprehensive User Fee Study.

ACTION:       Mayor/Agency Chairman/Authority Chairman Davis-Holmes directed staff to schedule a workshop with no objection heard.

**ORDINANCE SECOND READING: (NONE)**

**MEMORIAL ADJOURNMENTS**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw presented the following Memorial Adjournment Requests:

Michael James Birden  
Lincoln Kealoha "Son" Kaio, Jr.  
Michelli Pulido  
Vicente Puertas Diaz  
Willard Harold Murray

Horace Davis  
Sandra (Sandy) Grawet  
Jack Moega  
Regina Turner  
Mary Armstrong

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton to give a prayer.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested to add Mrs. Jones, Maurice Miller and his girlfriend to the Memorial Adjournments.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to add her husband's former basketball player from Carson High School and church member to the Memorial Adjournments.

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.**

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Council Member/Agency Member/Authority Board Member Dear requested to add the following items to a future agenda:

- Mobilehome Park Zoning Ordinance item to the January 18, 2022 agenda
- Requirement of the super majority of the City Council to add items to the City Council agenda be altered therefore the majority of the City Council can add items to the agenda.

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes created the Standard Management Procedures and Special Events Ad Hoc Committee consisting of Mayor Davis-Holmes and Mayor Pro Tempore Hilton who accepted with no objection heard.

Council Member/Agency Member/Authority Board Member Dear wished everyone a Happy New Year.

Council Member/Agency Member/Authority Board Member Rojas offered the following comments:

- Wished everyone a Happy New Year
- Thanked Acting City Manager Roberts for his quick action setting up this evening's meeting via Zoom for everyone's safety due to the increased omnicron COVID-19 variant
- Thanked Acting City Manager Roberts and staff for relocating the Jose Rizal event to the Carson Community Center held last week due to the rain

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton offered the following comments:

- Wished everyone a Happy New Year
- Thanked staff for their hard work

- Thanked the Mayor and City Council for his appointment to Mayor Pro Tempore

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered the following comments:

- Thanked everyone who attended the Toy Giveaway
- Wished everyone a Happy New Year
- Thanked Acting City Manager Roberts for his assistance with the Jose Rizal event
- Review of Standard Management Procedures
- Thanked staff for their hard work

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.**

**RECESS TO CLOSED SESSION – None.**

**RECONVENE TO OPEN SESSION – None.**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS – None.**

**ADJOURNMENT**

The meeting was adjourned at 8:30 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

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Lula Davis-Holmes  
Mayor/Agency Chairman/Authority Chairman

ATTEST:

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Dr. Khaleah K. Bradshaw  
City Clerk/Agency Secretary/Authority Secretary